



HIDEOUT, UTAH TOWN COUNCIL REGULAR MEETING

May 14, 2020

Agenda

PUBLIC NOTICE IS HEREBY GIVEN that the Town Council of Hideout, Utah will hold its regularly scheduled meeting electronically for the purposes and at the times as described below on Thursday, May 14, 2020

All public meetings are available via ZOOM conference call and net meeting.
Interested parties may join by dialing in as follows:

Meeting URL: <https://zoom.us/j/4356594739> To join by telephone dial: US: +1 408 638 0986
Meeting ID: 435 659 4739

Regular Meeting ELECTRONIC ONLY – NO ACCOMMODATION FOR IN-PERSON ATTENDANCE
6:00 PM

I. Call to Order and Pledge of Allegiance

II. Roll Call

III. Approval of Council Minutes

1. April 9, 2020 Regular Meeting

2. April 30, 2020 Special Meeting

IV. Agenda Items

1. Introduction of Donna Turner and John Sherwood, regarding their interest in filling the vacancy on the Planning Commission

2. Approval of bills to be paid

3. Continued Public Hearing - Continued discussion and possible adoption of an Ordinance regarding an Impact Fee Facilities Plan

4. Continued Public Hearing: consider adopting Ordinance 2020-05 repealing and replacing Titles 3, 10, 11 and 12 of the Town Code

5. Discussion and possible approval of Annexation Petition for Creekside Estates

6. Wes Bingham - third quarter financial update

7. Public Hearing - discussion and possible approval of tentative budget

8. Discussion and possible approval to move forward with road repairs as per budget

9. Discussion and possible approval to move forward with a maintenance and operations agreement with JSSD for sewer and water services

10. Discussion and possible approval of Resolution amending Town Fee Schedule

11. Discussion regarding the State of Utah's phased guidelines concerning COVID-19 restrictions

12. Discussion and possible adoption of a resolution restricting open fires

V. Public Input - Floor open for any attendee to speak on items not listed on the agenda

VI. Closed Executive Session - Discussion of pending or reasonably imminent litigation, personnel matters, and/or sale or acquisition of real property as needed

VII. Meeting Adjournment

Pursuant to the Americans with Disabilities Act, individuals needing special accommodations during the meeting should notify the Mayor or Town Clerk at 435-659-4739 at least 24 hours prior to the meeting.

HIDEOUT TOWN COUNCIL

10860 N. Hideout Trail

Hideout, UT 84036

Phone: 435-659-4739

Posted 5/12/2020

Item Attachment Documents:

1. April 9, 2020 Regular Meeting

HIDEOUT, UTAH
10860 N. Hideout Trail
Hideout, UT 84036
TOWN COUNCIL MEETING
April 9, 2020
6:00 p.m.

TOWN COUNCIL REGULAR MEETING – ELECTRONIC ONLY

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Rubin called the meeting to order at 6:02 p.m. on April 9, 2020.

II. ROLL CALL

Town Council Members Present Electronically:

Mayor Philip Rubin
Council Member Chris Baier
Council Member Kurt Shadle
Council Member Jerry Dwinell
Council Member Vytas Rupinskas

Staff Present Electronically:

Town Administrator Jan McCosh
Town Attorney Dan Dansie
Public Works Kent Cuillard
Town Clerk Allison Lutes

III. APPROVAL OF COUNCIL MINUTES

1. March 12, 2020 Regular Meeting
2. March 17, 2020 Special Meeting
3. March 19, 2020 Special Meeting
4. March 26, 2020 Special Meeting
5. March 27, 2020 Special Meeting

Council Member Shadle moved to approve the March 12, 2020, March 17, 2020, March 19, 2020, March 26, 2020, and March 27, 2020 meeting minutes. Council Member Rupinskas made the second. Voting Aye: Council Members Baier, Shadle, Dwinell and Rupinskas. Voting Nay: none. The motion carried.

IV. AGENDA ITEMS

1. Discussion regarding filling vacancy on Town Council - Carol Haselton

Mayor Rubin introduced Carol Haselton to fill Hanz Johansson's remaining term, ending in 2021. Ms. Haselton will be eligible on April 25, when her one-year residency requirement is satisfied. Ms. Haselton gave a brief statement on her experience serving on other planning commissions and boards, and a brief discussion followed. The Council's consensus was to swear in Ms. Haselton at the next Council meeting.

1 Council Member Shadle moved to appoint Carol Haselton, effective April 25, 2020 to fill the
2 vacancy created by Hanz Johansson's departure for the remaining term ending in 2021. Council
3 Member Dwinell made the second. Voting Aye: Council Members Baier, Shadle, Dwinell and
4 Rupinkas. Voting Nay: None. The motion carried.

5 **2. Approval of bills to be paid**

6 Mayor Rubin lead a discussion concerning the monthly bills, and fielded questions from the
7 Council concerning specific expenditures. The Council discussed the new emergency
8 notification system, CodeRed, and how it functions. The Council felt it would be important to
9 define an emergency response team and who will be designated as an authorized user to
10 disseminate emergency messages to the residents.

11 Discussion then arose concerning the information presented in the excel chart. The Council
12 wanted to see the average budget vs. average year to date figures for the categories of payments.
13 Jan McCosh stated that she recently brought certain financial capabilities the Town had not had
14 before and it would enable the production of monthly financials with accuracy. She suggested
15 including an actual to budget report with this summary for a while to keep a handle on where
16 the financials are in the next few months. Mayor Rubin stated staff would address this and work
17 toward creating an improved summary for the monthly bills.

18 Council Member Dwinell moved to approve the payment of the bills as presented. Council
19 Member Rupinkas made the second. Voting Aye: Council Members Baier, Shadle, Dwinell and
20 Rupinkas. Voting Nay: None. The motion carried.

21 **3. Continued Public Hearing - Continued discussion and possible adoption of an**
22 **Ordinance regarding an Impact Fee Facilities Plan**

23 Mayor Rubin reviewed that since the last meeting, several discussions with impacted parties
24 had taken place and additional information exchanged, but not all information had been
25 received as yet. Accordingly, he recommended continuing the hearing on this item to the next
26 regular meeting on May 14.

27 Council Member Shadle moved to continue the public hearing on this agenda item to May 14.
28 Council Member Dwinell made the second. Voting Aye: Council Members Baier, Shadle,
29 Dwinell and Rupinkas. Voting Nay: None. The motion carried.

30 **4. Public Hearing: review and possible approval of the Final Plat of the Plumb**
31 **Hideout 4-Lot (Hideout Phase 6) Subdivision, consisting of approximately 3.66**
32 **acres**

33 Council Member Dwinell reviewed that the Planning Commission recommended approval of the
34 final plat with the following conditions: 1) install a crash gate somewhere along the gravel drive
35 for emergency access at the time the gravel road is completed. Plumb is planning to use a portion
36 of that road as a private drive so the driveways for the two rear lots will likely access off the
37 gravel road, therefore the crash gate would need to be installed to allow those driveways. 2) the
38 final plat needs to include language designating where the public trail exists. Plumb advised that
39 the gravel drive is not only the emergency access road, but it is also a public trail. 3) a statement
40 from Plumb indicating that the gravel drive will be used as a private drive and the Town of
41 Hideout bears no maintenance responsibility for that gravel drive. Discussion arose regarding
42 paving the road. Phil Plumb was agreeable to paving up to the home, and gravel beyond that,
43 with crash gate at the end. It was indicated an easement would be required to reflect the public

1 trail passing through the private road. Dan Dansie commented the Council could approve the plat
2 subject to conditions, one being the private road maintenance obligation, which could be
3 achieved through a plat note or supplemental CC&R's before final recording. Plumb's engineer,
4 Paul Watson commented it could be added to the plat. Mr. Plumb added the detention pond on
5 one of the lots would also be designated as the landowner's responsibility.

6 At 7:17 p.m., Mayor Rubin opened the meeting for public comments. With no comments, the
7 public hearing was closed.

8 *Council Member Dwinell moved to approve the final plat for the Plumb 4-lot subdivision subject*
9 *to the following conditions: 1) the road extending north from the cul-de-sac be paved up to the*
10 *point of the last northern most driveway, that it be graveled from that point north to the end of*
11 *the property, at which point a crash gate will be installed; 2) the final plat includes language*
12 *designating where the public trail that co-exists with the private drive exists; 3) language*
13 *indicating that the road north of the cul-de-sac is a private drive and the Town maintains no*
14 *obligation to maintain it; and 4) the detention pond is also privately maintained. Further, these*
15 *conditions (conditions 3 and 4) to be made as a matter of record as either plat notations or a*
16 *separate legal document to be recorded. Council Member Shadle made the second. Voting Aye:*
17 *Council Members Baier, Shadle, Dwinell and Rupinskas. Voting Nay: None. The motion carried.*

18 **5. Public Hearing: Review and consider for possible approval of the preliminary**
19 **plan of the Lakeview Estates Subdivision (#20-8159), consisting of approximately**
20 **22.4 acres**

21 Council Member Dwinell reviewed that the Planning Commission heard this preliminary plan
22 on March 19 and recommended it to the Town Council with the following requirements prior to
23 final: 1) a clear designation of the locations of parks and trails; 2) the Planning Commission was
24 not comfortable with the height of the double and triple retaining walls and were therefore open
25 to granting some additional set back variance to reduce the height of those walls. There are
26 approximately 15 lots affected by the issue. 3) while the fire district requires 3 means of egress,
27 the Town planner and engineer are requesting 4 (the Planning Commission concurs); and 4) a
28 review and report from the P.O.S.T. committee indicating agreement with the proposed plan for
29 parks and trails in the project.

30 Discussion then proceeded regarding project density (well under the density requirements for
31 the zone within which the project will lie) and green/open space. Council Member Shadle
32 voiced concern with the future view of Hideout and how it was rapidly becoming denser. He
33 felt this should be sent back to the Planning Commission for further work, and instead of 10-
34 foot retaining walls, create open space and decrease density. Council Member Dwinell
35 commented the structures will be staggered, so there will not be a perceived wall of structures;
36 further this project will be the same density as Silver Sky. Mr. Shadle commented Silver Sky
37 only has 10-12 units, while this project contemplates 70.

38 Kent Cuillard commented that snow plowing would be not be possible as currently proposed for
39 lots 317-18 and 107-108; additionally, there was no place for snow storage there.

40 Mayor Rubin felt the plan was not fully ready for the Council's decision and it needed more
41 work and resolution of the Planning Commission's comments. He supported sending it back to
42 the Planning Commission.

1 Discussion with Paul Watson followed concerning the connection point to the south. It was
2 noted the adjoining development's roads are situated approximately 8-10 feet down in the
3 ground from the Lakeview Estates project. Mr. Watson stated that if forced to connect, it would
4 require an approximately 15% grade or adding more retaining walls. Further, as to the retaining
5 wall issue, Mr. Watson commented their plan to mitigate would be going back to a 20-foot
6 offset off the curb and gutter on the affected units. Those areas with no walls there will be 25
7 and 30-foot offset.

8 Discussion arose regarding the access roadway to the west. Mr. Watson indicated that while not
9 on the current plan, it would be easy to add; Mayor Rubin noted it would be important for
10 potential emergency access.

11 Council Member Baier was still disappointed in Hideout's 20% open space requirement. Mr.
12 Brockbank commented this project included 30% open space. Ms. Baier wanted to see Mr.
13 Brockbank's proposal in his future plan for connecting to the Jordanelle State Park. Mr.
14 Brockbank stated it was included on one version of the plan. He then enumerated certain
15 planned amenities, e.g. dog wash, pickleball courts and trails, with connectivity into Deer
16 Waters.

17 Discussion resumed regarding density concerns. Mr. Brockbank noted that while his project is
18 zoned for 132 lots, this planned development assumes 70 lots; further, although he personally
19 does not like the retaining walls, they planned to construct them using nice stone with
20 landscaping in the 4-foot separation areas between the walls. He added by shortening the
21 driveways of the affected lots, he could mitigate the retaining wall issue. Following additional
22 discussion, Mr. Brockbank commented that some of the issues the Council was raising were
23 more appropriate for the final approval phase. He felt the areas the preliminary plan could have
24 improved on is showing the snow storage and park areas. Additionally, if the Council would
25 allow the shorter driveways in the affected lots, it would help mitigate the retaining wall issue.
26 Mr. Brockbank stated he was willing to start over if that is what the Council wanted, however
27 he did want to start on phase 1 this year.

28 Council Members Baier and Shadle expressed their preference to send this plan back to the
29 Planning Commission for further work. Mr. Shadle added the Town needed to proceed in a
30 different direction. Council Member Dwinell commented there needed to be a balance between
31 property owners' rights and these concerns. The owner is entitled to far more density than what
32 has been presented. Mr. Brockbank added his proposed plan met every Town Code requirement.
33 Mr. Shadle countered the Town needed to work in a partnership with developers to ensure the
34 current Town Council is able to put their stamp on it, as opposed to what had occurred in the
35 past administration and development approvals.

36 Thomas Eddington commented there were still some outstanding issues to address, e.g. the
37 P.O.S.T. committee's review, and he felt there could be some tweaks with regard to density and
38 open space. Additionally, the connectivity to Shoreline needed to be addressed. He commented
39 he and Ryan Taylor were willing to continue working with him on these issues.

40 Dan Dansie summarized the history of the re-zone of this area with the previous owners, the
41 Vanden Aker's, and the process involved in a development plan application. The primary
42 purpose is to determine whether a development plan applicant has met the standards of the code
43 and if deficient, then to identify those, rather than asserting big picture visionary issues. Council

1 Member Dwinell enumerated the zoning requirements for this project, per the zone change. This
2 project is currently zoned as medium density residential.

3 Dan Dansie explained this hearing could be continued to the Council's next meeting and the
4 application wouldn't need to go back to the Planning Commission. Council Member Dwinell
5 agreed this would be the case, unless the plan needed to undergo a major engineering re-design,
6 then it would need to return to the Planning Commission.

7 Mayor Rubin stated this could be continued to next month's Council meeting and Mr.
8 Brockbank would address the concerns raised this evening: 1) clarity on green space and trail;
9 2) the adjustment to the areas cited by Kent Cuillard regarding snow removal; 3) adjusting
10 driveway lengths for the affected 13 units and showing how it would look, possibly adding
11 building envelopes; 4) addressing the fourth egress point; 5) showing the parks and trails more
12 significantly, as well as open space connectivity; and 6) addressing density.

13 At 8:29 p.m., Mayor Rubin opened the meeting for public comment. With no comments, the
14 public hearing was closed.

15 *Council Member Shadle moved to continue the hearing to the next scheduled Town Council*
16 *meeting of May 14 to allow the applicant to revise the plan. Council Member Rupinskas made*
17 *the second. Voting Aye: Council Members Baier, Shadle, Dwinell and Rupinskas. Voting Nay:*
18 *None. The motion carried.*

19 **6. Public Hearing: Consider adopting Ordinance 2020-05 repealing and replacing**
20 **Titles 3, 10, 11 and 12 of the Town Code**

21 Council Member Shadle felt this agenda item warranted a separate meeting for analysis and
22 discussion and he suggested scheduling a special meeting to do so. Council Member Dwinell
23 agreed, however he felt it necessary to discuss the changes since the Planning Commission
24 voted to recommend this and to highlight sections for the Council to spend more time in
25 reviewing.

26 Mr. Dwinell proceeded through each title, highlighting and addressing certain changes therein.
27 Following the title-by-title review, Mr. Dwinell noted that Nate Brockbank provided input and
28 comments concerning setback, building height and minimum lot size. As a result, Mr. Dwinell
29 commented there may be some standards within the zones that may warrant further review. Mr.
30 Brockbank also had some concern with commercial requirements, with the minimum 1-acre lot
31 size.

32 Following further discussion regarding potential future commercial development and how to
33 address it within the Town Code (e.g. lot size, etc.), the Council was agreeable to circulating
34 Nate Brockbank's comments for review, updating the sections as appropriate, and setting a
35 special session for April 30.

36 At 8:58 p.m., Mayor Rubin open the meeting for public comment. With no comments, the
37 public hearing was closed.

38 *Council Member Dwinell moved to continue this public hearing to April 30. Council Member*
39 *Rupinskas made the second. Voting Aye: Council Members Baier, Shadle, Dwinell and*
40 *Rupinskas. Voting Nay: None. The motion carried.*

41 **7. Discussion regarding fixed planning, engineering, subdivision and annexation fees**

1 Jan McCosh reviewed the process undertaken in creating the fixed fee structure for planning,
2 engineering, subdivision, and annexation fees. This would replace the current procedure of
3 passing expenses through to the developers, which is a time-intensive task, however pass-
4 through billing would still be used if a certain project became excessively labor-intensive. The
5 fixed billing will be similar to that used for building permits. The Town Engineer and Planner
6 would both be required to work for a flat fee charged by the Town.

7 Thomas Eddington led a discussion through each of the suggested fees and fielded Council
8 questions and suggestions.

9 The Council was in favor of the proposed set fees. A fee revised schedule will be prepared and
10 brought for formal approval before the council at its next meeting in May.

11 **8. Discussion and possible approval to allow the Mayor to sign a franchise agreement**
12 **with All West to provide television and/or video content to the Town of Hideout**

13 Dan Dansie lead a discussion concerning the rationale involved in creating this agreement; the
14 language differs slightly from the previous agreement. He explained that because All West
15 provides video services with their internet service, it could be considered a cable service
16 provider and subject to a separate provider franchise agreement pursuant to FCC standards.
17 Accordingly, out of an abundance of caution, All West is requesting this separate franchise
18 agreement to cover the video services.

19 The agreement itself is with an affiliate of All West that will not own any of the infrastructure
20 but will lease it from All West to provide the service. The Town is entitled to a franchise
21 payment and will collect 5% of the gross subscriber revenues. Jack Walkenhorst of All West
22 confirmed the 5% fee will represent an average increase between \$2.00-\$7.50 on subscribers'
23 bills. He added there were currently 9 Hideout customers with video service and All West was
24 willing pay the 5% fees on those customers dating to the original install date of August.

25 *Council Member Shadle moved to allow the Mayor to negotiate and finalize the franchise*
26 *agreement with All West to provide television and/or video content to the Town of Hideout.*
27 *Council Member Rupinkas made the second. Voting Aye: Council Members Baier, Shadle,*
28 *Dwinell and Rupinkas. Voting Nay: None. The motion carried.*

29 **9. Discussion regarding safety concerns: Town roundabout and speed control**

30 Mayor Rubin stated the Town continued to have issues with drivers short-circuiting the round-
31 about and he solicited the Council for ideas to address the issue with residents.

32 The Council discussed various options and decided to start with incremental steps by installing
33 signage and additional road markings, and possibly a flashing light. Council Member Rupinkas
34 also suggested adding a notification in the Town newsletter to make the residents aware of the
35 serious safety issues with traffic incidents. Ryan Taylor commented the approaches to the
36 round-about were a large part of the problem, and he suggested the Town could re-install the
37 approaches that had been removed, however the Town needed to be careful of physical barriers
38 to prevent a vehicle from going the wrong way, because of potential emergency vehicle access.

39 Mayor Rubin turned the discussion to speed control. He commented speed bumps could be
40 installed, however they are tough on the snowplows. There are 6 solar-powered flashing speed
41 signs in the budget, and he suggested installing those along Shoreline and Longview as a
42 general reminder. If, after installing the lights, there is no improvement on speeding, the Town

could consider installing speed bumps. Council Member Baier suggested including in the newsletter a reminder regarding speed and if residents do not slow down, then the Town will install speed bumps.

10. Discussion regarding COVID-19: assessment of the impact on Town staff and operations, with possible adoption of modifications to the Town's temporary ordinance

Mayor Rubin provided a brief status update on the COVID-19 procedures in the Town Hall. He felt the Town staff was doing a good job moderating staffing and it seemed to be working well in serving the needs of the community. The job sites seemed to be adhering to the restrictions. Jan McCosh commented that the staff found there needed to be a little bit of flexibility in adhering to the new procedures imposed by the recent audit due to the COVID-19 restrictions.. Ms. McCosh and the Mayor agreed to meet the next day to further understand this issue. Regarding the temporary ordinances enacting COVID-19 restrictions, Mayor Rubin noted he would create a calendar reminder to revisit them before their expiration dates to consider whether to extend the restriction periods.

V. PUBLIC INPUT - FLOOR OPEN FOR ANY ATTENDEE TO SPEAK ON ITEMS NOT LISTED ON THE AGENDA

At 10:05 p.m., Mayor Rubin opened the meeting for public input. Council Member Dwinell was concerned the Town would not be counted effectively in the 2020 census because the City name is registered as Kamas. It was noted the census used the 4-digit identifier after the zip code. Jan McCosh commented she and Thomas Eddington verified the Town boundary for the census bureau using the GIS mapping.

With no further comments, Mayor Rubin closed the public hearing.

VI. CLOSED EXECUTIVE SESSION - DISCUSSION OF PENDING OR REASONABLY IMMINENT LITIGATION, PERSONNEL MATTERS, AND/OR SALE OR ACQUISITION OF REAL PROPERTY AS NEEDED

The Council did not enter an executive session and would defer to another date.

VII. MEETING ADJOURNMENT

Council Member Dwinell moved to adjourn the meeting. Council Member Rupinkas made the second. Voting Aye: Council Members Baier, Shadle, Dwinell and Rupinkas. Voting Nay: None. The motion carried.

The meeting adjourned at 10:10 p.m.

Allison Lutes, Town Clerk

Item Attachment Documents:

2. April 30, 2020 Special Meeting

HIDEOUT, UTAH
10860 N. Hideout Trail
Hideout, UT 84036
TOWN COUNCIL MEETING
April 30, 2020
6:00 p.m.

TOWN COUNCIL SPECIAL MEETING – EXECUTIVE SESSION ELECTRONIC ONLY

I. CALL TO ORDER

Mayor Rubin called the meeting to order at 6:10 p.m. on April 30, 2020.

II. ROLL CALL

Town Council Members Present Electronically:

Mayor Philip Rubin
Council Member Chris Baier
Council Member Kurt Shadle
Council Member Jerry Dwinell
Council Member Vytas Rupinskas
Council Member Carol Haselton

Staff Present Electronically:

Town Attorney Dan Dansie
Town Clerk Allison Lutes (present until 6:15 p.m.)

III. AGENDA ITEMS

1. Swearing in of newly appointed Town Council Member Carol Haselton

Ms. Haselton recited the Oath of Office and was sworn in as a Council Member, whereupon Town Clerk Allison Lutes left the meeting.

2. Closed Executive Session - Discussion of pending or reasonably imminent litigation, personnel matters, and/or sale or acquisition of real property as needed

Council Member Dwinell moved to enter an executive session to discuss pending or reasonably imminent litigation, personnel matters, and/or sale or acquisition of real property. Council Member Haselton made the second. Voting Aye: Council Members Baier, Shadle, Dwinell, Rupinskas and Haselton. Voting Nay: None. The motion carried.

At 6:15 p.m. the executive session convened.

[At 6:20 p.m., the ZOOM meeting platform recording this meeting malfunctioned and the meeting was disconnected. At the conclusion of the public meeting on this date, the Council agreed to schedule another executive session on May 4, 2020]

Allison Lutes, Town Clerk

HIDEOUT, UTAH
10860 N. Hideout Trail
Hideout, UT 84036
TOWN COUNCIL MEETING
April 30, 2020
6:00 p.m.

TOWN COUNCIL SPECIAL MEETING – ELECTRONIC ONLY

I. CALL TO ORDER

Mayor Rubin called the meeting to order at 6:38 p.m. on April 30, 2020.

II. ROLL CALL

Town Council Members Present Electronically:

Mayor Philip Rubin
Council Member Chris Baier
Council Member Kurt Shadle
Council Member Jerry Dwinell
Council Member Vytas Rupinkas
Council Member Carol Haselton

Staff Present Electronically:

Town Attorney Dan Dansie
Town Clerk Allison Lutes
Town Planner Thomas Eddington
Town Engineer Ryan Taylor

III. AGENDA ITEMS

1. Swearing in of newly appointed Town Council Member Carol Haselton

Mayor Rubin introduced the newest Council Member, Carol Haselton, who was sworn in prior to an Executive Session at 6:15 p.m. this evening. Ms. Haselton gave a brief statement on her background serving on other public boards and commissions.

2. Continued Public Hearing: Consider adopting Ordinance 2020-05 repealing and replacing Titles 3, 10, 11 and 12 of the Town Code

Council Member Dwinell led the discussion on this agenda item. He proceeded through a detailed discussion on each title to brief the Council on what had changed since the last Council discussion, and to address comments therein, with input by Dan Dansie, Ryan Taylor and Thomas Eddington.

Title 3: no changes.

Title 10: Mr. Dwinell addressed each comment within the document, with Messrs. Eddington, Taylor and Dansie fielding Council questions and providing additional clarity and input.

Regarding a landscaping requirement concerning bark material adjacent to homes, Council Member Rupinkas strongly felt the Town should have the fire department review the

1 landscaping requirements to give everyone the understanding where major risks lay. Council
2 Member Baier felt the Town should encourage more xeriscaping.

3 As discussion concerning open and public space requirements and trails ensued, Council
4 Member Baier suggested adding a clause to enable future developer negotiations concerning
5 annexations to allow some flexibility. Discussion followed with Dan Dansie providing
6 guidance and suggesting a new section, possibly in Title 12 to allow the flexibility
7 concerning more broad land use requirements to take advantage of unique future
8 opportunities. He explained in further detail the concept of exactions and the need to strike a
9 balance between the burden and the exaction that is proportional to the burden created.

10 Mayor Rubin raised an issue concerning the need to clean up references within the Code to
11 grading and excavation and to understand the differences between the two. Ryan Taylor
12 explained that currently an excavation permit was used for work on a roadway or right of
13 way. Park City recently renamed such permits "Work in Right of Way Permit," which he
14 felt would remove any ambiguity. It was agreed the Mayor would discuss this with Kent
15 Cuillard, Ryan Taylor and Thomas Eddington.

16 A discussion arose concerning the aesthetics and safety of slopes, (particularly as to homes
17 backing steep slopes), retaining and rock walls. Thomas Eddington stated he would work
18 with Ryan Taylor on adding criteria regarding geotechnical and aesthetic attributes for rock
19 slopes.

20 Council Member Shadle felt health and safety was an important issue, for example in
21 addressing homes that back to very steep slopes. He suggested flagging this for a future
22 Council discussion.

23 Council Member Rupinkas questioned the use of wood burning fireplaces and stoves and
24 the concern with air quality and safety. It was indicated the Council would need to enact an
25 ordinance to address the issue.

26 At 8:54 p.m., Mayor Rubin opened the meeting for public comment.

27 Bill Keller Viewside Circle: *[while the following comments did not relate to the current*
28 *agenda item concerning Code changes, the Mayor allowed the comments due to time*
29 *constraints.]* Mr. Keller inquired about whether there was any oversight concerning road
30 work, as he had noticed several ruts left behind in areas where work had been completed.
31 Mayor Rubin responded that the Town is holding nearly \$100,000 of the contractor's money
32 and will follow up to ensure the road surface is back to a reasonable surface. Mr. Keller
33 noted the work appeared to be proceeding in a haphazard way. Additionally, the debris and
34 garbage left behind is unsightly and he did not view it as being professionally done.

35 Ryan Taylor noted they were watching the quality of the work once completed, but
36 conceded they needed to be more active day-to-day. The company had been notified
37 regarding the need to clean up. Some of the areas are being completed for a fourth and fifth
38 time, until the work is satisfactorily completed. Council Member Dwinell also noted the
39 areas requiring revegetation that hadn't been completed as required; Mr. Taylor agreed to
40 follow up.

41 With no further comments, the public hearing was closed.

42 The Council decided to schedule another special session to discuss Titles 11 and 12.

1 *Council Member Shadle moved to schedule a special session for Thursday May 7. Council*
2 *Member Rupinkas made the second. Voting Aye: Council Members Baier, Shadle, Dwinell*
3 *and Rupinkas.*

4 Council Member Haselton commented she would not be able to attend a May 7 meeting. It
5 was decided to move the meeting to May 5 and to rescind the first motion.

6 *Council Member Dwinell moved to schedule the special session for Tuesday, May 5.*
7 *Council Member Rupinkas made the second. Voting Aye: Council Members Baier, Shadle,*
8 *Dwinell, Rupinkas and Haselton. Voting Nay: None. The motion carried.*

9 The Council decided to meet for an executive session on Monday, May 4 at 6:00 p.m.

10 **IV. PUBLIC INPUT - FLOOR OPEN FOR ANY ATTENDEE TO SPEAK ON**
11 **ITEMS NOT LISTED ON THE AGENDA**

12 See Agenda Item III above.

13 **V. MEETING ADJOURNMENT**

14 *Council Member Shadle moved to adjourn. Council Member Rupinkas made the second.*
15 *Voting Aye: Council Members Baier, Shadle, Dwinell, Rupinkas and Haselton. Voting Nay:*
16 *None. The motion carried.*

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18 The meeting adjourned at 9:11 p.m.

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Allison Lutes, Town Clerk

Item Attachment Documents:

1. Introduction of Donna Turner and John Sherwood, regarding their interest in filling the vacancy on the Planning Commission

John R Sherwood

April 2020

Background

Raised in London England, father 35 years in the British Army. Left the UK in 1970 working for an American oil Company. Lived and worked in many overseas countries. Moved to Houston Texas 1979 on 2 year assignment. Retired from oil industry in 2015. Dual nationality British and USA for 25 years. Moved to Utah permanently in May 2019.

Education.

Dartford Grammar school founded in 1576. London University degrees in Nuclear Physics

Employment

1965-1970 British Petroleum	Global oil exploration and production
1970-1985 Gulf Oil Company	Global oil exploration and production
1985-2000 Western Atlas	Global oil field services
200-2003 Independent oil and gas	
2003-2011 Anglo-Suisse Offshore Partners	CEO Private equity backed oil company
2011-Present day	Independent oil and gas project development and Co-Managing Partner of NJS Dakota Holdings LP (Texas registered real estate developer)

Ties to Utah.

Been coming here for 15 years plus, niece lives in park City 13 years, married to a partner in GBS benefits. Moved to Hideout in September 2019.

Marital status

Married 34 years to a fantastic lady from Sioux Falls SD. No kids, two dogs

Interests

Golf (active), Rugby (now an enthusiast), Hiking in beautiful Utah scenery, keeping body and mind active

From: Donna Turner <jturn5@aol.com>
Sent: Tuesday, April 14, 2020 10:58 AM
To: Phil Rubin <mayor@hideoututah.gov>
Cc: Jerry Dwinell <jdwinell@hideoututah.gov>
Subject: Letter of Interest/Planning Commission

Dear Mayor Rubin,

It has come to my attention that there is a vacant seat on the Planning Commission and I would like to be considered for this position.

My background includes serving as a Board Member on the Maintenance Corporation/HOA of our previous development Weldin Ridge in Wilmington, DE. I gladly served for 4 years and was involved in all aspects of a new community. This included budget and financial analysis, retention basins, snow removal, landscape, architectural and safety issues. We implemented innovative ideas such as security cameras at the entrance of our neighborhood and a neighborhood watch all while keeping our costs to a minimum.

Other responsibilities also included summarizing and disseminating minutes of each meeting, the annual meeting and the agenda.

I am a Critical Care Registered Nurse by trade and a graduate of University of Delaware. I currently work at Park City Hospital, PACU/Same Day Surgery, but am redeployed to all areas of the hospital due to COVID-19. Previously, I worked in a Pediatric ICU for 10 yrs and Labor and Delivery for more than 20 years. With this experience, I am accustomed to using my critical thinking and analytical skills by picking out details and making diagnostic decisions within my scope and practice.

Moving to Park City 6 years ago, Hideout is our home now and we are here to stay. It is my wish to be of service to this already wonderful community, and to help make it even more attractive as we move forward. Thank you for your consideration.

Sincerely,

Donna Turner
11175 N Shoreline Dr

Item Attachment Documents:

2. Approval of bills to be paid

	5/14/2020		
	<u>General Town Expenses</u>		
1	Ace Hardware	Maintenance Supplies	32.95
2	All West	Monthly service	173.82
3	Ally	Equipment - Truck	1,048.85
4	Alpine Business Products	Supplies	70.43
5	Associated Business Tech	Office printer supplies	58.00
6	Associated Business Tech	Office printer lease	136.87
7	Barber Metals	Road maintenance materials	450.00
8	CarQuest	Maintenance - Truck	97.68
9	Child Richards	Audit	10,000.00
10	Dominion	Utilities	71.06
11	Fuelman	Fuel roads	296.96
12	Green Leaf	Weed Control	160.00
13	Home Depot	Road maintenance materials	316.02
14	Integrated Planning & Design	Planning services	2,350.00
15	Laura Solano	Cleaning services	150.00
16	McHargue, Jacob	Accounting Services	1,200.00
17	Onofre, Heidy	Website Design	54.00
18	Pelorus	Accounting Software & Support	750.00
19	Professional Alarm, Inc.	Alarm monitoring	80.00
20	PEHP	Health Insurance	1,857.40
21	Point S	Truck Maintenance	69.15
22	Rocky Mountain Power	Utilities	360.71
23	Solano, Laura	Cleaning services	150.00
24	T-O Engineers	Engineering -- town expenses	6,861.95
25	Tech Logic	Fix Computer Issues	250.00
26	Tech Logic	Monthly service	675.00
27	Town of Hideout	Utilities	107.60
28	USA Blue Book	Supplies	90.44
29	Utah League of Cities & Towns	Membership	776.55
30	Utah Local Govt Trust	Additional Workers Comp Premium	1,543.63
31	Verizon Wireless	Equipment and monthly service	370.45
32	York Howell & Guymon	Legal representation - April	10,482.10
33	Wasatch Cty Solid Waste	Garbage Service	38.00
34		Total General Town Expenses	41,129.62
35			
36		<u>Expenses Passed Through</u>	
37	Ace Signs & Designs	Soaring Hawk 147 (Inv. Dtd. 1/22/2020)	96.00
38	Integrated Planning & Design	Plan review	2,718.75
39	Park Record	Public noticing	23.40
40	Dakody Gines	Inspections	120.00
41	Rick Gines	Inspections	120.00
42	T-O Engineers	Inspections	13,667.20
43	T-O Engineers	Pass through expenses billed	10,560.00
44	York Howell & Guymon	Legal representation - pass through charges billed	1,122.00
45			
46		Total Expenses Passed Through	28,427.35
47			
48		TOTAL GENERAL FUND EXPENSES FOR APPROVAL	69,556.97
49			
50		<u>Expenses from Enterprise Funds</u>	
51	Clyde Snow	Water matters	2,902.50
52	Dakody Gines	Sewer/water maintenance & repair	1,130.00

53	Rick Gines	Water maintenance & repair	970.00	
54	Jordanelle SSD	Sewer	3,609.72	
55	Jordanelle SSD	Water	20,812.50	
56	Mission Communications	Sewer Monitoring - Annual Renewal	347.40	
57	Summit Co Health Dept	Water testing	60.00	
58	T-O Engineers	Engineering	1,290.00	
59		TOTAL ENTERPRISE EXPENSES FOR APPROVAL		31,122.12

Item Attachment Documents:

5. Discussion and possible approval of Annexation Petition for Creekside Estates



Staff Review for Planning Commission

To: Mayor Phil Rubin
Town of Hideout – Town Council

From: Thomas Eddington Jr., AICP, ASLA
Town Planner

Re: Creekside Estates – Petition for Annexation

Date: May 12, 2020

Submittals: The Applicant submitted a Petition for Annexation dated 9 April 2020

Project Background:

1. The Applicant submitted a Petition for Annexation and proposes to:
 - a. Subdivide the 7.5-acre site into ten (10) single family lots
 - b. Rezone the site to Residential Medium Density
 - c. Connect to the main road in Deer Springs (Belaview Court) for access
2. The plan set is missing:
 - a. Copies mailed/delivered by petitioners (at time of filing petition):
 - To County Clerk for county in which the property is located; and
 - To chair of any Planning Commission with review authority and jurisdiction over the property (Wasatch County Planning Commission).
 - b. Fiscal Impact Study or assessment of anticipated tax revenues and expenses
 - c. Proposed development timeline for infrastructure and units
 - d. Open space and trail connections proposed
 - e. Proposal to connect to municipal utilities
 - f. Confirmation of water rights (if any/applicable)

Initial Review and Recommendations:

1. If the Town Council chooses to accept the petition and forward to the Planning Commission for review, the following is recommended:
 - a. Consider a rezone to Residential Single Family (rather than Residential Medium Density) and establish a maximum density allowed

- b. Establish a minimum lot size and maximum house footprint
- c. Ensure the proposed access road is the most appropriate or whether a connection to Belview Court can be made that requires reduced linear feet of roadway construction
- d. Define open space requirements and trail connectivity
- e. Confirm location and type of stormwater management
- f. Define retaining wall allowances (per the newly adopted Zoning Ordinance) – location and construction typology
- g. Consider a requirement that the newly proposed road will be connected to the south if a subsequent development is proposed (and the hammerhead will be removed).

Context - Proposed Creekside Estates Annexation (south side of Deer Springs)





Location of the Proposed Creekside Estates Annexation (south side of Deer Springs)



Item Attachment Documents:

7. Public Hearing - discussion and possible approval of tentative budget

Town of Hideout
FY 2020-2021 Budget

	Revised 2020 Budget	Initial 2021 Budget	Variance %	FY 20-21 Notes
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10 General Fund

Revenue:

Taxes				
3110 Property Taxes - Current	123,000	131,480	15%	56 new COs in 2019 almost all in Shoreline. \$275 per unit
3120 Prior Year Property Taxes - Delinquent	12,000	7,500	-38%	
3124 Fee-in-Lieu of Property Taxes	1,340	1,200	-10%	
3130 Sales Tax	82,400	90,000	9%	Greater population BUT lower receipts anticipated
3135 Telecomm Tax Revenue	1,695	1,840	9%	
Franchise Fee Revenue	0	700	700%	
3140 Municipal Energy Taxes	35,750	39,300	10%	
Total Taxes	256,185	272,020	6%	

Licenses and Permits				
3210 Business Licenses	341	300	-12%	
3221 Building Permits	366,884	250,000	-32%	Anticipate 50 building permits to be pulled throughout the fiscal year
3229 Subdivision Fees	6,000	0	-600%	
3230 Professional Services Billed	95	0	-100%	
3231 Planning & Zoning Fees	0	130,000	130000%	Utilizing new fee schedule to be approved by Council before new fiscal year
3232 DRC Fees	0	0	0%	
Total Licenses and Permits	373,320	380,300	2%	

Intergovernmental revenue				
3356 Class C Road Allotment	68,550	78,000	14%	
Total Intergovernmental Revenue	68,550	78,000	14%	

Charges for services				
3490 Other Services Revenue	210	200	-5%	
Total Charges for Services	210	200	-5%	

Fines and forfeitures				
3510 Fines and Forfeitures	5,000	2,500	-50%	
Total Fines and Forfeitures	5,000	2,500	-50%	

Interest				
3610 Interest Earnings	5,000	4,200	-16%	
Total Interest	5,000	4,200	-16%	

Miscellaneous revenue				
3620 Building Rental Income	0	0	0%	
3690 Other Revenue	1,200	1,200	0%	
Total Miscellaneous Revenue	1,200	1,200	0%	

Contributions and Transfers				
3890 General Fund Balance to be Appropriated	54,850	0	-100%	No use of Reserve
Total Contributions and Transfers	54,850	0	-100%	

Total Revenue:	764,315	738,420	-3%	
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Expenditures:
General Government

Administrative				
5001.1 Admin Contract services	20,000	5,000	-75%	No longer need transcription services
5001.2 Admin Council pay	2,000	3,600	80%	
5001.4 Admin Insurance	11,000	2,500	-77%	Split Between Admin/Streets/Enterprise 25/10/65
5001.6 Admin Mileage reimbursement	3,000	2,500	-17%	
5001.7 Admin Office Supplies	5,000	3,000	-40%	
5001.8 Admin Personnel	85,000	95,000	12%	
5001.9 Admin Public Notices	3,500	3,500	0%	
5001.A Admin Security Alarm Monitoring	1,000	1,000	0%	
5003 Admin Benefits	7,200	16,500	129%	Health and FICA taxes for 2 employees, Allocation of FICA
5004 Admin Other	9,500	1,000	-89%	
5010 Admin Information Technology	20,000	7,840	-61%	Split 35 GF /65 Enterprise
5016 Admin Telephone	4,500	2,800	-38%	Split 35 GF /65 Enterprise
5017 Admin Training	2,700	875	-68%	Split 35 GF /65 Enterprise
5018 Admin Website	1,500	350	-77%	Split 35 GF /65 Enterprise
5019 Admin Membership	1,000	1,200	20%	
5030 Admin Repairs & Maintenance	4,000	4,200	5%	
5050 Admin Utilities	4,000	4,000	0%	Split 35 GF /65 Enterprise
5069 Miscellaneous	0	500	0%	
Total Administrative	184,900	155,365	-16%	

Town of Hideout
FY 2020-2021 Budget

	Revised 2020 Budget	Initial 2021 Budget	Variance %	FY 20-21 Notes
Professional services				
5002.1 Accounting & Auditing	1,500	3,500	133%	Split 35 GF /65 Enterprise
5002.2 Legal	80,000	64,000	-20%	Split 80 GF /20 Enterprise
5002.3 Town Engineering	90,000	17,500	-81%	Split 25 GF /75 Enterprise
5002.6 Planning	0	30,000	0%	
5002.4 Building Inspection	171,846	125,000	-27%	
5002.5 Engineer DRC Review	0	45,000	45000%	
5002.6 Building Plan Review	0	45,000	45000%	
5002.5 Plan Prints	2,500	2,500	0%	
Total Professional services	345,846	332,500	-4%	
Total General government	530,746	487,865	-8%	
Public Safety				
5101 Safety Personnel	1,500	11,000	633%	Signage
5103 Safety Maintenance	0	0	0%	
5104 Safety Gas	0	0	0%	
5105 Safety Police Department	0	40,000	40000%	Wasatch Sheriff contract at year-end
Total Public Safety	1,500	51,000	3300%	
Streets				
5201 Streets Personnel	60,000	50,000	-17%	
5202 Streets Auto maintenance	1,500	2,500	67%	
5203 Streets Benefits	0	5,400	0%	
5204 Streets Fuel	5,000	5,000	0%	
5205 Streets Materials & Supplies	11,000	12,000	9%	
5208 Streets Repair & maintenance	100,000	50,000	-50%	
5209 Streets Equipment lease	23,000	23,000	0%	
5210 Streets Insurance	1,044	1,000	-4%	
Total Streets	201,544	148,900	-26%	
Parks				
5450 Parks and Recreation	5,000	6,500	30%	
Total Parks	5,000	6,500	30%	
Miscellaneous				
5650 Community Development	0	6,000	0%	
xxxx PILOT	0	10,030	10030%	
Recycling	0	2,600	2600%	
Total Miscellaneous	0	18,630	0%	
Debt service				
5800 Principal	14,000	14,000	0%	
5801 Interest	11,525	11,525	0%	
Total Debt service	25,525	25,525	0%	
Total Expenditures:	764,315	738,420	-3%	
Total Change In Net Position	0	0	0%	

	Revised 2020 Budget	Initial 2021 Budget		2021 Notes
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51 Water Fund

Income From Operations:

Operating income				
5140 Water Service	499,100	530,700	6%	36 new conns. & 0 % rate increase
5141 Standby Water	128,400	126,300	-2%	10 less SB reservations & 0% rate increase
5142 Water Reservation Fee	196,800	196,000	0%	10 less reservations & 0% rate increase
5143 Meter Rental	1,500	4,300	187%	Per bldg Permit
5145 Storm Water Service	13,700	18,200	33%	36 new conns. & 0 % rate increase
5150 Sewer Service	133,300	153,700	15%	36 new conns. & 0% rate increase
5310 Connection Fees	95,000	67,500	-29%	Per Bldg Permits
5410 Late Penalties and Fees	1,000	0	-100%	
5490 Other Operating Income	150	0	-100%	
Total Operating income	1,068,950	1,096,700	3%	

Town of Hideout
FY 2020-2021 Budget

	Revised 2020 Budget	Initial 2021 Budget	Variance %	FY 20-21 Notes
Operating Expenses				
6001.1 Insurance	0	6,500	0%	
xxxx Accounting and Audit		6,500	0%	
6010 Information Technology	0	11,500	0%	Split 35 GF /65 Enterprise
6016 Telephone	0	5,200	0%	Split 35 GF /65 Enterprise
6017 Training	0	1,625	0%	Split 35 GF /65 Enterprise
6018 Website	0	650	0%	Split 35 GF /65 Enterprise
6120 Depreciation Expense	0	30,000	0%	
6140 Engineering	25,000	122,500	390%	Split 25 GF /75 Enterprise + 2 models (Water & Sewer at \$35M each)
6150 Legal	0	44,000	0%	Water Attorney + Split 80 GF /20 Enterprise
6210 Meters	12,000	31,000	158%	
6240 Office Expenses	2,000	6,000	200%	
6250 Operating Expenses	35,000	37,000	6%	
6305 Repairs and Maint - Sewer	40,000	31,200	-22%	New JSSD contract, 15% labor min + \$20k equipment
6310 Repairs and Maint - Water	20,000	88,700	344%	New JSSD contract, 85% labor min + \$25k equipment
6350 Salaries and Wages	150,000	210,000	40%	
6355 Benefits	6,000	28,000	367%	
6360 Software and Technology	3,000	1,600	-47%	
6390 Utilities	3,000	3,000	0%	Split 35 GF /65 Enterprise
6405 JSSD - Sewer	39,500	46,400	17%	36 new conn. , 0% rate change
6410 JSSD - Water	290,100	305,800	5%	Will not exceed Annual Ac-Ft/year. Flat rate, Verified by VRR
6412 Water Reservation Fees	55,300	55,300	0%	No change in reservations or rate
6610 Depreciation Expense	0	24,225	0%	
Total Operating expense	680,900	1,096,700	61%	
Total Income From Operations:	388,050	0	-100%	FY 20 Budget Depreciation not yet allocated



FY2020-2021 Preliminary Budget

Town of Hideout

May 14, 2020



Committee Members

- Vytas Rupinskas
- John Sherwood
- Jan McCosh
- Wes Bingham
- Kurt Shadle
- Phil Rubin



General Fund



Current Fiscal Circumstances

- Hideout, like all governments across the state, has limited visibility into future economic conditions.
- This significantly impacts the Committee's ability to accurately predict key revenue components of the General Fund such as building permits and sales tax revenue from the state.
- Utah League of Cities and Towns stated earlier this year: "Whatever you budget, it will be wrong."
- Committee will meet quarterly to gauge accuracy of budget projections and make any necessary mid-course corrections.



Revenue Assumptions

- No increase in property tax rate vs. last year
- No transfer from Reserve Fund to balance budget vs. as much as \$54M in FY20
- Developers will pull 50 permits vs. a projected 78 permits in FY20
- Sales tax revenue distributed by the state will be down 10% but the Town's population has increased
- Class C road allotment funds from the state will increase as we have 1.82 miles of new roads
- Increased revenue will be generated from new Planning and Zoning Fee Schedule



Expense Projections

- More accurate redistribution of expenses between General Fund and Enterprise Fund
- No net change in Town personnel or salary. Potential bonus to be determined at year's end
- Anticipated year-end contract with County Sheriff for regular police patrol and increased traffic signage
- Increased use of Town Planner
- Decreased road repair after significant expenditures in FY20



Enterprise Fund



Revenue Assumptions

- No rate increase, although JSSD is increasing their rates to the Town by 5.4%
- Revenues include 36 new water, storm water and sewer connections but 10 less Standby Water and Water Reservation fees
- Connection fees will be down in line with anticipated decrease in building permit pulls



Expense Projections

- More accurate redistribution of expenses between General Fund and Enterprise Fund
- Water and sewer models need to be performed to assess infrastructure capacities and potential deficiencies as required by the state
- Town will outsource to JSSD (or another entity) the standard repair and maintenance of our water and sewer infrastructure
- Increased attorney fees in order to negotiate updated JSSD agreement

Heber City Corporation
BUDGET COMPARISON
10 General Fund - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	Period Actual	YTD Actual	Budget	Over/(Under)	Percentage
Change In Net Position					
Revenue:					
Taxes					
3110 PROPERTY TAXES	58,615.08	58,821.83	1,570,479.00	(1,511,657.17)	3.75%
3111 PROPERTY TAX INTEREST	74.17	317.20	4,500.00	(4,182.80)	7.05%
3115 FEE IN LIEU OF TAX	9,402.68	29,035.89	118,450.00	(89,414.11)	24.51%
3120 PRIOR YEARS TAXES - DELINQUENT	1,103.04	7,444.63	36,000.00	(28,555.37)	20.68%
3130 GENERAL SALES & USE TAXES	349,852.57	1,082,187.15	4,093,200.00	(3,011,012.85)	26.44%
3140 FRANCHISE TAX	67,666.46	182,112.06	978,500.00	(796,387.94)	18.61%
3150 TRANSIENT ROOM TAX	11,384.22	32,664.08	60,900.00	(28,235.92)	53.64%
Total Taxes	498,098.22	1,392,582.84	6,862,029.00	(5,469,446.16)	20.29%
Licenses and Permits					
3205 FARMERS MARKETS REVENUE	0.00	4,400.00	19,500.00	(15,100.00)	22.56%
3210 BUSINESS LICENSES & PERMITS	4,677.45	10,888.17	120,000.00	(109,111.83)	9.07%
3211 ANIMAL CONTROL	500.00	2,200.00	5,250.00	(3,050.00)	41.90%
3212 IMPOUND FEE	741.00	2,337.50	9,500.00	(7,162.50)	24.61%
3213 ADOPTION FEE	195.00	600.00	2,135.00	(1,535.00)	28.10%
3214 ANIMAL CONTROL FINES	0.00	397.00	175.00	222.00	226.86%
3216 ANIMAL CONTROL RELINQUISHMENT FEE	25.00	40.00	2,600.00	(2,560.00)	1.54%
3218 ANIMAL CONTROL VACCINATIONS	0.00	0.00	21.00	(21.00)	0.00%
3220 BUILDING PERMITS	55,668.53	129,453.79	690,000.00	(560,546.21)	18.76%
3221 SIGN PERMIT FEES	230.00	545.00	1,295.00	(750.00)	42.08%
3225 FIRE INSPECTION FEES	0.00	0.00	1,700.00	(1,700.00)	0.00%
Total Licenses and Permits	62,036.98	150,861.46	852,176.00	(701,314.54)	17.70%
Intergovernmental Revenue					
3310 FEDERAL GRANTS	0.00	0.00	12,500.00	(12,500.00)	0.00%
3319 STATE GRANTS	0.00	0.00	12,500.00	(12,500.00)	0.00%
3320 CITY COUNCIL BOARD COMP.	2,608.56	5,217.12	31,300.00	(26,082.88)	16.67%
3350 COUNTY WIDE ANIMAL CONTROL	12,081.42	37,521.51	182,258.00	(144,736.49)	20.59%
3351 SCHOOL RESOURCE OFFICER	0.00	40,364.06	73,888.00	(33,523.94)	54.63%
3358 STATE LIQUOR FUND	0.00	0.00	43,000.00	(43,000.00)	0.00%
Total Intergovernmental Revenue	14,689.98	83,102.69	355,446.00	(272,343.31)	23.38%
Charges For Services					
3413 ZONING AND SUBDIVISION FEES	3,005.00	34,912.50	200,000.00	(165,087.50)	17.46%
3480 CEMETERY LOT SALES	2,640.00	5,445.00	20,000.00	(14,555.00)	27.23%
3485 CEMETERY - DIG GRAVES	6,900.00	11,825.00	50,000.00	(38,175.00)	23.65%
3486 CEMETERY- HEADSTONE INSPECTION	75.00	1,600.00	2,000.00	(400.00)	80.00%
Total Charges For Services	12,620.00	53,782.50	272,000.00	(218,217.50)	19.77%
Fines And Forfeitures					
3510 FINES	25,408.34	61,939.93	185,000.00	(123,060.07)	33.48%
3511 COURT SECURITY SURCHARGE	536.00	2,260.75	5,000.00	(2,739.25)	45.22%
3520 SMALL CLAIMS	60.00	460.00	4,500.00	(4,040.00)	10.22%
3525 BAIL FORFEITURES	9,098.00	37,947.68	62,000.00	(24,052.32)	61.21%
3530 TRAFFIC SCHOOL	401.40	1,117.00	2,056.00	(939.00)	54.33%
Total Fines And Forfeitures	35,503.74	103,725.36	258,556.00	(154,830.64)	40.12%
Interest					
3610 BANKING INTEREST	8,133.21	32,285.88	110,000.00	(77,714.12)	29.35%
Total Interest	8,133.21	32,285.88	110,000.00	(77,714.12)	29.35%
Miscellaneous Revenue					
3230 PROCESSING FEE - DAMAGE BOND	50.00	50.00	1,133.00	(1,083.00)	4.41%
3620 RENTS & MISCELLANEOUS	2,032.53	6,987.84	45,000.00	(38,012.16)	15.53%
3630 PARADE RESERVATIONS	0.00	190.00	690.00	(500.00)	27.54%
3655 EDUCATION FEES	4,932.00	5,925.50	7,000.00	(1,074.50)	84.65%
Total Miscellaneous Revenue	7,014.53	13,153.34	53,823.00	(40,669.66)	24.44%
Contributions and Transfers					
3810 EMBELLISHMENT & POWER	56,250.00	56,250.00	225,000.00	(168,750.00)	25.00%
3821 TRANSFER FROM AIRPORT SPECIAL REVENUE	6,601.65	16,223.08	88,500.00	(72,276.92)	18.33%
3851 TRANSFER FROM CULINARY WATER FUND	23,408.16	58,049.86	326,500.00	(268,450.14)	17.78%
3852 TRANSFER FROM SEWER FUND	19,219.81	47,627.21	273,500.00	(225,872.79)	17.41%
3854 TRANSFER FROM UTILITY FUND	4,925.57	12,315.65	73,000.00	(60,684.35)	16.87%
3855 TRANSFER FROM SECONDARY IRRIGATION FUND	4,145.77	10,333.27	60,500.00	(50,166.73)	17.08%
3870 CONTRIBUTIONS GEN. FUND SURPLUS	0.00	0.00	493,239.00	(493,239.00)	0.00%
Total Contributions and Transfers	114,550.96	200,799.07	1,540,239.00	(1,339,439.93)	13.04%
Total Revenue:	752,647.62	2,030,293.14	10,304,269.00	(8,273,975.86)	19.70%

Heber City Corporation
BUDGET COMPARISON
10 General Fund - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	Period Actual	YTD Actual	Budget	Over/(Under)	Percentage
Expenditures:					
General Government					
Legislative					
4111 SALARIES AND WAGES	9,808.32	29,424.96	125,000.00	(95,575.04)	23.54%
4113 EMPLOYEE BENEFITS	1,502.11	4,507.96	27,000.00	(22,492.04)	16.70%
4121 BOOKS, SUBSCRIPT & MEMBERS IPS	0.00	0.00	15,450.00	(15,450.00)	0.00%
4122 PUBLIC NOTICES	1,776.00	3,757.86	1,854.00	1,903.86	202.69%
4123 TRAVEL	875.00	1,300.00	11,845.00	(10,545.00)	10.98%
4124 OFFICE SUPPLIES	48.12	78.91	200.00	(121.09)	39.46%
4127 UTILITIES	81.96	245.58	1,700.00	(1,454.42)	14.45%
4128 TELEPHONE	15.00	45.00	485.00	(440.00)	9.28%
4131 PROFESSIONAL SERVICES	15.77	241.63	0.00	241.63	0.00%
4148 ELECTION COSTS	76.17	17,557.34	30,000.00	(12,442.66)	58.52%
4151 INSURANCE	0.00	2,830.08	3,350.00	(519.92)	84.48%
4162 MISCELLANEOUS	0.00	67.71	900.00	(832.29)	7.52%
4174 EQUIPMENT	0.00	0.00	500.00	(500.00)	0.00%
4179 DISCRETIONARY FUNDS	20,000.00	45,000.00	50,000.00	(5,000.00)	90.00%
Total Legislative	34,198.45	105,057.03	268,284.00	(163,226.97)	39.16%
Judicial					
4211 SALARIES AND WAGES	11,505.53	34,402.33	146,000.00	(111,597.67)	23.56%
4213 EMPLOYEE BENEFITS	3,096.37	11,143.04	63,000.00	(51,856.96)	17.69%
4221 BOOKS, SUBSCRIPT & MEMBERS IP	0.00	0.00	1,250.00	(1,250.00)	0.00%
4223 TRAVEL	578.22	678.22	3,750.00	(3,071.78)	18.09%
4224 OFFICE SUPPLIES	388.80	845.41	4,000.00	(3,154.59)	21.14%
4225 EQUIPMENT, MAINTENANCE	187.25	490.72	1,000.00	(509.28)	49.07%
4227 UTILITIES	570.73	1,697.04	9,100.00	(7,402.96)	18.65%
4228 TELEPHONE	67.87	207.85	900.00	(692.15)	23.09%
4231 PROFESSIONAL SERVICES	539.41	1,582.99	3,000.00	(1,417.01)	52.77%
4251 INSURANCE	0.00	1,886.72	2,370.00	(483.28)	79.61%
4262 MISCELLANEOUS	445.38	1,225.86	5,500.00	(4,274.14)	22.29%
4274 EQUIPMENT	0.00	0.00	500.00	(500.00)	0.00%
4277 INTERNAL SERVICE CHARGE - IT	281.42	844.26	3,500.00	(2,655.74)	24.12%
Total Judicial	17,660.98	55,004.44	243,870.00	(188,865.56)	22.55%
Administrative					
4311 SALARIES AND WAGES	49,511.13	141,440.52	603,000.00	(461,559.48)	23.46%
4313 EMPLOYEE BENEFITS	17,576.24	52,962.56	278,000.00	(225,037.44)	19.05%
4321 BOOKS, SUBSCRIPT & MEMBERS IPS	305.00	3,624.08	4,120.00	(495.92)	87.96%
4322 PUBLIC NOTICES	46.25	46.25	300.00	(253.75)	15.42%
4323 TRAVEL	405.81	727.43	7,725.00	(6,997.57)	9.42%
4324 OFFICE SUPPLIES	741.23	1,168.83	4,500.00	(3,331.17)	25.97%
4325 EQUIPMENT, SUPPLIES & MAINTENANCE	790.72	1,182.23	2,985.00	(1,802.77)	39.61%
4327 UTILITIES	81.95	286.40	1,900.00	(1,613.60)	15.07%
4328 TELEPHONE	311.09	862.64	8,400.00	(7,537.36)	10.27%
4331 PROFESSIONAL SERVICES	943.32	562.45	48,565.00	(48,002.55)	1.16%
4332 TRAINING	670.19	670.19	6,000.00	(5,329.81)	11.17%
4340 COURT APPT. ATTNY & TRANSLATOR	2,508.70	4,336.30	0.00	4,336.30	0.00%
4348 SPECIAL SUPPLIES	179.66	342.48	824.00	(481.52)	41.56%
4351 INSURANCE	338.89	3,168.97	4,000.00	(831.03)	79.22%
4362 MISCELLANEOUS	830.93	2,566.27	10,356.00	(7,789.73)	24.78%
4374 EQUIPMENT	0.00	0.00	385.00	(385.00)	0.00%
4375 CAPITAL EQUIPMENT	0.00	0.00	18,494.00	(18,494.00)	0.00%
4376 INTERNAL SERVICE CHARGE - FLEET	0.00	0.00	5,150.00	(5,150.00)	0.00%
4377 INTERNAL SERVICE CHARGE - IT	412.25	1,236.75	0.00	1,236.75	0.00%
4379 CITY MANAGER DISCRETIONARY	0.00	4,440.53	25,000.00	(20,559.47)	17.76%
Total Administrative	75,653.36	219,624.88	1,029,704.00	(810,079.12)	21.33%
General government buildings					
4411 SALARIES AND WAGES	3,415.51	10,525.57	37,000.00	(26,474.43)	28.45%
4413 EMPLOYEE BENEFITS	2,097.19	6,879.01	27,000.00	(20,120.99)	25.48%
4414 UNIFORM ALLOWANCE	127.64	292.33	0.00	292.33	0.00%
4425 EQUIPMENT, SUPPLIES & MAINTENANCE	0.00	0.00	2,600.00	(2,600.00)	0.00%
4426 BUILDINGS & GROUNDS	(504.46)	4,764.47	20,000.00	(15,235.53)	23.82%
4427 UTILITIES	8.61	25.70	4,750.00	(4,724.30)	0.54%
4428 TELEPHONE	70.22	351.09	1,050.00	(698.91)	33.44%
4431 PROFESSIONAL SERVICES	923.69	3,123.08	15,180.00	(12,056.92)	20.57%
4432 TRAINING	0.00	0.00	1,100.00	(1,100.00)	0.00%
4451 INSURANCE	0.00	13,072.72	13,250.00	(177.28)	98.66%

Heber City Corporation
BUDGET COMPARISON
10 General Fund - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	Period Actual	YTD Actual	Budget	Over/(Under)	Percentage
4472 BUILDING - TABERNACLE	1,765.40	3,574.56	100,000.00	(96,425.44)	3.57%
4474 E UIPMENT	0.00	607.95	2,500.00	(1,892.05)	24.32%
4476 INTERNAL SER ICE C ARGES - FLEET	478.12	1,434.36	6,000.00	(4,565.64)	23.91%
4480 CAPITAL PROJECTS	0.00	3,771.23	5,500.00	(1,728.77)	68.57%
Total General government buildings	8,381.92	48,422.07	235,930.00	(187,507.93)	20.52%
Attorney					
4511 SALARIES AND WAGES	10,782.98	26,957.45	142,000.00	(115,042.55)	18.98%
4513 EMPLOYEE BENEFITS	4,308.87	10,012.11	59,000.00	(48,987.89)	16.97%
4514 UNIFORM ALLOWANCE	0.00	0.00	100.00	(100.00)	0.00%
4521 BOO S, SUBSCRIPTIONS & MEMBERS IPS	0.00	64.93	425.00	(360.07)	15.28%
4523 TRA EL	0.00	230.75	1,350.00	(1,119.25)	17.09%
4524 OFFICE SUPPLIES	2.00	18.04	250.00	(231.96)	7.22%
4525 E UIPMENT, SUPPLIES & MAINTENANCE	379.96	450.53	1,500.00	(1,049.47)	30.04%
4526 BUILDINGS & GROUNDS SUPPLIES	0.00	0.00	250.00	(250.00)	0.00%
4527 UTILITIES	0.00	0.00	250.00	(250.00)	0.00%
4528 TELEP ONE	15.19	26.41	1,590.00	(1,563.59)	1.66%
4529 FUEL	0.00	0.00	350.00	(350.00)	0.00%
4531 PROFESSIONAL SER ICES	34.50	393.50	55,000.00	(54,606.50)	0.72%
4532 TRAINING	0.00	479.25	1,500.00	(1,020.75)	31.95%
4548 SPECIAL SUPPLIES	5.81	5.81	150.00	(144.19)	3.87%
4551 INSURANCE	0.00	0.00	500.00	(500.00)	0.00%
4562 MISCELLANEOUS	0.00	0.00	500.00	(500.00)	0.00%
4574 E UIPMENT	0.00	0.00	600.00	(600.00)	0.00%
4575 CAPITAL E UIPMENT	0.00	428.98	0.00	428.98	0.00%
4577 INTERNAL SER ICE C ARGE - IT	0.00	0.00	750.00	(750.00)	0.00%
Total Attorney	15,529.31	39,067.76	266,065.00	(226,997.24)	14.68%
Building department					
5111 SALARIES AND WAGES	15,958.40	47,875.20	243,000.00	(195,124.80)	19.70%
5113 EMPLOYEE BENEFITS	7,967.41	25,592.54	134,000.00	(108,407.46)	19.10%
5114 UNIFORM ALLOWANCE	130.50	130.50	1,110.00	(979.50)	11.76%
5121 BOO S, SUBSCRIPT & MEMBERS IPS	0.00	355.00	1,050.00	(695.00)	33.81%
5123 TRA EL	0.00	0.00	1,400.00	(1,400.00)	0.00%
5124 OFFICE SUPPLIES	0.00	59.75	860.00	(800.25)	6.95%
5125 E UIPMENT REPAIR & SUPPLIES	158.62	418.52	1,800.00	(1,381.48)	23.25%
5127 UTILITIES	81.95	286.39	1,550.00	(1,263.61)	18.48%
5128 TELEP ONE	165.52	499.28	2,500.00	(2,000.72)	19.97%
5129 GASOLINE	110.28	561.38	2,200.00	(1,638.62)	25.52%
5131 PROFESSIONAL SER ICES	66.53	1,150.91	9,500.00	(8,349.09)	12.11%
5132 TRAINING	0.00	0.00	1,100.00	(1,100.00)	0.00%
5148 SPECIAL SUPPLIES	10.48	42.54	300.00	(257.46)	14.18%
5151 INSURANCE	0.00	3,239.01	3,600.00	(360.99)	89.97%
5174 E UIPMENT	0.00	0.00	5,000.00	(5,000.00)	0.00%
5176 INTERNAL SER ICE C ARGE - FLEET	357.25	1,071.75	9,687.00	(8,615.25)	11.06%
5177 INTERNAL SER ICE C ARGE - IT	162.08	486.24	2,000.00	(1,513.76)	24.31%
Total Building department	25,169.02	81,769.01	420,657.00	(338,887.99)	19.44%
Planning department					
5311 SALARIES AND WAGES	19,261.53	58,802.44	254,000.00	(195,197.56)	23.15%
5313 EMPLOYEE BENEFITS	10,862.41	35,010.68	151,000.00	(115,989.32)	23.19%
5314 UNIFORM ALLOWANCE	0.00	0.00	250.00	(250.00)	0.00%
5321 BOO S, SUBSCRIPT & MEMBERS IPS	306.00	306.00	3,800.00	(3,494.00)	8.05%
5322 PUBLIC NOTICES	39.31	235.94	2,000.00	(1,764.06)	11.80%
5323 TRA EL	0.00	0.00	3,733.00	(3,733.00)	0.00%
5324 OFFICE SUPPLIES	179.25	501.93	2,400.00	(1,898.07)	20.91%
5325 E UIP. SUPPLIES & MAINTENANCE	158.62	732.26	3,000.00	(2,267.74)	24.41%
5327 UTILITIES	81.95	286.39	1,500.00	(1,213.61)	19.09%
5328 TELEP ONE	170.29	508.39	2,500.00	(1,991.61)	20.34%
5329 GASOLINE	134.47	179.92	750.00	(570.08)	23.99%
5331 PROFESSIONAL SER ICES	17,141.09	58,523.80	146,000.00	(87,476.20)	40.08%
5332 TRAINING	0.00	858.90	7,466.00	(6,607.10)	11.50%
5349 FARMERS MAR ET	16.88	4,383.97	16,200.00	(11,816.03)	27.06%
5351 INSURANCE	0.00	3,834.35	4,800.00	(965.65)	79.88%
5374 E UIPMENT	0.00	0.00	2,173.00	(2,173.00)	0.00%
5377 INTERNAL SER ICE C ARGE - IT	331.50	994.50	4,635.00	(3,640.50)	21.46%
Total Planning department	48,683.30	165,159.47	606,207.00	(441,047.53)	27.24%
Total General Government	225,276.34	714,104.66	3,070,717.00	(2,356,612.34)	23.26%
Public safety					

Heber City Corporation
BUDGET COMPARISON
10 General Fund - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	Period Actual	YTD Actual	Budget	Over/(Under)	Percentage
Police Department					
5411 SALARIES AND WAGES	156,698.92	471,290.07	1,947,000.00	(1,475,709.93)	24.21%
5413 EMPLOYEE BENEFITS	(1,609.60)	172,739.31	1,200,000.00	(1,027,260.69)	14.39%
5414 UNIFORM ALLOWANCE	4,019.46	9,779.99	22,500.00	(12,720.01)	43.47%
5416 LI UOR LAW ENFORCEMENT	2,246.61	4,754.64	27,000.00	(22,245.36)	17.61%
5421 BOO S, SUBSCRIPT & MEMBERS IP	10,674.55	27,044.89	108,000.00	(80,955.11)	25.04%
5423 TRA EL & TRAINING	1,622.48	13,262.08	24,000.00	(10,737.92)	55.26%
5424 OFFICE SUPPLIES & SPECIAL SUPPLIES	3,823.05	7,732.48	40,000.00	(32,267.52)	19.33%
5425 E UIP. SUPPLIES & MAINTENANCE	4,271.38	12,022.25	35,000.00	(22,977.75)	34.35%
5426 FIREARMS	917.09	15,644.44	17,000.00	(1,355.56)	92.03%
5427 UTILITIES & TELEP ONE	3,413.05	10,378.69	47,000.00	(36,621.31)	22.08%
5429 GASOLINE & OIL	4,656.65	14,987.35	50,000.00	(35,012.65)	29.97%
5431 PROFESSIONAL SER ICES	1,809.91	22,210.72	50,000.00	(27,789.28)	44.42%
5433 CERT, IPS, CROSSING GUARD	424.38	758.59	6,000.00	(5,241.41)	12.64%
5436 EDUCATION	0.00	879.00	6,100.00	(5,221.00)	14.41%
5439 BYRNE GRANT	0.00	425.52	25,000.00	(24,574.48)	1.70%
5451 INSURANCE	(1,236.12)	45,960.06	55,000.00	(9,039.94)	83.56%
5472 BUILDING	161.80	454.62	5,000.00	(4,545.38)	9.09%
5474 E UIPMENT	409.36	11,699.89	57,000.00	(45,300.11)	20.53%
5475 CAPITAL E UIPMENT	0.00	3,147.00	16,000.00	(12,853.00)	19.67%
5476 INTERNAL SER ICE C ARGE - FLEET	16,700.44	50,686.18	268,500.00	(217,813.82)	18.88%
5477 INTERNAL SER ICE C ARGE - IT	2,217.81	7,825.31	26,000.00	(18,174.69)	30.10%
Total Police Department	211,221.22	903,683.08	4,032,100.00	(3,128,416.92)	22.41%
Animal Control					
5511 SALARIES AND WAGES	16,178.12	47,878.53	194,000.00	(146,121.47)	24.68%
5513 EMPLOYEE BENEFITS	5,881.20	16,073.64	99,000.00	(82,926.36)	16.24%
5514 UNIFORM ALLOWANCE	451.50	681.95	2,100.00	(1,418.05)	32.47%
5521 BOO S, SUBSCRIPT & MEMBERS IPS	1,064.28	3,192.84	15,500.00	(12,307.16)	20.60%
5523 TRA EL & TRAINING	335.95	1,271.95	5,700.00	(4,428.05)	22.31%
5524 OFFICE SUPPLIES & SPECIAL SUPPLIES	513.43	631.40	4,500.00	(3,868.60)	14.03%
5525 E UIP. SUPPLIES & MAINTENANCE	12.00	286.87	4,000.00	(3,713.13)	7.17%
5527 UTILITIES & TELEP ONE	590.33	1,791.83	8,500.00	(6,708.17)	21.08%
5529 GASOLINE & OIL	364.34	1,730.98	8,000.00	(6,269.02)	21.64%
5531 PROFESSIONAL SER ICES	163.44	657.04	2,000.00	(1,342.96)	32.85%
5551 INSURANCE	0.00	5,345.50	5,700.00	(354.50)	93.78%
5572 BUILDING - DOG POUND	99.53	121.52	500.00	(378.48)	24.30%
5574 E UIPMENT	0.00	1,047.49	5,100.00	(4,052.51)	20.54%
5575 CAPITAL E UIPMENT	0.00	0.00	43,000.00	(43,000.00)	0.00%
5577 INTERNAL SER ICE C ARGE - IT	121.25	363.75	0.00	363.75	0.00%
Total Animal Control	25,775.37	81,075.29	397,600.00	(316,524.71)	20.39%
Total Public safety	236,996.59	984,758.37	4,429,700.00	(3,444,941.63)	22.23%
Highways and Public Improvements					
Engineering					
4911 SALARIES AND WAGES	23,173.16	58,015.75	314,000.00	(255,984.25)	18.48%
4913 EMPLOYEES BENEFITS	8,910.98	20,677.36	131,000.00	(110,322.64)	15.78%
4921 BOO S, SUBSCRIPTIONS & MEMBERS IPS	49.99	49.99	1,500.00	(1,450.01)	3.33%
4923 TRA EL	0.00	0.00	12,410.00	(12,410.00)	0.00%
4924 OFFICE SUPPLIES	49.94	3,325.78	6,150.00	(2,824.22)	54.08%
4925 E UIP. SUPPLIES & MAINTENANCE	26.05	166.99	16,500.00	(16,333.01)	1.01%
4926 BUILDINGS & GROUNDS	0.00	0.00	750.00	(750.00)	0.00%
4927 UTILITIES	0.00	0.00	1,600.00	(1,600.00)	0.00%
4928 TELEP ONE	56.44	269.60	1,850.00	(1,580.40)	14.57%
4931 PROFESSIONAL SER ICES	4,186.49	16,637.87	132,500.00	(115,862.13)	12.56%
4932 TRAINING	0.00	0.00	4,800.00	(4,800.00)	0.00%
4948 SPECIAL SUPPLIES	6.75	6.75	0.00	6.75	0.00%
4951 INSURANCE	0.00	0.00	600.00	(600.00)	0.00%
4977 INTERNAL SER ICE C ARGE - IT	0.00	0.00	4,100.00	(4,100.00)	0.00%
Total Engineering	36,459.80	99,150.09	627,760.00	(528,609.91)	15.79%
Roads					
6011 SALARIES AND WAGES	18,078.58	57,692.67	403,000.00	(345,307.33)	14.32%
6013 EMPLOYEE BENEFITS	6,962.45	28,806.53	220,000.00	(191,193.47)	13.09%
6014 UNIFORM ALLOWANCE	24.84	1,087.92	5,885.00	(4,797.08)	18.49%
6015 UNEMPLOYMENT	(389.55)	(389.55)	0.00	(389.55)	0.00%
6021 BOO S, SUBSCRIPTIONS & SUPPLIES	0.00	1,471.24	4,389.00	(2,917.76)	33.52%
6022 PUBLIC NOTICES	14.17	14.17	300.00	(285.83)	4.72%
6023 TRA EL	283.33	1,122.88	5,150.00	(4,027.12)	21.80%

Heber City Corporation
BUDGET COMPARISON
10 General Fund - 07/01/2019 to 09/30/2019
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	Period Actual	YTD Actual	Budget	Over/(Under)	Percentage
6024 OFFICE SUPPLIES	106.44	757.04	4,200.00	(3,442.96)	18.02%
6025 E UIP. SUPPLIES & MAINTENANCE	731.05	3,418.36	33,260.00	(29,841.64)	10.28%
6026 BUILDINGS & GROUNDS	655.15	704.49	4,120.00	(3,415.51)	17.10%
6027 UTILITIES	497.42	1,328.75	10,000.00	(8,671.25)	13.29%
6028 TELEP ONE	350.00	1,041.13	4,635.00	(3,593.87)	22.46%
6029 GASOLINE & OIL	1,378.26	5,900.99	20,600.00	(14,699.01)	28.65%
6031 PROFESSIONAL SER ICES	1,056.57	3,779.30	31,307.00	(27,527.70)	12.07%
6032 TRAINING	0.00	111.00	2,163.00	(2,052.00)	5.13%
6048 SPECIAL SUPPLIES	2,523.17	22,376.25	175,550.00	(153,173.75)	12.75%
6051 INSURANCE	0.00	34,006.95	32,960.00	1,046.95	103.18%
6072 BUILDING	0.00	50.77	0.00	50.77	0.00%
6074 E UIPMENT	0.00	8,701.18	16,150.00	(7,448.82)	53.88%
6076 INTERNAL SER ICE C ARGE - FLEET	12,959.23	38,877.69	104,545.00	(65,667.31)	37.19%
6077 INTERNAL SER ICE C ARGE - IT	355.83	1,067.49	4,635.00	(3,567.51)	23.03%
Total Roads	45,586.94	211,927.25	1,082,849.00	(870,921.75)	19.57%
Total Highways and Public Improvements	82,046.74	311,077.34	1,710,609.00	(1,399,531.66)	18.19%
Parks, recreation, and public property					
Parks					
6411 SALARIES AND WAGES	11,395.43	41,494.90	153,000.00	(111,505.10)	27.12%
6413 EMPLOYEE BENEFITS	4,979.69	18,651.43	74,000.00	(55,348.57)	25.20%
6414 UNIFORM ALLOWANCE	0.00	402.95	3,000.00	(2,597.05)	13.43%
6422 PUBLIC NOTICE	0.00	0.00	250.00	(250.00)	0.00%
6423 TRA EL	0.00	0.00	1,250.00	(1,250.00)	0.00%
6424 OFFICE SUPPLIES	0.00	89.76	440.00	(350.24)	20.40%
6425 E UIP. SUPPLIES & MAINTENANCE	142.72	374.43	8,000.00	(7,625.57)	4.68%
6426 BUILDINGS AND GROUNDS	0.00	0.00	7,275.00	(7,275.00)	0.00%
6427 UTILITIES	341.43	1,469.42	6,100.00	(4,630.58)	24.09%
6428 TELEP ONE	151.57	457.45	2,520.00	(2,062.55)	18.15%
6429 GASOLINE & OIL	344.57	1,913.24	5,200.00	(3,286.76)	36.79%
6431 PROFESSIONAL SER ICES	780.15	3,728.17	15,300.00	(11,571.83)	24.37%
6432 TRAINING	0.00	0.00	380.00	(380.00)	0.00%
6448 SPECIAL SUPPLIES	3,404.60	9,222.14	42,050.00	(32,827.86)	21.93%
6451 INSURANCE	0.00	6,173.11	6,420.00	(246.89)	96.15%
6472 BUILDING	305.00	305.00	0.00	305.00	0.00%
6473 IMPRO . OT ER T AN BUILDINGS	0.00	17,525.70	0.00	17,525.70	0.00%
6474 E UIPMENT	0.00	626.23	6,440.00	(5,813.77)	9.72%
6476 INTERNAL SER ICE C ARGE - FLEET	1,654.03	3,986.14	14,000.00	(10,013.86)	28.47%
6477 INTERNAL SER ICE C ARGE - IT	54.25	162.75	4,050.00	(3,887.25)	4.02%
6480 CAPITAL PROJECTS	10,000.00	10,000.00	30,000.00	(20,000.00)	33.33%
Total Parks	33,553.44	116,582.82	379,675.00	(263,092.18)	30.71%
Cemetery					
6611 SALARIES AND WAGES	12,658.49	42,456.11	174,000.00	(131,543.89)	24.40%
6613 EMPLOYEE BENEFITS	5,836.44	19,315.77	86,000.00	(66,684.23)	22.46%
6614 UNIFORM ALLOWANCE	0.00	512.95	3,000.00	(2,487.05)	17.10%
6622 PUBLIC NOTICES	0.00	0.00	250.00	(250.00)	0.00%
6623 TRA EL	0.00	0.00	1,250.00	(1,250.00)	0.00%
6624 OFFICE SUPPLIES	0.00	92.46	440.00	(347.54)	21.01%
6625 E UIP. SUPPLIES & MAINTENANCE	142.70	374.41	6,000.00	(5,625.59)	6.24%
6626 BUILDINGS AND GROUNDS	41.49	41.49	4,120.00	(4,078.51)	1.01%
6627 UTILITIES	410.07	1,274.41	6,700.00	(5,425.59)	19.02%
6628 TELEP ONE	162.24	489.65	2,625.00	(2,135.35)	18.65%
6629 GASOLINE & OIL	391.84	2,134.47	6,000.00	(3,865.53)	35.57%
6631 PROFESSIONAL SER ICES	20.80	589.58	52,142.00	(51,552.42)	1.13%
6632 TRAINING	0.00	0.00	380.00	(380.00)	0.00%
6648 SPECIAL SUPPLIES	2,248.11	4,776.13	15,750.00	(10,973.87)	30.32%
6651 INSURANCE	0.00	8,143.15	9,270.00	(1,126.85)	87.84%
6674 E UIPMENT	0.00	477.00	6,440.00	(5,963.00)	7.41%
6676 INTERNAL SER ICE C ARGE - FLEET	1,654.03	3,986.14	15,500.00	(11,513.86)	25.72%
6677 INTERNAL SER ICE C ARGE - IT	54.25	162.75	1,701.00	(1,538.25)	9.57%
Total Cemetery	23,620.46	84,826.47	391,568.00	(306,741.53)	21.66%
Total Parks, recreation, and public property	57,173.90	201,409.29	771,243.00	(569,833.71)	26.11%
Transfers					
7030 CONTRIBUTION TO OT ER FUNDS	0.00	0.00	322,000.00	(322,000.00)	0.00%
Total Transfers	0.00	0.00	322,000.00	(322,000.00)	0.00%
Total Expenditures:	601,493.57	2,211,349.66	10,304,269.00	(8,092,919.34)	21.46%

Heber City Corporation
BUDGET COMPARISON
10 General Fund - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Total Change In Net Position	151,154.05	(181,056.52)	0.00	(181,056.52)	0.00%

Heber City Corporation
BUDGET COMPARISON
21 Airport Special Revenue - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Change In Net Position					
Revenue:					
Charges For Services					
3470 AIRPORT BUSINESS FBO/SSO FEES	4,812.50	4,812.50	14,000.00	(9,187.50)	34.38%
3471 AIRPORT ANGAR GROUND LEASE FEE	0.00	0.00	182,000.00	(182,000.00)	0.00%
3472 A IATION FUEL	1,843.50	6,520.76	44,000.00	(37,479.24)	14.82%
3473 AIRPORT LANDING FEES	16,521.04	37,949.96	145,000.00	(107,050.04)	26.17%
3474 ANGAR TRANSFER FEES	0.00	0.00	2,000.00	(2,000.00)	0.00%
3476 FARM LEASE	0.00	800.00	4,000.00	(3,200.00)	20.00%
3610 INTEREST INCOME	(126.23)	157.06	3,000.00	(2,842.94)	5.24%
3620 MISCELLANEOUS INCOME	20.00	340.00	0.00	340.00	0.00%
3850 CONTRIBUTIONS - SURPLUS	0.00	0.00	78,564.00	(78,564.00)	0.00%
Total Charges For Services	23,070.81	50,580.28	472,564.00	(421,983.72)	10.70%
Contributions and Transfers					
3830 CONTRIBUTIONS FROM AIRPORT CAPITAL IMP	200,000.00	200,000.00	200,000.00	0.00	100.00%
Total Contributions and Transfers	200,000.00	200,000.00	200,000.00	0.00	100.00%
Total Revenue:	223,070.81	250,580.28	672,564.00	(421,983.72)	37.26%
Expenditures:					
Parks, recreation, and public property					
Airport					
4011 SALARIES AND WAGES	255.66	3,245.32	12,000.00	(8,754.68)	27.04%
4012 ON SITE PAYROLL - MANAGERS	5,150.00	15,739.69	72,000.00	(56,260.31)	21.86%
4013 EMPLOYEE BENEFITS	144.73	1,797.38	3,000.00	(1,202.62)	59.91%
4014 EMPLOYEE BENEFITS - MANAGERS	2,742.97	8,971.40	36,000.00	(27,028.60)	24.92%
4021 BOOKS, SUBSCRIPTIONS & DUES	0.00	3.00	250.00	(247.00)	1.20%
4022 PUBLIC NOTICING	0.00	0.00	1,000.00	(1,000.00)	0.00%
4023 TRAIL	0.00	0.00	1,100.00	(1,100.00)	0.00%
4024 OFFICE SUPPLIES	62.31	76.78	500.00	(423.22)	15.36%
4025 EQUIPMENT MAINTENANCE	813.01	1,752.02	1,000.00	752.02	175.20%
4027 UTILITIES	412.34	1,185.20	7,250.00	(6,064.80)	16.35%
4028 TELEPHONE	166.73	503.55	1,740.00	(1,236.45)	28.94%
4029 GASOLINE & OIL	0.00	79.53	2,800.00	(2,720.47)	2.84%
4031 PROFESSIONAL SERVICES	54.17	(12,586.58)	14,545.00	(27,131.58)	-86.54%
4032 TRAINING	0.00	110.00	2,000.00	(1,890.00)	5.50%
4033 LEGAL	0.00	79,770.13	400,000.00	(320,229.87)	19.94%
4048 SPECIAL SUPPLIES	12.59	90.09	10,000.00	(9,909.91)	0.90%
4051 INSURANCE	0.00	3,702.64	4,100.00	(397.36)	90.31%
4071 SNOW REMOVAL	719.10	2,157.30	8,629.00	(6,471.70)	25.00%
4073 IMPROVEMENTS TO AIRPORT BUILDINGS	0.00	0.00	4,000.00	(4,000.00)	0.00%
4077 INTERNAL SECURITY - CAPITAL - IT	130.92	392.76	2,150.00	(1,757.24)	18.27%
7011 TRANSFER TO GENERAL FUND - INDIRECT SA	4,605.55	11,458.97	59,000.00	(47,541.03)	19.42%
7012 TRANSFER TO GENERAL FUND - INDIRECT BE	1,833.78	4,240.74	28,000.00	(23,759.26)	15.15%
7013 TRANSFER TO GENERAL FUND - OPERATING	162.32	523.37	1,500.00	(976.63)	34.89%
Total Airport	17,266.18	123,213.29	672,564.00	(549,350.71)	18.32%
Total Parks, recreation, and public property	17,266.18	123,213.29	672,564.00	(549,350.71)	18.32%
Total Expenditures:	17,266.18	123,213.29	672,564.00	(549,350.71)	18.32%
Total Change In Net Position	205,804.63	127,366.99	0.00	127,366.99	0.00%

Heber City Corporation
BUDGET COMPARISON
31 Debt Service Fund - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Change In Net Position					
Revenue:					
Miscellaneous Revenue					
3111 INTEREST	486.94	1,926.68	2,060.00	(133.32)	93.53%
3810 CONTRIBUTION-OTHER FUNDS	0.00	550,000.00	1,120,500.00	(570,500.00)	49.09%
Total Miscellaneous Revenue	<u>486.94</u>	<u>551,926.68</u>	<u>1,122,560.00</u>	<u>(570,633.32)</u>	<u>49.17%</u>
Total Revenue:	<u>486.94</u>	<u>551,926.68</u>	<u>1,122,560.00</u>	<u>(570,633.32)</u>	<u>49.17%</u>
Expenditures:					
Miscellaneous					
4711 BOND PRINCIPAL	0.00	512,000.00	938,000.00	(426,000.00)	54.58%
4720 INTEREST ON BONDS	0.00	20,771.60	169,450.00	(148,678.40)	12.26%
Total Miscellaneous	<u>0.00</u>	<u>532,771.60</u>	<u>1,107,450.00</u>	<u>(574,678.40)</u>	<u>48.11%</u>
Total Expenditures:	<u>0.00</u>	<u>532,771.60</u>	<u>1,107,450.00</u>	<u>(574,678.40)</u>	<u>48.11%</u>
Total Change In Net Position	<u>486.94</u>	<u>19,155.08</u>	<u>15,110.00</u>	<u>4,045.08</u>	<u>126.77%</u>

Heber City Corporation
BUDGET COMPARISON
41 Cap. Imp. Fund - Airport Imp. - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Change In Net Position					
Revenue:					
Miscellaneous Revenue					
3330 FEDERAL GRANTS	0.00	0.00	550,125.00	(550,125.00)	0.00%
3340 STATE GRANT	0.00	0.00	28,438.00	(28,438.00)	0.00%
3610 INTEREST EARNINGS	435.63	1,723.68	3,000.00	(1,276.32)	57.46%
Total Miscellaneous Revenue	435.63	1,723.68	581,563.00	(579,839.32)	0.30%
Contributions and Transfers					
3850 CONTRIBUTIONS - SURPLUS	0.00	0.00	225,437.00	(225,437.00)	0.00%
Total Contributions and Transfers	0.00	0.00	225,437.00	(225,437.00)	0.00%
Total Revenue:	435.63	1,723.68	807,000.00	(805,276.32)	0.21%
Expenditures:					
Miscellaneous					
4031 PROFESSIONAL SERVICES	0.00	0.00	373,000.00	(373,000.00)	0.00%
4072 BUILDING AND IMPROVEMENTS	0.00	0.00	234,000.00	(234,000.00)	0.00%
4090 TRANSFER TO OTHER FUNDS	200,000.00	200,000.00	200,000.00	0.00	100.00%
Total Miscellaneous	200,000.00	200,000.00	807,000.00	(607,000.00)	24.78%
Total Expenditures:	200,000.00	200,000.00	807,000.00	(607,000.00)	24.78%
Total Change In Net Position	(199,564.37)	(198,276.32)	0.00	(198,276.32)	0.00%

Heber City Corporation
BUDGET COMPARISON
42 Cap. Imp. Fund - Cap. Projects - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Change In Net Position					
Revenue:					
Miscellaneous Revenue					
3610 INTEREST INCOME	3,739.00	15,052.65	40,000.00	(24,947.35)	37.63%
3870 CONTRIBUTIONS FROM SURPLUS	0.00	0.00	396,313.00	(396,313.00)	0.00%
Total Miscellaneous Revenue	<u>3,739.00</u>	<u>15,052.65</u>	<u>436,313.00</u>	<u>(421,260.35)</u>	<u>3.45%</u>
Total Revenue:	<u>3,739.00</u>	<u>15,052.65</u>	<u>436,313.00</u>	<u>(421,260.35)</u>	<u>3.45%</u>
Expenditures:					
Miscellaneous					
4072 BUILDINGS & LAND	543.44	174,164.35	406,313.00	(232,148.65)	42.86%
4073 IMPROVEMENTS OTHER THAN BUILDINGS	0.00	0.00	30,000.00	(30,000.00)	0.00%
Total Miscellaneous	<u>543.44</u>	<u>174,164.35</u>	<u>436,313.00</u>	<u>(262,148.65)</u>	<u>39.92%</u>
Total Expenditures:	<u>543.44</u>	<u>174,164.35</u>	<u>436,313.00</u>	<u>(262,148.65)</u>	<u>39.92%</u>
Total Change In Net Position	<u>3,195.56</u>	<u>(159,111.70)</u>	<u>0.00</u>	<u>(159,111.70)</u>	<u>0.00%</u>

Heber City Corporation
BUDGET COMPARISON
44 Cap. Imp. Fund - Industrial Park - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Change In Net Position					
Revenue:					
Miscellaneous Revenue					
3610 INTEREST EARNINGS	111.43	440.91	1,500.00	(1,059.09)	29.39%
Total Miscellaneous Revenue	<u>111.43</u>	<u>440.91</u>	<u>1,500.00</u>	<u>(1,059.09)</u>	<u>29.39%</u>
Total Revenue:	<u>111.43</u>	<u>440.91</u>	<u>1,500.00</u>	<u>(1,059.09)</u>	<u>29.39%</u>
Total Change In Net Position	<u>111.43</u>	<u>440.91</u>	<u>1,500.00</u>	<u>(1,059.09)</u>	<u>29.39%</u>

Heber City Corporation
BUDGET COMPARISON
46 Cap. Imp. Fund - Streets - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Change In Net Position					
Revenue:					
Miscellaneous Revenue					
3227 STREET IMPACT FEE	76,192.00	104,554.00	433,393.00	(328,839.00)	24.12%
3610 INTEREST INCOME	5,035.17	19,507.05	65,000.00	(45,492.95)	30.01%
3820 CONTRIBUTIONS FROM OTHER FUNDS	36,163.64	36,163.64	225,000.00	(188,836.36)	16.07%
3870 CONTRIBUTIONS - FUND SURPLUS	0.00	0.00	3,173,824.00	(3,173,824.00)	0.00%
Total Miscellaneous Revenue	117,390.81	160,224.69	3,897,217.00	(3,736,992.31)	4.11%
Total Revenue:	117,390.81	160,224.69	3,897,217.00	(3,736,992.31)	4.11%
Expenditures:					
Miscellaneous					
4073 IMPROVEMENTS OTHER THAN BUILDING	2,012.15	87,531.56	3,878,717.00	(3,791,185.44)	2.26%
Total Miscellaneous	2,012.15	87,531.56	3,878,717.00	(3,791,185.44)	2.26%
Total Expenditures:	2,012.15	87,531.56	3,878,717.00	(3,791,185.44)	2.26%
Total Change In Net Position	115,378.66	72,693.13	18,500.00	54,193.13	392.94%
Income or Expense					
Non-Operating Items:					
Non-Operating Expense					
4094 TRANSFER TO DEBT SERVICE - PRINCIPAL	0.00	0.00	13,500.00	(13,500.00)	0.00%
4095 TRANSFER TO DEBT SERVICE - INTEREST	0.00	0.00	5,000.00	(5,000.00)	0.00%
Total Non-Operating Expense	0.00	0.00	18,500.00	(18,500.00)	0.00%
Total Non-Operating Items:	0.00	0.00	18,500.00	(18,500.00)	0.00%
Total Income or Expense	0.00	0.00	18,500.00	(18,500.00)	0.00%

Heber City Corporation
BUDGET COMPARISON
47 Cap. Imp. Fund - Parks - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Change In Net Position					
Revenue:					
Miscellaneous Revenue					
3228 PAR IMPACT FEE	20,216.00	31,708.00	111,567.00	(79,859.00)	28.42%
3610 INTEREST INCOME	1,384.28	5,363.81	18,000.00	(12,636.19)	29.80%
3850 CONTRIBUTION SURPLUS	0.00	0.00	284,183.00	(284,183.00)	0.00%
Total Miscellaneous Revenue	<u>21,600.28</u>	<u>37,071.81</u>	<u>413,750.00</u>	<u>(376,678.19)</u>	<u>8.96%</u>
Total Revenue:	<u>21,600.28</u>	<u>37,071.81</u>	<u>413,750.00</u>	<u>(376,678.19)</u>	<u>8.96%</u>
Expenditures:					
Parks, recreation, and public property					
Parks					
4073 IMPRO EMENTS OT ER T AN BUILDI	219.25	579.25	413,750.00	(413,170.75)	0.14%
Total Parks	<u>219.25</u>	<u>579.25</u>	<u>413,750.00</u>	<u>(413,170.75)</u>	<u>0.14%</u>
Total Parks, recreation, and public property	<u>219.25</u>	<u>579.25</u>	<u>413,750.00</u>	<u>(413,170.75)</u>	<u>0.14%</u>
Total Expenditures:	<u>219.25</u>	<u>579.25</u>	<u>413,750.00</u>	<u>(413,170.75)</u>	<u>0.14%</u>
Total Change In Net Position	<u>21,381.03</u>	<u>36,492.56</u>	<u>0.00</u>	<u>36,492.56</u>	<u>0.00%</u>

Heber City Corporation
BUDGET COMPARISON
48 Cap. Imp. Fund - Trans. Tax - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Change In Net Position					
Revenue:					
Miscellaneous Revenue					
3160 TRANSPORTATION SALES TA	107,284.95	331,065.69	1,176,350.00	(845,284.31)	28.14%
3610 INTEREST INCOME	2,424.97	9,434.81	23,050.00	(13,615.19)	40.93%
3870 APPROPRIATED SURPLUS	0.00	0.00	930,968.00	(930,968.00)	0.00%
Total Miscellaneous Revenue	<u>109,709.92</u>	<u>340,500.50</u>	<u>2,130,368.00</u>	<u>(1,789,867.50)</u>	<u>15.98%</u>
Total Revenue:	<u>109,709.92</u>	<u>340,500.50</u>	<u>2,130,368.00</u>	<u>(1,789,867.50)</u>	<u>15.98%</u>
Expenditures:					
Miscellaneous					
4031 PROF. & TECHNICAL SERVICES	0.00	5,862.15	0.00	5,862.15	0.00%
4076 ROAD MAINTENANCE/CONSTRUCTION	181,233.88	362,034.08	1,905,368.00	(1,543,333.92)	19.00%
4090 TRANSFER TO STREET IMPACT FEES	36,163.64	36,163.64	225,000.00	(188,836.36)	16.07%
Total Miscellaneous	<u>217,397.52</u>	<u>404,059.87</u>	<u>2,130,368.00</u>	<u>(1,726,308.13)</u>	<u>18.97%</u>
Total Expenditures:	<u>217,397.52</u>	<u>404,059.87</u>	<u>2,130,368.00</u>	<u>(1,726,308.13)</u>	<u>18.97%</u>
Total Change In Net Position	<u>(107,687.60)</u>	<u>(63,559.37)</u>	<u>0.00</u>	<u>(63,559.37)</u>	<u>0.00%</u>

Heber City Corporation
BUDGET COMPARISON
49 Cap. Imp. Fund - Class C Road - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Change In Net Position					
Revenue:					
Miscellaneous Revenue					
3356 CLASS C ROAD FUND ALLOTMENT	0.00	87,967.81	681,818.00	(593,850.19)	12.90%
3610 INTEREST INCOME	1,194.66	3,536.21	14,912.00	(11,375.79)	23.71%
Total Miscellaneous Revenue	<u>1,194.66</u>	<u>91,504.02</u>	<u>696,730.00</u>	<u>(605,225.98)</u>	<u>13.13%</u>
Total Revenue:	<u>1,194.66</u>	<u>91,504.02</u>	<u>696,730.00</u>	<u>(605,225.98)</u>	<u>13.13%</u>
Expenditures:					
Miscellaneous					
4090 TRANSFER TO OTHER FUND	0.00	550,000.00	550,000.00	0.00	100.00%
Total Miscellaneous	<u>0.00</u>	<u>550,000.00</u>	<u>550,000.00</u>	<u>0.00</u>	<u>100.00%</u>
Total Expenditures:	<u>0.00</u>	<u>550,000.00</u>	<u>550,000.00</u>	<u>0.00</u>	<u>100.00%</u>
Total Change In Net Position	<u>1,194.66</u>	<u>(458,495.98)</u>	<u>146,730.00</u>	<u>(605,225.98)</u>	<u>-312.48%</u>

Heber City Corporation
BUDGET COMPARISON
51 Water Fund - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Income or Expense					
Income From Operations:					
Operating Income					
3680 PENALTY - LATE FEES	1,161.80	3,430.30	17,683.00	(14,252.70)	19.40%
3711 METERED WATER SALES	239,659.71	726,390.09	2,154,058.00	(1,427,667.91)	33.72%
3713 OO -UP FEES - WATER	5,466.46	7,548.34	40,000.00	(32,451.66)	18.87%
3714 DELIN UENT ACCT. RECONNECT FEE	500.00	2,700.00	8,725.00	(6,025.00)	30.95%
3715 C ANGE OF OWNERS IP FEE	1,025.00	3,675.00	10,725.00	(7,050.00)	34.27%
Total Operating Income	247,812.97	743,743.73	2,231,191.00	(1,487,447.27)	33.33%
Operating Expense					
4011 SALARIES AND WAGES	48,210.32	166,195.59	551,000.00	(384,804.41)	30.16%
4013 EMPLOYEE BENEFITS	24,973.07	90,187.01	272,000.00	(181,812.99)	33.16%
4014 UNIFORM ALLOWANCE	19.86	1,027.21	5,698.00	(4,670.79)	18.03%
4021 BOO S, SUBSCRIPT & MEMBERS IPS	554.47	2,878.01	6,544.00	(3,665.99)	43.98%
4022 PUBLIC NOTICES	11.34	11.34	4,500.00	(4,488.66)	0.25%
4023 TRA EL	346.67	1,327.30	5,582.00	(4,254.70)	23.78%
4024 OFFICE SUPPLIES	78.42	826.39	4,200.00	(3,373.61)	19.68%
4025 E UIP. SUPPLIES & MAINTENANCE	5,695.14	19,456.06	20,930.00	(1,473.94)	92.96%
4026 BUILDINGS & GROUNDS	524.13	563.61	3,940.00	(3,376.39)	14.30%
4027 UTILITIES	13,436.41	39,653.05	140,000.00	(100,346.95)	28.32%
4028 TELEP ONE	840.14	2,369.06	9,158.00	(6,788.94)	25.87%
4029 GASOLINE & OIL	1,141.68	4,574.69	13,507.00	(8,932.31)	33.87%
4031 PROFESSIONAL SER ICES	1,631.61	13,555.37	99,046.00	(85,490.63)	13.69%
4032 TRAINING	1,190.00	1,503.80	4,972.00	(3,468.20)	30.25%
4048 SPECIAL SUPPLIES	4,551.25	43,785.16	121,234.00	(77,448.84)	36.12%
4051 INSURANCE	338.89	35,885.65	33,579.00	2,306.65	106.87%
4062 MISCELLANEOUS	2,153.40	11,406.99	13,519.00	(2,112.01)	84.38%
4072 BUILDING	0.00	40.62	0.00	40.62	0.00%
4074 E UIPMENT	0.00	8,701.18	26,553.00	(17,851.82)	32.77%
4091 TRANSFERS - TO GENERAL FUND INDIRECT SA	16,881.05	42,329.96	219,500.00	(177,170.04)	19.28%
4092 TRANSFERS - TO GENERAL FUND INDIRECT BE	6,107.77	14,322.84	93,000.00	(78,677.16)	15.40%
4093 TRANSFERS - TO GENERAL FUND INDIRECT O	419.34	1,397.06	14,000.00	(12,602.94)	9.98%
Total Operating Expense	129,104.96	501,997.95	1,662,462.00	(1,160,464.05)	30.20%
Total Income From Operations:	118,708.01	241,745.78	568,729.00	(326,983.22)	42.51%
Non-Operating Items:					
Non-Operating Income					
3610 INTEREST INCOME	606.76	2,419.02	20,000.00	(17,580.98)	12.10%
3860 CONTRIBUTIONS FROM RESTRICTED IMPACT F	0.00	0.00	2,544,454.00	(2,544,454.00)	0.00%
3870 CONTRIBUTIONS FROM SURPLUS	0.00	0.00	784,136.00	(784,136.00)	0.00%
Total Non-Operating Income	606.76	2,419.02	3,348,590.00	(3,346,170.98)	0.07%
Non-Operating Expense					
4052 INTEREST E PENSE	0.00	4,432.50	0.00	4,432.50	0.00%
4094 TRANSFER TO DEBT SER ICE - PRINCIPAL	0.00	0.00	136,000.00	(136,000.00)	0.00%
4095 TRANSFER - TO DEBT SER ICE - INTEREST	0.00	0.00	15,000.00	(15,000.00)	0.00%
4096 TRANSFER - CULINARY WATER CAPITAL	0.00	1,707,608.28	1,221,865.00	485,743.28	139.75%
4097 TRANSFER - CULINARY WATER IMPACT	0.00	2,957,297.19	2,544,454.00	412,843.19	116.23%
Total Non-Operating Expense	0.00	4,669,337.97	3,917,319.00	752,018.97	119.20%
Total Non-Operating Items:	606.76	(4,666,918.95)	(568,729.00)	(4,098,189.95)	820.59%
Total Income or Expense	119,314.77	(4,425,173.17)	0.00	(4,425,173.17)	0.00%

Heber City Corporation
BUDGET COMPARISON
52 Waste Water Fund - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	Period Actual	YTD Actual	Budget	Over/(Under)	Percentage
Income or Expense					
Income From Operations:					
Operating Income					
3680 PENALTY - LATE FEES	1,194.42	3,562.58	13,276.00	(9,713.42)	26.83%
3713 OO -UP FEES - SEWER	2,156.67	2,156.67	14,525.00	(12,368.33)	14.85%
3731 SEWER SER ICE C ARGES	149,782.78	439,562.69	1,718,000.00	(1,278,437.31)	25.59%
Total Operating Income	153,133.87	445,281.94	1,745,801.00	(1,300,519.06)	25.51%
Operating Expense					
4011 SALARIES AND WAGES	24,078.40	71,419.44	343,000.00	(271,580.56)	20.82%
4013 EMPLOYEE BENEFITS	10,758.68	32,100.65	178,500.00	(146,399.35)	17.98%
4014 UNIFORM ALLOWANCE	24.84	1,356.41	6,820.00	(5,463.59)	19.89%
4015 UNEMPLOYMENT	(389.56)	(389.56)	0.00	(389.56)	0.00%
4021 BOO S, SUBSCRIPTIONS & MEMBERS IPS	0.00	1,474.12	6,469.00	(4,994.88)	22.79%
4022 PUBLIC NOTICES	14.17	14.17	300.00	(285.83)	4.72%
4023 TRA EL	644.32	1,779.76	7,210.00	(5,430.24)	24.68%
4024 OFFICE SUPPLIES	98.02	683.85	4,200.00	(3,516.15)	16.28%
4025 E UIP. SUPPLIES & MAINTENANCE	1,239.38	5,389.22	20,085.00	(14,695.78)	26.83%
4026 BUILDINGS & GROUNDS	655.15	704.50	4,635.00	(3,930.50)	15.20%
4027 UTILITIES	497.41	1,328.75	10,300.00	(8,971.25)	12.90%
4028 TELEP ONE	403.00	1,192.78	6,386.00	(5,193.22)	18.68%
4029 GASOLINE & OIL	1,484.30	6,102.50	16,480.00	(10,377.50)	37.03%
4031 PROFESSIONAL SER ICES	1,077.75	9,004.61	58,693.00	(49,688.39)	15.34%
4032 TRAINING	355.00	1,366.00	3,399.00	(2,033.00)	40.19%
4048 SPECIAL SUPPLIES	2,058.58	4,873.16	36,050.00	(31,176.84)	13.52%
4051 INSURANCE	338.89	40,212.35	43,260.00	(3,047.65)	92.96%
4062 MISCELLANEOUS	2,153.40	10,260.48	20,097.00	(9,836.52)	51.05%
4072 BUILDING	0.00	50.77	0.00	50.77	0.00%
4074 E UIPMENT	0.00	4,350.59	33,753.00	(29,402.41)	12.89%
4079 OPERATING C ARGES . .S.S.D.	29,936.70	89,442.00	358,440.00	(268,998.00)	24.95%
4091 TRANSFERS TO GENERAL FUND - INDIRECT SA	13,815.21	34,660.19	179,500.00	(144,839.81)	19.31%
4092 TRANSFERS TO GENERAL FUND - INDIRECT BE	4,998.08	11,726.61	76,500.00	(64,773.39)	15.33%
4093 TRANSFERS TO GENERAL FUND INDIRECT OPE	406.52	1,240.41	17,500.00	(16,259.59)	7.09%
Total Operating Expense	94,648.24	330,343.76	1,431,577.00	(1,101,233.24)	23.08%
Total Income From Operations:	58,485.63	114,938.18	314,224.00	(199,285.82)	36.58%
Non-Operating Items:					
Non-Operating Income					
3610 INTEREST INCOME	797.77	2,971.62	28,229.00	(25,257.38)	10.53%
3860 CONTRIBUTIONS FROM RESTRICTED E UITY	0.00	0.00	72,141.00	(72,141.00)	0.00%
3870 CONTRIBUTIONS FROM SURPLUS	0.00	0.00	2,455,340.00	(2,455,340.00)	0.00%
Total Non-Operating Income	797.77	2,971.62	2,555,710.00	(2,552,738.38)	0.12%
Non-Operating Expense					
4094 TRANSFER TO DEBT SER ICE - PRINCIPAL	0.00	0.00	20,000.00	(20,000.00)	0.00%
4095 TRANSFER TO DEBT SER ICE - INTEREST	0.00	0.00	7,000.00	(7,000.00)	0.00%
4096 TRANSFER - SEWER CAPITAL	0.00	3,593,098.08	2,770,793.00	822,305.08	129.68%
4097 TRANSFER - WASTEWATER IMPACT	0.00	488,610.12	72,141.00	416,469.12	677.30%
Total Non-Operating Expense	0.00	4,081,708.20	2,869,934.00	1,211,774.20	142.22%
Total Non-Operating Items:	797.77	(4,078,736.58)	(314,224.00)	(3,764,512.58)	1,298.03%
Total Income or Expense	59,283.40	(3,963,798.40)	0.00	(3,963,798.40)	0.00%

Heber City Corporation
BUDGET COMPARISON
54 Stormdrain Fund - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Income or Expense					
Income From Operations:					
Operating Income					
3680 PENALTY - LATE FEES	313.50	925.64	3,500.00	(2,574.36)	26.45%
3713 STORM DRAIN FEES	35,276.69	104,958.00	415,800.00	(310,842.00)	25.24%
Total Operating Income	35,590.19	105,883.64	419,300.00	(313,416.36)	25.25%
Operating Expense					
4011 SALARIES AND WAGES	10,758.01	34,041.49	150,000.00	(115,958.51)	22.69%
4013 EMPLOYEE BENEFITS	4,158.57	13,445.69	81,000.00	(67,554.31)	16.60%
4014 UNIFORM ALLOWANCE	8.28	1,077.55	2,300.00	(1,222.45)	46.85%
4021 BOO S, SUBSCRIPT & MEMBERS IPS	0.00	824.13	425.00	399.13	193.91%
4022 PUBLIC NOTICES	4.73	4.73	100.00	(95.27)	4.73%
4023 TRA EL	0.00	89.30	1,000.00	(910.70)	8.93%
4024 OFFICE SUPPLIES	32.68	251.36	2,500.00	(2,248.64)	10.05%
4025 E UIPMENT MAINTENANCE	400.28	611.39	6,500.00	(5,888.61)	9.41%
4026 BUILDINGS & GROUNDS	218.37	234.82	1,225.00	(990.18)	19.17%
4027 UTILITIES	138.49	361.07	1,600.00	(1,238.93)	22.57%
4028 TELEP ONE	192.74	547.29	2,700.00	(2,152.71)	20.27%
4029 GASOLINE & OIL	500.32	1,738.45	10,000.00	(8,261.55)	17.38%
4031 PROF. & TEC NICAL SER ICES	1,226.72	5,383.00	22,741.00	(17,358.00)	23.67%
4032 TRAINING	355.00	392.00	1,100.00	(708.00)	35.64%
4048 SPECIAL SUPPLIES	187.24	987.76	9,200.00	(8,212.24)	10.74%
4051 INSURANCE	0.00	8,453.63	9,500.00	(1,046.37)	88.99%
4062 MISCELLANEOUS	0.00	0.00	1,000.00	(1,000.00)	0.00%
4072 BUILDING	0.00	16.93	0.00	16.93	0.00%
4074 E UIPMENT	0.00	4,350.59	20,803.00	(16,452.41)	20.91%
4091 TRANSFERS TO GENERAL FUND - INDIRECT SA	3,580.70	8,968.75	47,250.00	(38,281.25)	18.98%
4092 TRANSFERS TO GENERAL FUND - BENEFITS	1,268.37	2,978.98	19,750.00	(16,771.02)	15.08%
4093 TRANSFERS TO GENERAL FUND - O ER EAD	76.50	367.92	6,000.00	(5,632.08)	6.13%
Total Operating Expense	23,107.00	85,126.83	396,694.00	(311,567.17)	21.46%
Total Income From Operations:	12,483.19	20,756.81	22,606.00	(1,849.19)	91.82%
Non-Operating Items:					
Non-Operating Income					
3610 INTEREST INCOME	228.39	876.20	2,730.00	(1,853.80)	32.10%
3870 CONTRIBUTIONS FROM SURPLUS	0.00	0.00	23,250.00	(23,250.00)	0.00%
Total Non-Operating Income	228.39	876.20	25,980.00	(25,103.80)	3.37%
Non-Operating Expense					
4094 TRANSFER TO DEBT SER ICE - PRINCIPAL	0.00	0.00	17,000.00	(17,000.00)	0.00%
4095 TRANSFER TO DEBT SER ICE - INTEREST	0.00	0.00	6,000.00	(6,000.00)	0.00%
4096 TRANSFER - STORMWATER CAPITAL	0.00	25,586.00	25,586.00	0.00	100.00%
Total Non-Operating Expense	0.00	25,586.00	48,586.00	(23,000.00)	52.66%
Total Non-Operating Items:	228.39	(24,709.80)	(22,606.00)	(2,103.80)	109.31%
Total Income or Expense	12,711.58	(3,952.99)	0.00	(3,952.99)	0.00%

Heber City Corporation
BUDGET COMPARISON
55 Pressurized Irrigation Fund - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	Period Actual	YTD Actual	Budget	Over/(Under)	Percentage
Income or Expense					
Income From Operations:					
Operating Income					
3680 PENALTY - LATE FEES	368.82	1,088.98	773.00	315.98	140.88%
3713 OO -UP FEES - WATER	1,564.87	2,537.95	0.00	2,537.95	0.00%
3714 DELIN UENT ACCT. RECONNECT FEE	0.00	0.00	891.00	(891.00)	0.00%
3715 C ANGE OF OWNERS IP FEE	0.00	0.00	927.00	(927.00)	0.00%
3716 PRESSURI ED IRRIGATION SALES	40,572.78	121,469.77	489,000.00	(367,530.23)	24.84%
Total Operating Income	42,506.47	125,096.70	491,591.00	(366,494.30)	25.45%
Operating Expense					
4011 SALARIES AND WAGES	5,270.62	13,876.41	95,000.00	(81,123.59)	14.61%
4013 EMPLOYEE BENEFITS	2,941.63	6,739.06	48,000.00	(41,260.94)	14.04%
4014 UNIFORM ALLOWANCE	4.98	766.85	1,445.00	(678.15)	53.07%
4021 BOO S, SUBSCRIPT & MEMBERS IPS	0.00	632.59	802.00	(169.41)	78.88%
4022 PUBLIC NOTICES	2.84	2.84	100.00	(97.16)	2.84%
4023 TRA EL	86.66	321.60	1,030.00	(708.40)	31.22%
4024 OFFICE SUPPLIES	92.73	341.85	1,600.00	(1,258.15)	21.37%
4025 E UIP. SUPPLIES & MAINTENANCE	59.59	150.80	4,120.00	(3,969.20)	3.66%
4026 BUILDINGS & GROUNDS	456.49	476.49	824.00	(347.51)	57.83%
4027 UTILITIES	9.95	28.95	3,000.00	(2,971.05)	0.97%
4028 TELEP ONE	130.29	253.75	1,648.00	(1,394.25)	15.40%
4029 GASOLINE & OIL	285.42	1,145.15	3,000.00	(1,854.85)	38.17%
4031 PROFESSIONAL SER ICES	496.77	2,078.69	50,931.00	(48,852.31)	4.08%
4032 TRAINING	0.00	22.20	1,030.00	(1,007.80)	2.16%
4048 SPECIAL SUPPLIES	2,018.65	3,497.40	7,000.00	(3,502.60)	49.96%
4051 INSURANCE	0.00	0.00	6,180.00	(6,180.00)	0.00%
4062 MISCELLANEOUS	0.00	0.00	2,575.00	(2,575.00)	0.00%
4074 E UIPMENT	0.00	0.00	450.00	(450.00)	0.00%
4091 CONTRIBUTION TO GENERAL FUND - INDIRECT	2,984.39	7,482.66	40,000.00	(32,517.34)	18.71%
4092 CONTRIBUTION TO GENERAL FUND - INDIRECT	1,066.60	2,505.43	17,000.00	(14,494.57)	14.74%
4093 CONTRIBUTION TO GENERAL FUND - O ER EA	94.78	345.18	3,500.00	(3,154.82)	9.86%
Total Operating Expense	16,002.39	40,667.90	289,235.00	(248,567.10)	14.06%
Total Income From Operations:	26,504.08	84,428.80	202,356.00	(117,927.20)	41.72%
Non-Operating Items:					
Non-Operating Income					
3610 INTEREST INCOME	304.19	998.85	20,000.00	(19,001.15)	4.99%
3870 CONTRIBUTIONS FROM SURPLUS	0.00	0.00	774,729.00	(774,729.00)	0.00%
Total Non-Operating Income	304.19	998.85	794,729.00	(793,730.15)	0.13%
Non-Operating Expense					
4094 TRANSFER TO DEBT SER ICE - PRINCIPAL	0.00	0.00	2,500.00	(2,500.00)	0.00%
4095 TRANSFER TO DEBT SER ICE - INTEREST	0.00	0.00	1,000.00	(1,000.00)	0.00%
4096 TRANSFER TO PRESSURI ED IRRIGATION CAPI	0.00	582,442.61	326,836.00	255,606.61	178.21%
4097 TRANSFER TO PRESSURI ED IRRIGATION IMPA	62,000.00	954,184.89	728,749.00	225,435.89	130.93%
Total Non-Operating Expense	62,000.00	1,536,627.50	1,059,085.00	477,542.50	145.09%
Total Non-Operating Items:	(61,695.81)	(1,535,628.65)	(264,356.00)	(1,271,272.65)	580.89%
Total Income or Expense	(35,191.73)	(1,451,199.85)	(62,000.00)	(1,389,199.85)	2,340.64%

Heber City Corporation
BUDGET COMPARISON
56 Culinary Water Impact - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Income or Expense					
Income From Operations:					
Operating Income					
3200 IMPACT FEES	77,446.00	91,480.00	489,250.00	(397,770.00)	18.70%
3610 INTEREST INCOME	4,334.77	16,569.05	80,000.00	(63,430.95)	20.71%
3800 CONTRIBUTION FROM CULINARY WATER OPER	0.00	2,957,297.19	2,544,454.00	412,843.19	116.23%
Total Operating Income	<u>81,780.77</u>	<u>3,065,346.24</u>	<u>3,113,704.00</u>	<u>(48,357.76)</u>	<u>98.45%</u>
Operating Expense					
4073 IMPRO EMENTS OT ER T AN BUILDING	58.12	31,115.56	1,340,595.00	(1,309,479.44)	2.32%
Total Operating Expense	<u>58.12</u>	<u>31,115.56</u>	<u>1,340,595.00</u>	<u>(1,309,479.44)</u>	<u>2.32%</u>
Total Income From Operations:	<u>81,722.65</u>	<u>3,034,230.68</u>	<u>1,773,109.00</u>	<u>1,261,121.68</u>	<u>171.12%</u>
Non-Operating Items:					
Non-Operating Expense					
4094 TRANSFER TO DEBT SER ICE - PRINCIPAL	0.00	0.00	9,000.00	(9,000.00)	0.00%
4095 TRANSFER TO DEBT SER ICE - INTEREST	0.00	0.00	3,000.00	(3,000.00)	0.00%
Total Non-Operating Expense	<u>0.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>(12,000.00)</u>	<u>0.00%</u>
Total Non-Operating Items:	<u>0.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>(12,000.00)</u>	<u>0.00%</u>
Total Income or Expense	<u>81,722.65</u>	<u>3,034,230.68</u>	<u>1,761,109.00</u>	<u>1,273,121.68</u>	<u>172.29%</u>

Heber City Corporation
BUDGET COMPARISON
57 Waste Water Impact - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Change In Net Position					
Revenue:					
Interest					
3610 INTEREST INCOME	227.52	630.30	1,850.00	(1,219.70)	34.07%
Total Interest	<u>227.52</u>	<u>630.30</u>	<u>1,850.00</u>	<u>(1,219.70)</u>	<u>34.07%</u>
Contributions and Transfers					
3800 CONTRIBUTIONS FROM WASTEWATER OPERAT	0.00	488,610.12	72,141.00	416,469.12	677.30%
Total Contributions and Transfers	<u>0.00</u>	<u>488,610.12</u>	<u>72,141.00</u>	<u>416,469.12</u>	<u>677.30%</u>
Total Revenue:	<u>227.52</u>	<u>489,240.42</u>	<u>73,991.00</u>	<u>415,249.42</u>	<u>661.22%</u>
Total Change In Net Position	<u>227.52</u>	<u>489,240.42</u>	<u>73,991.00</u>	<u>415,249.42</u>	<u>661.22%</u>
Income or Expense					
Income From Operations:					
Operating Expense					
4073 IMPRO EMENTS OT ER T AN BUILDING	55.89	29,923.87	530,596.00	(500,672.13)	5.64%
Total Operating Expense	<u>55.89</u>	<u>29,923.87</u>	<u>530,596.00</u>	<u>(500,672.13)</u>	<u>5.64%</u>
Total Income From Operations:	<u>55.89</u>	<u>29,923.87</u>	<u>530,596.00</u>	<u>(500,672.13)</u>	<u>5.64%</u>
Non-Operating Items:					
Non-Operating Income					
3200 IMPACT FEE	52,618.00	72,514.00	476,408.00	(403,894.00)	15.22%
Total Non-Operating Income	<u>52,618.00</u>	<u>72,514.00</u>	<u>476,408.00</u>	<u>(403,894.00)</u>	<u>15.22%</u>
Non-Operating Expense					
4094 TRANSFER TO DEBT SER ICE - PRINCIPAL	0.00	0.00	9,000.00	(9,000.00)	0.00%
4095 TRANSFER TO DEBT SER ICE - INTEREST	0.00	0.00	3,000.00	(3,000.00)	0.00%
Total Non-Operating Expense	<u>0.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>(12,000.00)</u>	<u>0.00%</u>
Total Non-Operating Items:	<u>52,618.00</u>	<u>72,514.00</u>	<u>464,408.00</u>	<u>(391,894.00)</u>	<u>15.61%</u>
Total Income or Expense	<u>52,562.11</u>	<u>42,590.13</u>	<u>(66,188.00)</u>	<u>108,778.13</u>	<u>-64.35%</u>

Heber City Corporation
BUDGET COMPARISON
58 Pressurized Irrigation Impact - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Income or Expense					
Income From Operations:					
Operating Income					
3610 INTEREST INCOME	1,272.10	4,984.31	12,080.00	(7,095.69)	41.26%
3717 IMPACT FEES	8,947.00	14,563.00	103,000.00	(88,437.00)	14.14%
3800 CONTRIBUTIONS FROM PRESSURIZED IRRIGATION	62,000.00	838,180.97	728,749.00	109,431.97	115.02%
Total Operating Income	72,219.10	857,728.28	843,829.00	13,899.28	101.65%
Operating Expense					
4031 PROFESSIONAL & TECHNICAL SERVICE	0.00	0.00	33,000.00	(33,000.00)	0.00%
4073 IMPROVEMENTS OTHER THAN BUILDING	6.42	3,442.56	129,900.00	(126,457.44)	2.65%
Total Operating Expense	6.42	3,442.56	162,900.00	(159,457.44)	2.11%
Total Income From Operations:	72,212.68	854,285.72	680,929.00	173,356.72	125.46%
Non-Operating Items:					
Non-Operating Expense					
4094 TRANSFER TO DEBT SERVICE - PRINCIPAL	0.00	0.00	1,000.00	(1,000.00)	0.00%
4095 TRANSFER TO DEBT SERVICE - INTEREST	0.00	0.00	500.00	(500.00)	0.00%
Total Non-Operating Expense	0.00	0.00	1,500.00	(1,500.00)	0.00%
Total Non-Operating Items:	0.00	0.00	1,500.00	(1,500.00)	0.00%
Total Income or Expense	72,212.68	854,285.72	679,429.00	174,856.72	125.74%

Heber City Corporation
BUDGET COMPARISON
61 Internal Service Fund - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Change In Net Position					
Revenue:					
Intergovernmental Revenue					
3812 E . REPLACEMENT C ARGE - E ICLES	34,522.20	102,199.56	483,530.00	(381,330.44)	21.14%
3813 E . REPLACEMENT C ARGE - IT	4,121.56	12,238.56	51,470.00	(39,231.44)	23.78%
Total Intergovernmental Revenue	<u>38,643.76</u>	<u>114,438.12</u>	<u>535,000.00</u>	<u>(420,561.88)</u>	<u>21.39%</u>
Interest					
3610 BAN ING INTEREST	1,049.90	4,209.21	17,000.00	(12,790.79)	24.76%
Total Interest	<u>1,049.90</u>	<u>4,209.21</u>	<u>17,000.00</u>	<u>(12,790.79)</u>	<u>24.76%</u>
Total Revenue:	<u>39,693.66</u>	<u>118,647.33</u>	<u>552,000.00</u>	<u>(433,352.67)</u>	<u>21.49%</u>
Expenditures:					
Miscellaneous					
4065 DEPRECIATION	0.00	0.00	535,000.00	(535,000.00)	0.00%
Total Miscellaneous	<u>0.00</u>	<u>0.00</u>	<u>535,000.00</u>	<u>(535,000.00)</u>	<u>0.00%</u>
Total Expenditures:	<u>0.00</u>	<u>0.00</u>	<u>535,000.00</u>	<u>(535,000.00)</u>	<u>0.00%</u>
Total Change In Net Position	<u>39,693.66</u>	<u>118,647.33</u>	<u>17,000.00</u>	<u>101,647.33</u>	<u>697.93%</u>
Income or Expense					
Income From Operations:					
Operating Expense					
4075 CAPITAL PURC ASES	43,138.55	60,754.13	17,200.00	43,554.13	353.22%
Total Operating Expense	<u>43,138.55</u>	<u>60,754.13</u>	<u>17,200.00</u>	<u>43,554.13</u>	<u>353.22%</u>
Total Income From Operations:	<u>43,138.55</u>	<u>60,754.13</u>	<u>17,200.00</u>	<u>43,554.13</u>	<u>353.22%</u>
Non-Operating Items:					
Non-Operating Income					
3850 CONTRIBUTION-FUND SURPLUS	0.00	0.00	17,200.00	(17,200.00)	0.00%
Total Non-Operating Income	<u>0.00</u>	<u>0.00</u>	<u>17,200.00</u>	<u>(17,200.00)</u>	<u>0.00%</u>
Total Non-Operating Items:	<u>0.00</u>	<u>0.00</u>	<u>17,200.00</u>	<u>(17,200.00)</u>	<u>0.00%</u>
Total Income or Expense	<u>43,138.55</u>	<u>60,754.13</u>	<u>0.00</u>	<u>(60,754.13)</u>	<u>0.00%</u>

Heber City Corporation
BUDGET COMPARISON
66 Culinary Water Capital - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Change In Net Position					
Revenue:					
Contributions and Transfers					
3800 CONTRIBUTIONS FROM CULINARY WATER FUN	0.00	1,707,608.28	1,130,775.00	576,833.28	151.01%
Total Contributions and Transfers	<u>0.00</u>	<u>1,707,608.28</u>	<u>1,130,775.00</u>	<u>576,833.28</u>	<u>151.01%</u>
Total Revenue:	<u>0.00</u>	<u>1,707,608.28</u>	<u>1,130,775.00</u>	<u>576,833.28</u>	<u>151.01%</u>
Total Change In Net Position	<u>0.00</u>	<u>1,707,608.28</u>	<u>1,130,775.00</u>	<u>576,833.28</u>	<u>151.01%</u>
Income or Expense					
Income From Operations:					
Operating Income					
3610 INTEREST INCOME	1,048.20	4,324.40	1,000.00	3,324.40	432.44%
Total Operating Income	<u>1,048.20</u>	<u>4,324.40</u>	<u>1,000.00</u>	<u>3,324.40</u>	<u>432.44%</u>
Operating Expense					
4073 IMPRO . OT ER T AN BUILDINGS	18,108.21	93,130.64	731,030.00	(637,899.36)	12.74%
4075 CAPITAL E UIPMENT	13,744.40	21,231.00	324,846.00	(303,615.00)	6.54%
Total Operating Expense	<u>31,852.61</u>	<u>114,361.64</u>	<u>1,055,876.00</u>	<u>(941,514.36)</u>	<u>10.83%</u>
Total Income From Operations:	<u>(30,804.41)</u>	<u>(110,037.24)</u>	<u>(1,054,876.00)</u>	<u>944,838.76</u>	<u>10.43%</u>
Total Income or Expense	<u>(30,804.41)</u>	<u>(110,037.24)</u>	<u>(1,054,876.00)</u>	<u>944,838.76</u>	<u>10.43%</u>

Heber City Corporation
BUDGET COMPARISON
67 Waste Water Capital - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Income or Expense					
Income From Operations:					
Operating Income					
3610 INTEREST INCOME	4,348.02	17,272.89	51,000.00	(33,727.11)	33.87%
3800 CONTRIBUTION FROM SEWER OPERATING	0.00	3,593,098.08	2,770,793.00	822,305.08	129.68%
Total Operating Income	<u>4,348.02</u>	<u>3,610,370.97</u>	<u>2,821,793.00</u>	<u>788,577.97</u>	<u>127.95%</u>
Operating Expense					
4073 IMPROVEMENTS AND BUILDINGS	22,743.85	95,520.84	958,846.00	(863,325.16)	9.96%
4075 CAPITAL EQUIPMENT	0.00	0.00	233,280.00	(233,280.00)	0.00%
Total Operating Expense	<u>22,743.85</u>	<u>95,520.84</u>	<u>1,192,126.00</u>	<u>(1,096,605.16)</u>	<u>8.01%</u>
Total Income From Operations:	<u>(18,395.83)</u>	<u>3,514,850.13</u>	<u>1,629,667.00</u>	<u>1,885,183.13</u>	<u>215.68%</u>
Total Income or Expense	<u>(18,395.83)</u>	<u>3,514,850.13</u>	<u>1,629,667.00</u>	<u>1,885,183.13</u>	<u>215.68%</u>

Heber City Corporation
BUDGET COMPARISON
68 Stormdrain Capital - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Income or Expense					
Income From Operations:					
Operating Income					
3610 INTEREST INCOME	43.91	173.72	500.00	(326.28)	34.74%
3800 CONTRIBUTION FROM UTILITY OPERATING	0.00	25,586.00	0.00	25,586.00	0.00%
3820 CONTRIBUTIONS FROM UTILITY FUND	0.00	0.00	25,586.00	(25,586.00)	0.00%
Total Operating Income	43.91	25,759.72	26,086.00	(326.28)	98.75%
Operating Expense					
4074 E UIPMENT	7,486.60	7,486.60	10,582.00	(3,095.40)	70.75%
Total Operating Expense	7,486.60	7,486.60	10,582.00	(3,095.40)	70.75%
Total Income From Operations:	(7,442.69)	18,273.12	15,504.00	2,769.12	117.86%
Total Income or Expense	(7,442.69)	18,273.12	15,504.00	2,769.12	117.86%

Heber City Corporation
BUDGET COMPARISON
69 Pressurized Irrigation Capital - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Income or Expense					
Income From Operations:					
Operating Income					
3610 INTEREST INCOME	993.69	3,939.52	500.00	3,439.52	787.90%
3820 CONTRIBUTIONS FROM PRESSURIZED IRRIGATION	0.00	698,446.53	326,836.00	371,610.53	213.70%
Total Operating Income	<u>993.69</u>	<u>702,386.05</u>	<u>327,336.00</u>	<u>375,050.05</u>	<u>214.58%</u>
Operating Expense					
4073 IMPROVEMENTS AND BUILDING	4,507.56	12,833.61	310,811.00	(297,977.39)	4.13%
Total Operating Expense	<u>4,507.56</u>	<u>12,833.61</u>	<u>310,811.00</u>	<u>(297,977.39)</u>	<u>4.13%</u>
Total Income From Operations:	<u>(3,513.87)</u>	<u>689,552.44</u>	<u>16,525.00</u>	<u>673,027.44</u>	<u>4,172.78%</u>
Total Income or Expense	<u>(3,513.87)</u>	<u>689,552.44</u>	<u>16,525.00</u>	<u>673,027.44</u>	<u>4,172.78%</u>

Heber City Corporation
BUDGET COMPARISON
71 Perpetual Care - 07/01/2019 to 09/30/2019
25.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Change In Net Position					
Revenue:					
Miscellaneous Revenue					
3480 PERPETUAL CARE CERTIFICATES	5,360.00	11,055.00	27,794.00	(16,739.00)	39.77%
3610 BANKING INTEREST	640.21	2,496.09	9,000.00	(6,503.91)	27.73%
Total Miscellaneous Revenue	<u>6,000.21</u>	<u>13,551.09</u>	<u>36,794.00</u>	<u>(23,242.91)</u>	<u>36.83%</u>
Total Revenue:	<u>6,000.21</u>	<u>13,551.09</u>	<u>36,794.00</u>	<u>(23,242.91)</u>	<u>36.83%</u>
Total Change In Net Position	<u>6,000.21</u>	<u>13,551.09</u>	<u>36,794.00</u>	<u>(23,242.91)</u>	<u>36.83%</u>

Town of Hideout
Budget Comparison Report
10 General Fund - 07/01/2019 to 03/31/2020
75.00% of the fiscal year has expired

	Period Actual	YTD Actual	Budget	Over/(Under)	Percentage
Change In Net Position					
Revenue:					
Taxes					
3110 Property taxes - current	3,300	119,686	117,025	2,661	102.27%
3120 Prior year property taxes - delinquent	3,470	19,082	5,500	13,582	346.95%
3124 Fee-in-lieu of property taxes	8,255	9,794	1,000	8,794	979.40%
3130 Sales tax	7,981	89,159	96,000	(6,841)	92.87%
3135 Telecomm Tax Revenue	169	1,298	-	1,298	-
3140 Municipal energy taxes	4,273	39,803	40,500	(697)	98.28%
Total Taxes	27,448	278,822	260,025	18,797	107.23%
Licenses and permits					
3210 Business licenses	-	300	200	100	150.00%
3221 Building permits	27,732	269,884	394,700	(124,816)	68.38%
3229 Subdivision fees	-	5,835	35,500	(29,665)	16.44%
3230 Professional Services Billed	-	90	-	90	-
Total Licenses and permits	27,732	276,109	430,400	(154,291)	64.15%
Intergovernmental revenue					
3356 Class C road allotment	-	40,717	72,500	(31,783)	56.16%
Total Intergovernmental revenue	-	40,717	72,500	(31,783)	56.16%
Charges for services					
3490 Other services revenue	-	200	-	200	-
Total Charges for services	-	200	-	200	-
Fines and forfeitures					
3510 Fines and forfeitures	600	4,918	1,000	3,918	491.80%
Total Fines and forfeitures	600	4,918	1,000	3,918	491.80%
Interest					
3610 Interest earnings	489	5,049	2,000	3,049	252.45%
Total Interest	489	5,049	2,000	3,049	252.45%
Miscellaneous revenue					
3620 Building rental income	100	100	-	100	-
3690 Other revenue	-	1,610	-	1,610	-
Total Miscellaneous revenue	100	1,710	-	1,710	-
Contributions and transfers					
3890 General Fund Balance to be Appropriated	-	-	22,500	(22,500)	-
Total Contributions and transfers	-	-	22,500	(22,500)	-
Total Revenue:	56,369	607,525	788,425	(180,900)	77.06%
Expenditures:					
General government					
Administrative					
5001.1 Admin Contract services	320	17,169	20,000	(2,831)	85.85%
5001.2 Admin Council pay	242	2,182	3,600	(1,418)	60.61%
5001.4 Admin Insurance	2,194	10,025	10,000	25	100.25%
5001.6 Admin Mileage reimbursement	276	2,465	3,000	(535)	82.17%
5001.7 Admin Office supplies	4,914	19,970	5,000	14,970	399.40%
5001.8 Admin Personnel	10,990	66,873	90,000	(23,127)	74.30%
5001.9 Admin Public notices	133	2,549	2,500	49	101.96%
5001.A Admin Security Alarm Monitoring	80	720	1,000	(280)	72.00%
5003 Admin Benefits	1,857	7,987	23,000	(15,013)	34.73%
5004 Admin Other	2,200	5,514	20,000	(14,486)	27.57%
5010 Admin Information Technology	1,035	13,803	20,000	(6,197)	69.02%
5016 Admin Telephone	950	4,340	3,200	1,140	135.63%
5017 Admin Training	-	2,609	5,000	(2,391)	52.18%
5018 Admin Website	-	859	500	359	171.80%
5019 Admin Membership	150	865	1,200	(335)	72.08%
5030 Admin Repairs & maintenance	621	3,312	4,200	(888)	78.86%
5050 Admin Utilities	(44)	1,730	3,600	(1,870)	48.06%
5069 Miscellaneous	-	(37)	-	(37)	-
Total Administrative	25,918	162,935	215,800	(52,865)	75.50%
Professional services					
5002.1 Accounting	-	1,510	10,000	(8,490)	15.10%
5002.2 Legal	3,622	56,986	80,000	(23,014)	71.23%
5002.3 Engineering	23,393	74,301	40,000	34,301	185.75%
5002.4 Building inspection	26,377	156,034	150,000	6,034	104.02%

Town of Hideout
Budget Comparison Report
10 General Fund - 07/01/2019 to 03/31/2020
75.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
5002.5 Plan prints	-	1,535	7,500	(5,965)	20.47%
5002.6 Auditor	10,000	10,000	3,000	7,000	333.33%
Total Professional services	63,392	300,366	290,500	9,866	103.40%
Total General government	89,310	463,301	506,300	(42,999)	91.51%
Public Safety					
5101 Safety Personnel	1,200	1,200	30,000	(28,800)	4.00%
5103 Safety Maintenance	-	-	1,600	(1,600)	-
5104 Safety Gas	-	-	500	(500)	-
Total Public Safety	1,200	1,200	32,100	(30,900)	3.74%
Streets					
5201 Streets Personnel	6,658	46,275	57,000	(10,725)	81.18%
5202 Streets Auto maintenance	-	1,152	5,000	(3,848)	23.04%
5203 Streets Benefits	-	613	21,000	(20,387)	2.92%
5204 Streets Fuel	1,863	3,210	5,000	(1,790)	64.20%
5205 Streets Materials & Supplies	128	9,606	5,000	4,606	192.12%
5208 Streets Repair & maintenance	2,603	54,751	100,500	(45,749)	54.48%
5209 Streets Equipment lease	-	14,772	26,000	(11,228)	56.82%
5210 Streets Insurance	-	1,044	-	1,044	-
Total Streets	11,252	131,423	219,500	(88,077)	59.87%
Parks					
5450 Parks and Recreation	-	4,000	5,000	(1,000)	80.00%
Total Parks	-	4,000	5,000	(1,000)	80.00%
Debt service					
5800 Principal	-	14,000	14,000	-	100.00%
5801 Interest	-	11,525	11,525	-	100.00%
Total Debt service	-	25,525	25,525	-	100.00%
Total Expenditures:	101,762	625,449	788,425	(162,976)	79.33%
Total Change In Net Position	(45,393)	(17,924)	-	(17,924)	-

Town of Hideout
Budget Comparison Report
51 Water Fund - 07/01/2019 to 03/31/2020
75.00% of the fiscal year has expired

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Over/(Under)</u>	<u>Percentage</u>
Income or Expense					
Income From Operations:					
Operating income					
5140 Water service	32,271	381,835	339,103	42,732	112.60%
5141 Standby water	131,498	128,650	51,400	77,250	250.29%
5142 Water reservation fee	197,664	196,811	46,100	150,711	426.92%
5143 Meter rental	-	1,392	-	1,392	-
5145 Storm water service	1,539	10,278	8,200	2,078	125.34%
5150 Sewer service	12,098	100,023	118,200	(18,177)	84.62%
5310 Connection fees	8,100	83,033	93,700	(10,667)	88.62%
5410 Late penalties and fees	1,071	568	-	568	-
5490 Other operating income	18	130	-	130	-
Total Operating income	384,259	902,720	656,703	246,017	137.46%
Operating expense					
6120 Depreciation Expense	4,116	37,045	-	37,045	-
6130 Employee benefits	-	2,545	-	2,545	-
6140 Engineering	1,053	38,601	69,247	(30,646)	55.74%
6210 Meters	(950)	6,966	15,000	(8,034)	46.44%
6240 Office expenses	-	1,368	37,000	(35,632)	3.70%
6250 Operating expenses	2,343	27,640	20,000	7,640	138.20%
6305 Repairs and Maint - Sewer	2,573	25,294	35,000	(9,706)	72.27%
6310 Repairs and Maint - Water	760	14,670	15,000	(330)	97.80%
6350 Salaries and wages	7,815	108,231	147,000	(38,769)	73.63%
6355 Benefits	-	-	36,000	(36,000)	-
6360 Software and technology	-	600	1,500	(900)	40.00%
6390 Utilities	-	292	3,000	(2,708)	9.73%
6405 JSSD - Sewer	3,403	29,693	35,000	(5,307)	84.84%
6410 JSSD - Water	20,813	180,032	250,000	(69,968)	72.01%
6412 Water reservation fees	-	55,332	55,000	332	100.60%
6610 Depreciation Expense	11,731	105,448	25,000	80,448	421.79%
Total Operating expense	53,657	633,757	743,747	(109,990)	85.21%
Total Income From Operations:	330,602	268,963	(87,044)	356,007	-309.00%
Total Income or Expense	330,602	268,963	(87,044)	356,007	-309.00%

Item Attachment Documents:

8. Discussion and possible approval to move forward with road repairs as per budget



T·O ENGINEERS

May 7, 2020

Mayor Philip J. Rubin
Town of Hideout
10860 No. Hideout Trail
Hideout, UT 84036

RE: Recommendation of Award for 2020 Chip Seal Project

Dear Mayor Rubin,

Bids for the above-mentioned project were due to T-O Engineers Heber office at 4:00 P.M. on April 30th, 2020. Five bids were received, publicly opened, and read aloud.

Below is a summary table with bid amounts for the project.

Company	2020 Chip Seal Project
Geneva Rock	\$157,188.06
Consolidated Paving Concrete	\$113,838.33
Staker Parson Materials and Construction	\$99,999.00
Johansen Construction, Inc.	\$154,250.59
Advanced Paving	\$98,995.70

Upon review of the Bid documents received from all bidders, there were no irregularities in their submitted bids. The Bid Bond included was for the proper amount of 5% and the receipt of addenda were properly acknowledged.

The low bid has been reviewed finding the bid to comply with the conditions set forth in the contract documents. T-O Engineers recommends that Advanced Paving be awarded the contract provided the Town of Hideout concur. Additionally, we recommend that you consult your legal counsel for concurrence. Attached is the bid tabulation for your files.

Please don't hesitate to contact us with any questions or concerns.

Sincerely,
T-O Engineers

Ryan Taylor, P.E.

Enclosures: Bid Tabulation

Town of Hideout
2020 Chip Seal

BID SCHEDULE I

Item No.	Description	Quantity	Unit	Geneva Rock		Consolidated Paving & Concrete		Staker Parson Materials & Construction		Johansen Construction, Inc.		Advanced Paving	
				Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost
1	Mobilization and Demobilization	1	LS	\$33,000.00	\$33,000.00	\$5,796.00	\$5,796.00	\$5,000.00	\$5,000.00	\$25,000.00	\$25,000.00	\$ 5,000.00	\$ 5,000.00
2	Traffic Control	1	LS	\$20,000.00	\$20,000.00	\$2,875.00	\$2,875.00	\$4,468.15	\$4,468.15	\$2,500.00	\$2,500.00	\$ 2,000.00	\$ 2,000.00
3	Pothole Repairs (as necessary)	1000	SF	\$6.50	\$6,500.00	\$8.47	\$8,470.00	\$6.05	\$6,050.00	\$2.27	\$2,270.00	\$ 5.00	\$ 5,000.00
4	Crack Sealing (as necessary)	2000	LF	\$1.00	\$2,000.00	\$0.29	\$580.00	\$0.71	\$1,420.00	\$3.96	\$7,920.00	\$ 0.55	\$ 1,100.00
5	Chip Seal Application	326412	SF	\$0.28	\$91,395.36	\$0.28	\$91,395.36	\$0.24	\$78,338.88	\$0.34	\$110,980.08	\$ 0.25	\$ 81,603.00
6	Pavement Markings and Striping	14,309	LF	\$0.30	\$4,292.70	\$0.33	\$4,721.97	\$0.33	\$4,721.97	\$0.39	\$5,580.51	\$ 0.30	\$ 4,292.70
				Subtotal	\$157,188.06	Subtotal	\$113,838.33	Subtotal	\$99,999.00	Subtotal	\$154,250.59	Subtotal	\$ 98,995.70

BID SCHEDULE 1

\$157,188.06

BID SCHEDULE 1

\$113,838.33

BID SCHEDULE 1

\$99,999.00

BID SCHEDULE 1

\$154,250.59

\$

\$ 98,995.70

BID IRREGULARITIES
Geneva Rock

BID IRREGULARITIES
Consolidated Paving & Concrete

BID IRREGULARITIES
Staker Parson Materials & Construction

BID IRREGULARITIES
Johansen Construction, Inc.

BID IRREGULARITIES
Advanced Paving

BID FORM

PROJECT IDENTIFICATION:

CHIP SEAL – HIDEOUT, UT

ARTICLE 1 – BID RECIPIENT

- 1.01 This Bid is submitted to: Hideout, UT
- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

This Bid is submitted by:

BUSINESS: Advanced Paving and Construction, LLC

ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS

- 2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 45 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

ARTICLE 3 – BIDDER'S REPRESENTATIONS

- 3.01 In submitting this Bid, Bidder represents that:
- A. Bidder has examined and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

Addendum No.	Addendum Date
<u>01</u>	<u>04/2020</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

- B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all: (1) All drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities) that have been identified in SC-4.02 as containing reliable "technical data".
- E. Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.
- F. Based on the information and observations referred to in Paragraph 3.01.E above, Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

ARTICLE 4 – BIDDER'S CERTIFICATION

4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.

- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding;
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
 - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
 - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non- competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
 - 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

ARTICLE 5 – BASIS OF BID

- 5.01 Bidder will complete the Work in accordance with the Contract Documents for the unit prices included in the attached Bid Schedule, Pages 00410-6 and 00410-7.

Unit Prices have been computed in accordance with Paragraph 11.03.B of the General Conditions.

Bidder acknowledges that estimated quantities are not guaranteed and are solely for the purpose of comparison of Bids. Final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

ARTICLE 6 – TIME OF COMPLETION

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 7 – ATTACHMENTS TO THIS BID

7.01 The following documents are submitted with and made a condition of this Bid:

- A. Required Bid security in the form of a Certified Check or _Bank Money Order or _Bid Bond; (Circle One)

ARTICLE 8 – BID SUBMITTAL

9.01 This Bid is submitted by:

If Bidder is:

An Individual

Name (typed or printed): _____

By: _____
(Individual's signature)

Doing business as: _____

A Partnership

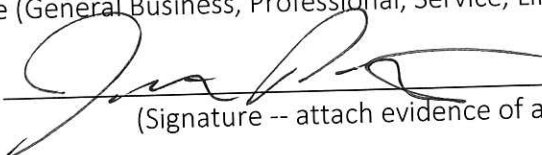
Partnership Name: _____

By: _____
(Signature of general partner -- attach evidence of authority to sign)
Name (typed or printed): _____

A Corporation

Corporation Name: Advanced Paving and Construction, LLC (SEAL)

State of Incorporation: Utah
Type (General Business, Professional, Service, Limited Liability): LLC

By:  _____
(Signature -- attach evidence of authority to sign)

Name (typed or printed): Justin Petty

Title: Vice President
(CORPORATE SEAL)

Attest



Date of Qualification to do business in Utah is 06 / 17 / 2013.

A Joint Venture

Name of Joint Venture: _____

First Joint Venturer Name: _____ (SEAL)

By: _____
(Signature of first joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

Second Joint Venturer Name: _____ (SEAL)

By: _____
(Signature of first joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Bidder's Business Address PO Box 12847
Ogden, UT 84412

Phone No. 801-731-7882 Fax No. 801-731-7885

E-mail justin@advancedpaving.net

SUBMITTED on April 30, 20 20.

State Contractor License No. 8698462-5551.

MEASUREMENT AND PAYMENT

GENERAL

This section provides a description of the items in the Bid Schedule of these Contract Documents. Refer to the most recent version (2017) of APWA Standard Specifications. The quantities of work or material stated in unit price items of the Bid are supplied only to give an indication of the general scope of the WORK; the OWNER does not expressly or by implication agree that the actual amount of work or material will correspond therewith, and reserves the right after award to increase or decrease the quantity of any unit price item of the WORK without a change in the unit price, and shall include the right to delete any Bid item in its entirety. Payment for materials and labor will be based on actual quantities furnished, installed, or constructed in accordance with the prices bid for unit price items. Lump sum items will not change to reflect actual quantities or services rendered, unless those items are completely deleted from the project.

The OWNER may terminate WORK on the project at any point if, in the OWNER's judgment, the OWNER's best interests are not served by continuation. Conditions which may lead to project termination include, but are not limited to, inability to acquire necessary access permits, or indications of low groundwater development potential, as determined during drilling and well testing. In such an event, the CONTRACTOR shall be paid for the value of WORK completed at that time, in accordance with the unit price and lump sum items listed on the Bid Schedule form.

ITEM 1: MOBILIZATION AND DEMOBILIZATION:

APWA SECTION 01 71 13

Measurement for payment for mobilization and demobilization for the project will be based on completion of the WORK as a lump sum unit. The lump sum price listed on the Bid Schedule form shall be full compensation for the moving in of rigs, pumps, equipment, power, labor, fuel, tools, and water conveyance structures, and incidentals to the project area necessary to do the WORK, and moving out of all such equipment, materials, tools, and incidentals and final site cleanup upon completion of the WORK. For purposes of partial payment, the initial mobilization portion of this bid item shall be considered as 60 percent of the total lump sum.

ITEM 2: TRAFFIC CONTROL:

APWA SECTION 01 55 26

Measurement for payment for traffic control for the project will be based on completion of the WORK as a lump sum unit. The lump sum price listed in the Bid Schedule form shall be full compensation for traffic control flagging, temporary traffic control, signs, barricades, or other equipment during construction necessary to do the WORK. Payment will be made at the unit price listed on the Bid Schedule form. It has been determined that the road can be closed with proper notice and coordination with the one cabin that will be affected.

No separate payment shall be made for materials, labor, or equipment necessary for completing the WORK. Traffic control is anticipated to consist of two road closed signs and accommodation of minor traffic when possible.

ITEM 3: POTHOLE REPAIRS (AS NECESSARY):

APWA SECTION 32 12 08

Measurement for payment for pothole repairs (as necessary) for the project will be based on completion of the WORK per square foot. The unit price listed in the Bid Schedule form shall be full compensation for potholing materials and equipment during construction necessary to do the WORK. Payment will be made at the unit price listed on the Bid Schedule form.

No separate payment shall be made for materials, labor, or equipment necessary for completing the WORK.

ITEM 4: CRACK SEALING (AS NECESSARY):

APWA SECTION 32 01 17

Measurement for payment for crack sealing (as necessary) for the project will be based on completion of the WORK per linear foot. The unit price listed in the Bid Schedule form shall be full compensation for cracking sealing materials and equipment during construction necessary to do the WORK. Payment will be made at the unit price listed on the Bid Schedule form.

No separate payment shall be made for materials, labor, or equipment necessary for completing the WORK.

ITEM 5: CHIP SEAL APPLICATION

APWA SECTION 32 01 13.64

Measurement for payment for chip seal application for the project will be based on completion of the WORK per square foot. The payment for the WORK shall be compensation for cover asphalt for seal coat, asphalt cover aggregate, and the bituminous flush coat covering of the crack seal.

All excess aggregate shall be swept, collected, and turned over to the Town of Hideout. Aggregate shall not be swept on to shoulders of roadways or disposed in other locations adjacent to roads.

No payment shall be made for time, materials, or equipment for emulsified asphalt to be placed and to harden. This time, materials, and equipment shall be included in the price bid to furnish and install said WORK.

No separate payment shall be made for materials, labor, or equipment necessary for completing the WORK.

ITEM 6: PAVEMENT MARKINGS AND STRIPING:**APWA SECTION 32 17 23**

Measurement for payment for pavement marking and striping for the project will be based on completion of the WORK per linear foot. The linear foot price listed on the Bid Schedule form shall include all prep work, cleaning, pavement markings and striping clean up. Striping will consist of a double yellow centerline placed in straight smooth fashion that will be terminated through intersections 5 feet back from edge of pavement of cross streets.

No separate payment shall be made for materials, labor, or equipment necessary for completing the WORK.

ADDITIONAL MATERIALS:

Payment for the cost of additional materials utilized for additional activities requested by the ENGINEER that are not covered by these specifications shall be cost plus fifteen percent (15%).

Schedule A of Chip Seal – Hideout, UT

Chip Seal - Hideout, Utah					
Item No.	Description	Qty	Unit	Unit Cost	Total Cost
1	Mobilization and Demobilization	1	LS	500.00	5000.00
2	Traffic Control	1	LS	2000.00	2000.00
3	Pothole Repairs (as necessary)	1,000	SF	5.00	5000.00
4	Crack Sealing (as necessary)	2,000	LF	0.55	1100.00
5	Chip Seal Application	326,412	SF	0.25	81,603.00
6	Pavement Markings and Striping	14,309	LF	0.30	4292.70
TOTAL					98,177.70 98,995.70

Bidder: Advanced Paving and Construction, LLC

(print company name)

Bidder's Signature: _____



AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Advanced Paving and Construction, LLC
Post Office Box 12847
Ogden, UT 84412

SURETY:

(Name, legal status and principal place of business)

Fidelity and Deposit Company of Maryland
1299 Zurich Way, 5th Floor
Schaumburg, IL 60196-1056

OWNER:

(Name, legal status and address)

City of Hideout
10886 North Hideout Trail
Heber City, UT

BOND AMOUNT: Five Percent of the Accompanying Bid (****5%****)

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT: 2020 Road Repair & Chip Seal Project
(Name, location or address, and Project number, if any)


Neither the Principal nor the Surety shall be bound hereunder unless: The Owner provides satisfactory evidence of adequate financing to both the Principal and Surety prior to the execution of the contract.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 30th day of April, 2020


(Witness)


(Witness)

Advanced Paving and Construction, LLC

(Principal)

(Seal)

(Title)

Fidelity and Deposit Company of Maryland

(Surety)

(Seal)

(Title)

Rayne Harris, Attorney-In-Fact

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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081110

**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by **ROBERT D. MURRAY, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Michael H. GALE, Brett NILSSON, Rayne HARRIS and Julie MARTINDALE, all of Ogden, Utah, EACH** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 2nd day of May, A.D. 2019.

ATTEST:

**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**



By:

Dawn E. Brown

*Assistant Secretary
Dawn E. Brown*

Robert D. Murray

*Vice President
Robert D. Murray*

State of Maryland
County of Baltimore

On this 2nd day of May, A.D. 2019, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **ROBERT D. MURRAY, Vice President, and DAWN E. BROWN, Assistant Secretary**, of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Constance A. Dunn

*Constance A. Dunn, Notary Public
My Commission Expires: July 9, 2019*



Item Attachment Documents:

10. Discussion and possible approval of Resolution amending Town Fee Schedule

**TOWN OF HIDEOUT
FEES AND RATES SCHEDULE**

Revised 05.14.2020

**Section 1.1
Building Permit Application Fees**

Residential

Building Fees [based on Total Construction Value using the following values per square foot: - Finished Interior Area Sq. Ft. Value: \$168.98 - Finished Basement Sq. Ft. Value: \$42.24 - Unfinished Basement Sq. Ft. Value: \$22.50 - Garage/Decks/Covered Patio Area Sq. Ft. Value: \$66.95] <i>The values per square foot are reflective of the February 2019 Building Valuation Data</i>	.75 of 1% of Total Construction Value
Plan Review Fee	65% of Building Fee
Fire Sprinkler Review/Inspection Fee (where applicable)	\$370.00
Construction Sign Fee	\$200.00
Sewer Connection Fee	\$400.00
Grubbing and Grading Fee	\$200.00
Water Connection Fee	\$950.00
Water Re-Connection Fee	\$100.00
Utility Property Owner Change Fee	\$100.00
Sewer Impact Fee (where applicable)	\$5,083.00
State Surcharge	1% of Building Fee
Roadway Security Deposit	\$30.00 per linear foot of frontage

Commercial

Building Fees	.75 of 1% of Total Construction Value
Plan Review Fee	65% of Building Fee
Fire Sprinkler Review/Inspection Fee (where applicable)	\$370.00
Construction Sign Fee	\$200.00
Sewer Connection Fee	\$400.00
Grubbing and Grading Fee	\$200.00
Water Connection Fee	\$950.00
Water Re-Connection Fee	\$100.00
Utility Property Owner Change Fee	\$100.00
Sewer Impact Fee (where applicable)	\$5,083.00
State Surcharge	1% of Building Fee
Roadway Security Deposit	\$30.00 per linear foot of frontage

Remodel Building Permit Fees

Application Fee	\$200.00
Administrative Fee	10% of Town Engineer estimated fees for plan review and inspections

**TOWN OF HIDEOUT
FEES AND RATES SCHEDULE**

Revised 05.14.2020

State Surcharge	1% of Town Engineer estimated fees for plan review and inspections
-----------------	--

**Section 1.2
Planning Fees**

1.2.1 Development Fees

Concept Review	\$50.00 plus costs \$2,000 (plus overage costs)
Development Review	\$50.00 plus costs
Preliminary Plat Subdivision (Residential)	\$300.00 plus \$50.00 per lot/unit/ERU plus costs \$6,000 + \$100/acre (plus overage costs)
Preliminary Plat Subdivision (Other)	\$100.00 per 1,000 sq. ft. plus costs \$3,500 + \$750/acre (plus overage costs)
Site Plan Approval	\$300.00 plus \$10.00 per lot/unit/ERU plus costs
Final Plat Subdivision (Residential)	\$50.00 per lot/unit/ERU plus costs \$6,500 + \$100/acre (plus overage costs)
Final Plat Subdivision (Other)	\$25.00 per 1,000 sq. ft. plus costs \$3,500 + \$750/acre (plus overage costs)
Plat Amendment and Lot Combination	\$1,250 (plus overage costs)
Revised Development Plans	\$500.00 plus costs \$1,500 (plus overage costs)
Subdivision Construction Fee	5% of construction costs (must be paid prior to commencement of any construction activity)

1.2.2 Conditional Use Permit

Conditional Use Permit	\$200.00 plus costs \$3,000 (plus overage costs)
------------------------	---

1.2.3 Temporary Use Permit

Temporary Use Permit	\$100.00 plus costs \$750 (plus overage costs)
----------------------	---

1.2.4 General Plan Amendment

Per Application	\$7,000 \$7,500 (plus overage costs)
-----------------	---

1.2.5 Zone Change Application

Zone Change	\$150.00 plus \$25.00 per acre \$5,000 + \$50/acre (plus overage costs)
-------------	---

1.2.6 Annexations

Pre-Application	\$5,000 \$5,000 (plus overage costs)
-----------------	---

**TOWN OF HIDEOUT
FEES AND RATES SCHEDULE**

Revised 05.14.2020

Annexation Areas Exceeding 40 Acres (deposit submitted upon certification of completeness of pre-application and prior to filing annexation petition. When the deposit is depleted, the applicant shall submit another equivalent deposit for the continued review. All unused deposited funds will be reimbursed to the applicant upon completion of the annexation and agreements)	\$10,000 (plus overage costs)
Annexation Areas Less Than 40 Acres (deposit submitted upon certification of completeness of pre-application and prior to filing annexation petition. When the deposit is depleted, the applicant shall submit another equivalent deposit for the continued review. All unused deposited funds will be reimbursed to the applicant upon completion of the annexation and agreements)	\$3,000 \$7,500 (plus overage costs)
Annexation Fiscal Impact Analysis Plus actual cost of City-Approved consultant fee	\$1,550 \$2,500
Modification to Annexation Agreement	\$3,300.00 plus costs \$3,500 (plus overage costs)

1.2.7 Sign Review Fees

Master Sign Plan Review	\$150.00 plus costs \$500 (plus overage costs)
Individual Signs or Sign Plans or Minor Amendment to Existing Master Sign Plan	\$150.00 plus costs \$350 (plus overage costs)
Individual Signs when a Master Sign Plan has been Approved	\$50 Fee \$250 (plus overage costs)
Temporary Signs	\$35 Fee \$150 (plus overage costs)

1.2.8 Special Meetings

Special Meeting Fee	\$500.00 \$750 in addition to other fees
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1.3 Subdivision Construction Review and Inspection Fees

All projects require a \$5,000 project application deposit due with the initial application to cover any consulting fees incurred prior to approval. Any balance remaining will be credited to the 5% deposit below.

Projects which require infrastructure installation, whether private or public, shall be required to pay an inspection fee deposit equal to five (5%) percent of the estimated construction cost as determined by the Town Engineer. The Town will charge against this deposit all costs associated with the project, including staff, administrative, legal, other professional and engineering consultation fees and costs incurred by the Town. If the Town has funds remaining after the completion and acceptance of the project by the Town, the balance of the fee not used will be refunded to the applicant or developer. If the actual costs associated with the project exceed the deposit, the Town shall bill the actual costs to the applicant or developer.

**TOWN OF HIDEOUT
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A \$500.00 non-refundable fee per utility or company (regardless of number of encroachments in a one year period), plus a \$2,000.00 cash bond for work crossing the street and a \$5000 cash bond for every 100' of parallel work in the right-of-way (bond to be held for two years after acceptance of repair) plus proof of insurance. Engineering inspection fees or Town repair costs may be billed to the licensee or charged against the bond if necessary.

**Section 2
Business License, Beer and Liquor License**

License Application Fee	\$75.00
Home Occupation Business Application Fee	\$75.00
Annual License Administration Fee	\$75.00
On Premises Beer Retail License Application/Annual Fee	\$75.00
Restaurant Liquor License Application/Annual Fee	\$300.00
Limited Restaurant Liquor License Application/Annual Fee	\$300.00
On Premises Banquet License Application/Annual Fee	\$350.00
Private Club Liquor License Application/Annual Fee	\$350.00
Application and Annual Regulatory Business License Fee (Restaurants, Food Service, Taverns, Nightly Rental)	\$175.00
Sexually Oriented business License Application/Annual Fee	\$300.00

**Section 3
Rental of Town Facilities**

3.1 Town Hall Building

Hideout resident usage per day or any fractional part thereof	\$100.00
Non-resident usage	\$150.00

Note: renter will be charged actual cost for cleaning after usage.

3.2 Fee Reduction or Waiver

Use of facilities for non-profit, public service clubs or organizations may have all or part of their associated rental fees waived by the Town

**Section 4
GRAMA Fees (Government Records Access and Management Act)**

4.1 Copies Made at Town Facility

8-1/2 x 11 copies	\$.30 per page (double-sided charged as two pages)
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**TOWN OF HIDEOUT
FEES AND RATES SCHEDULE**

Revised 05.14.2020

8-1/2 x 14 copies	\$.45 per page (double-sided charged as two pages)
Other media duplication	At cost
Professional time	At cost in accordance with Utah State Code

4.2 Copies in Excess of 50 Pages

The Town reserves the right to send the documents out to be copied and the requester shall pay the actual cost to copy the documents, including any fee charged for pickup and delivery of the documents.

4.3 Compiling Documents

Records Request	(Utah Code §63-2-203) An hourly charge may not exceed the salary of the lowest paid employee who, in the discretion of the custodian of records, has the necessary skill and training to perform the request. No charge may be made for the first quarter hour of staff time.
In a form other than that maintained by the Town	\$50.00 per request or \$20.00 per employee hour required to compile the record, whichever is greater.

Section 5

Penalties and Fees for Non-Compliance With Town Ordinances and Code

5.1 Penalty Fees: Code Violations

Daily Fee for Each Cited Violation	\$200.00
Fees for major infractions will be as per the published fee schedule for named infractions.	See Appendix "A" attached hereto.

Section 6

Water Fees

6.1 Developer Reservations

Stand-by Fee (platted lots without homes)	\$207.00 per lot annually
Stand-by Fee (Platted lots with accepted water infrastructure)	\$238.00 per lot annually
Water Reservation Fees	\$160.00 per Hideout Unit (HU) defined as a planned Hideout lot.

6.2 Water Connection Fees

Administrative Fee	\$75.00
Water Meter, Installation and Inspection Fee	\$950.00

6.3 Monthly Water Metered Service

6.3.1 Residential

Base Rate	\$73.00 for the first 10,000 gallons
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**TOWN OF HIDEOUT
FEES AND RATES SCHEDULE**

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Next 10,000	\$8.80 per 1,000
Next 10,000	\$10.60 per 1,000
Next 20,000	11.70 per 1,000
Next 20,000	12.90 per 1,000
Next 20,000	14.20 per 1,000
Next 20,000	15.70 per 1,000
Over 110,000	\$17.30 per 1,000

6.3.2 Multifamily

Base rate	\$140.00 for the first 10,000 gallons
Next 20,000	\$15.40 per 1,000
Next 20,000	\$17.00 per 1,000
Next 20,000	\$18.70 per 1,000
Next 20,000	\$20.60 per 1,000
Next 20,000	\$22.70 per 1,000
Next 30,000	\$25.00 per 1,000
Over 140,000	\$27.50 per 1,000

6.3.3 Parks/Irrigation

0 Usage	\$0.00
First 10,000	\$73.00 for 1 to 10,000 gallons
Next 20,000	\$8.10 per 1,000
Next 20,000	\$9.00 per 1,000
Next 20,000	\$9.90 per 1,000
Next 20,000	\$10.90 per 1,000
Next 20,000	\$12.00 per 1,000
Next 30,000	\$13.20 per 1,000
Over 140,000	\$14.60 per 1,000

6.4 Hideout Irrigation

Outlaw Golf Course	JSSD annual bill plus 10% for administration and maintenance for the infrastructure
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6.5 Water Reconnection Fee

Due to non-payment or failure to maintain backflow, etc.	\$150.00
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6.6 Extension of Water Services Policy

**TOWN OF HIDEOUT
FEES AND RATES SCHEDULE**

Revised 05.14.2020

Any project or applicant or developer, whether an individual unit or multiple unit or subdivision, that requires connection to the Town water system, shall be required to pay all the costs of any extensions or facilities necessary to achieve a connection that meets the Town Council's standards or specifications in force at the time. This may include not only the capital cost of the project, but any Town costs associated with plan approval, engineering and inspection work, exclusive to the extension.

After final inspection of the improvements or extension(s), the applicant or developer must provide title and easements to the systems, free and clear of any encumbrances to the Town, to be operated as a public system by the Town. A one-year warranty will be required on the system from the date of acceptance.

6.7 Construction use of Water Before Meter Installation

Deposit for Meter	\$1,850.00 (\$350.00 is non-refundable)
Usage Fee/1000 gallons	\$7.30

**Section 7
Sewer Fees**

7.1 Sewer Impact Fees

Bonded	\$5,083.00
Unbonded	\$7,231.00

7.2 Sewer Connection Fees

Connection and Inspection Fee	Included in Application Fee
Administrative Connection Fee	\$40.00

7.3 Monthly Sewer Fees

Per residential or commercial unit	\$28.60
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7.4 Extension of Sewer Services Policy

Any project or applicant or developer, whether an individual unit or a multiple unit or subdivision, that requires connection to the Town sewer system, shall be required to pay all of the costs of any extensions or facilities necessary to achieve a connection that meets the Town Council's standards or specifications in force at the time. This may include not only the capital costs of the project, but any Town costs associated with plan approval, engineering and inspection work, exclusive to the extension.

After final inspection of the improvements or extension(s), the applicant or developer must provide title and easements to the systems, free and clear of any encumbrances to the Town, to be operated as a public system by the Town. A one-year warranty will be required on the system from the date of acceptance.

**Section 8
Account Late Fees**

Overdue Accounts	1.5% monthly interest charge
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**TOWN OF HIDEOUT
FEES AND RATES SCHEDULE**

Revised 05.14.2020

**Section 9
Storm Drain Fee**

9.1 Monthly Storm Drain Fee

Per Billable Meter	\$6.00
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Item Attachment Documents:

11. Discussion regarding the State of Utah's phased guidelines concerning COVID-19 restrictions

Phased Guidelines for the General Public and Businesses to Maximize Public Health and Economic Reactivation

Version 4.1

This is an addendum to [Utah Leads Together 2.0](https://coronavirus-download.utah.gov/Governor/UtahLeads%20April2020%20v20%20(2).pdf)¹. The Governor’s Office of Management and Budget and the Utah Department of Health, with assistance from Leavitt Partners, have developed recommendations to support the roadmap for reactivation of the Utah economy while stabilizing public health.

Overview of Guidelines for the General Public and Employers	2	Church Services.....	6	Gyms & Fitness Centers (including indoor recreation centers, yoga studios, dance, tumbling, indoor soccer, etc.).....	13
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¹ [https://coronavirus-download.utah.gov/Governor/UtahLeads%20April2020%20v20%20\(2\).pdf](https://coronavirus-download.utah.gov/Governor/UtahLeads%20April2020%20v20%20(2).pdf)

Overview of Guidelines for the General Public and Employers

High Risk

Moderate Risk

Low Risk

New Normal Risk

Intensity of Disruption	12345678910	12345678910	12345678910	12345678910
Overview of Guidelines for General Public - and Employers	<ul style="list-style-type: none"> General public and employers take extreme precautions Face coverings worn in public settings where other social distancing measures are difficult to maintain Follow strict hygiene standards, including: <ul style="list-style-type: none"> Wash hands frequently with soap and water for at least 20 seconds Use hand sanitizer frequently Avoid touching your face Cover coughs or sneezes (e.g. into a tissue, sleeve, or elbow; not hands) Regularly clean high-touch surfaces (e.g. door handles, counters, light switches, remote controls, restroom surfaces) Follow any other standards promulgated by the Centers for Disease Control and Prevention (CDC), the Utah Department of Health, and local health department Do not shake hands In-person interactions limited to individual households; Interactions in groups of 10 or fewer Increase virtual interactions Leave home infrequently; stay 6 feet away from others when outside the home Regularly disinfect high-touch areas (e.g. door handles, buttons/switches, countertops, handrails, shopping carts, check-out counters, restroom surfaces) Give sick family members their own room if possible and keep the door closed Have only one family member care for the sick individual Schools closed Employees and volunteers of businesses operate remotely, unless not possible Employers evaluate workforce strategy, concerns, and enact strategies to minimize economic impact 	<ul style="list-style-type: none"> General public and employers take extreme precautions Face coverings worn in public settings where other social distancing measures are difficult to maintain Follow strict hygiene standards, including: <ul style="list-style-type: none"> Wash hands frequently with soap and water for at least 20 seconds Use hand sanitizer frequently Avoid touching your face Cover coughs or sneezes (e.g. into a tissue, sleeve, or elbow; not hands) Regularly clean high-touch surfaces (e.g. door handles, counters, light switches, remote controls, restroom surfaces) Follow any other standards promulgated by the Centers for Disease Control and Prevention (CDC), the Utah Department of Health, and local health department Do not shake hands In-person interactions in decreased group sizes that enable all social distancing guidelines to be maintained; social interactions in groups of 20 or fewer Increase virtual interactions Leave home infrequently, stay 6 feet away from others when outside the home Regularly disinfect high-touch areas (e.g. door handles, buttons/switches, countertops, handrails, shopping carts, check-out counters, restroom surfaces) Give sick family members their own room if possible and keep the door closed Have only one family member care for the sick individual Schools closed Employees and volunteers of businesses operate remotely, unless not possible 	<ul style="list-style-type: none"> General public and employers take reasonable precautions Face coverings worn in public settings where other social distancing measures are difficult to maintain Follow strict hygiene standards, including: <ul style="list-style-type: none"> Wash hands frequently with soap and water for at least 20 seconds Use hand sanitizer frequently Avoid touching your face Cover coughs or sneezes (e.g. into a tissue, sleeve, or elbow; not hands) Regularly clean high-touch surfaces (e.g. door handles, counters, light switches, remote controls, restroom surfaces) Follow any other standards promulgated by the Centers for Disease Control and Prevention (CDC), the Utah Department of Health, and local health department Do not shake hands In-person interactions in decreased group sizes that enable all social distancing guidelines to be maintained; social interactions in groups 50 or fewer Stay 6 feet away from others when outside the home Regularly disinfect high-touch areas (e.g. door handles, buttons/switches, countertops, handrails, shopping carts, check-out counters, restroom surfaces) Give sick family members their own room if possible and keep the door closed Have only one family member care for the sick individual Schools open All businesses operating Employers exercise discretion with remote work and returning to onsite work 	<ul style="list-style-type: none"> General public and employers take reasonable precautions All businesses operating Schools are open Traveling restrictions mostly lifted, self-monitor symptoms 14 days upon return; avoid areas of high transmission Regularly disinfect high-touch areas (e.g. door handles, buttons/switches, handrails, shopping carts, check-out counters, restroom surfaces)

Phased Guidelines for the General Public and Businesses to Maximize Public Health and Economic Reactivation

High Risk	Moderate Risk	Low Risk	New Normal Risk
<ul style="list-style-type: none">• Encourage high-contact businesses not to operate• Symptom checking in public and business interactions (checklist or verbal symptom checking)• Design spaces to maintain 6-foot distance between individuals• Limit travel to essential travel only², quarantine 14 days upon return from high-risk areas³ (this quarantine protocol does not apply to an individual who travels out of state pursuant to the individual’s regular and ordinary duties as an employee of a transportation business or entity)	<ul style="list-style-type: none">• Employers evaluate workforce strategy, concerns, and enact strategies to minimize economic impact• High-contact businesses can operate under strict protocols• Restaurants are open for dine-in services with strict requirements• Symptom checking in public and business interactions (checklist or verbal symptom checking)• Design spaces to maintain 6-foot distance between individuals• Limit out-of-state travel, quarantine 14 days upon return from high-risk areas³ (this quarantine protocol does not apply to an individual who travels out of state pursuant to the individual’s regular and ordinary duties as an employee of a transportation business or entity)	<ul style="list-style-type: none">• Symptom checking in public and business interactions (checklist or verbal symptom checking)• Design spaces to maintain 6-foot distance between individuals• Limit out-of-state travel, quarantine 14 days upon return from high-risk areas³ (this quarantine protocol does not apply to an individual who travels out of state pursuant to the individual’s regular and ordinary duties as an employee of a transportation business or entity)	

² Essential travel means to: safely relocate by an individual whose home or residence is unsafe, including individuals who have suffered or are at risk of domestic violence, or for whom the safety, sanitation or essential operations of the home or residence cannot be maintained; care for a family member or friend in the same household or another household, including transporting family members or friends; transport a child according to existing parenting time schedules or other visitation schedules pertaining to a child in need of protective services; care for pets, including travel to a veterinarian; seek emergency services; obtain medications and medical services; donate blood; obtain food, including delivery or carry-out services, beverages (alcoholic and non-alcoholic), and other grocery items, gasoline, supplies required to work from home, and products needed to maintain the safety, sanitation, and essential operation of homes and residences, businesses, and personally owned vehicles, including automobiles and bicycles; perform work if you cannot telework; transport/deliver essential goods; engage in recreational and outdoor activities; laundromats and dry cleaners; return to a home or place of residence

³ <https://www.cdc.gov/coronavirus/2019-ncov/travelers/map-and-travel-notice.html#travel-1>

Tiered Guidelines for High-Risk Individuals

High-risk individuals are defined as people 65 years and older, people who live in a nursing home or long-term care facility, people of all ages with underlying medical conditions, including lung disease or moderate to severe asthma, people who have serious heart conditions, people who are immunocompromised (many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications), people with severe obesity, diabetes, chronic kidney disease undergoing dialysis, or liver disease

	High Risk	Moderate Risk	Low Risk	New Normal Risk
Actions by High-Risk Individuals	<ul style="list-style-type: none"> • Face coverings worn at all times in public setting • Limit travel to only essential travel, as defined on page 3; if telework is not possible, limit travel to work-related travel only • Limit visiting friends or family without urgent need • Limit physical interactions with other high-risk individuals, except for members of your household or residence • Limit attending gatherings of any number of people outside your household or residence • Do not visit hospitals, nursing homes, or other residential care facilities 	<ul style="list-style-type: none"> • Face coverings worn at all times in public setting • Limit travel to only essential travel, as defined on page 3; if telework is not possible, limit travel to work-related travel only • Limit visiting friends or family without urgent need • Limit physical interactions with other high-risk individuals, except for members of your household or residence • Limit attending gatherings of any number of people outside your household or residence • Do not visit hospitals, nursing homes, or other residential care facilities 	<ul style="list-style-type: none"> • Face coverings worn in settings where other social distancing measures are difficult to maintain • For any travel, use appropriate precautions; avoid high-risk areas • Telework if possible, if not, maintain 6-foot distance • When visiting friends or family, wear face coverings when within a 6-foot distance • Limit physical interactions with other high-risk individuals, except for members of your household or residence • Social interactions in groups of 20 or fewer people outside your household or residence • Limit visits to hospitals, nursing homes, or other residential care facilities 	<ul style="list-style-type: none"> • For any travel, use appropriate precautions; avoid high-risk areas • Limit physical interactions with other high-risk individuals, who are symptomatic • Interactions allowable in larger groups, with strict hygiene measures and symptom monitoring • Do not interact with symptomatic individuals
Interactions with High-Risk Individuals	<ul style="list-style-type: none"> • Avoid physical interactions with high-risk individuals as much as possible • No visits to hospitals, nursing homes, and other residential care facilities • Targeted testing for those working with high-risk individuals 	<ul style="list-style-type: none"> • Avoid physical interactions with high-risk individuals as much as possible • No visits to hospitals, nursing homes, and other residential care facilities • Targeted testing for those working with high-risk individuals 	<ul style="list-style-type: none"> • Individuals not experiencing symptoms consistent with COVID-19 take extra precautions and follow strict hygiene standards when interacting with high-risk groups • Do not interact with symptomatic individuals • Limit visitors to the hospital, nursing homes, or other residential care facilities • Targeted testing for those working with high-risk individuals 	<ul style="list-style-type: none"> • Individuals not experiencing symptoms consistent with COVID-19 take extra precautions and follow strict hygiene standards when interacting with high-risk groups • Take proper precautions when visiting the hospital, nursing homes, or other residential care facilities
Households with High-Risk Individuals	<ul style="list-style-type: none"> • For those living with a high-risk individual, household members should conduct themselves as if they are a significant risk to the high-risk individual • Wash hands before interacting with high-risk household members, including before feeding or caring for the person • If possible, provide a protected space for high-risk household members, and ensure all utensils and surfaces are cleaned regularly • High-risk populations should take extra precaution to avoid close contact with multiple people, including having the same caretakers whenever possible • Those who are, or work with, vulnerable populations should undergo daily screening/symptom monitoring and should be tested if they develop COVID-19 symptoms • Consider providing additional protections or more intensive care for high-risk household member • Additional CDC guidance for high-risk populations can be found here⁴ 			

⁴ <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/what-you-can-do.html>

Phased Guidelines for the General Public and Businesses to Maximize Public Health and Economic Reactivation

Tiered Guidelines for the General Public

High Risk

Moderate Risk

Low Risk

New Normal Risk

	High Risk	Moderate Risk	Low Risk	New Normal Risk
Social Guidelines	<ul style="list-style-type: none"> General public takes extreme precautions Stay 6 feet away from others when outside the home unless not possible Face coverings worn in settings where other social distancing measures are difficult to maintain In-person interactions limited to individual households; increase virtual interactions Essential travel only. Leave home infrequently Social interactions in groups of 10 or fewer 	<ul style="list-style-type: none"> General public takes extreme precautions Stay 6 feet away from others when outside the home unless not possible Face coverings worn in settings where other social distancing measures are difficult to maintain In-person interactions limited to individual households and those who have been following recommended distancing/hygiene guidelines; increase use of virtual interactions Leave home infrequently Private, social interactions that occur without oversight by a formal organization are allowable in groups of 20 or fewer 	<ul style="list-style-type: none"> General public takes reasonable precautions Stay 6 feet away from others when outside the home Face coverings worn in settings where other social distancing measures are difficult to maintain Private, social interactions that occur without oversight by a formal organization are allowable in groups of 50 or fewer; this may be increased incrementally based on data & milestone trends 	<ul style="list-style-type: none"> General public takes reasonable precautions Interactions allowable in larger groups, with strict hygiene measures and symptom monitoring Evaluate mass gatherings based on monitoring and testing rates
Use of Face Coverings	<ul style="list-style-type: none"> Face coverings (e.g. mask, scarf, gaiter, bandana) worn in public settings where other social distancing measures are difficult to maintain Change or launder cloth face coverings routinely Individuals should stay 6 feet away from others even when wearing a face covering Cloth face coverings should not be placed on young children under the age of 2, anyone who has trouble breathing, or is unconscious, incapacitated, or otherwise unable to remove the mask without assistance 	<ul style="list-style-type: none"> Face coverings (e.g. mask, scarf, gaiter, bandana) worn in public settings where other social distancing measures are difficult to maintain Change or launder cloth face coverings routinely Individuals should stay 6 feet away from others even when wearing a face covering Cloth face coverings should not be placed on young children under the age of 2, anyone who has trouble breathing, or is unconscious, incapacitated, or otherwise unable to remove the mask without assistance 	<ul style="list-style-type: none"> Face coverings (e.g. mask, scarf, gaiter, bandana) worn in public settings where other social distancing measures are difficult to maintain Change or launder cloth face coverings routinely Individuals should stay 6 feet away from others even when wearing a face covering Cloth face coverings should not be placed on young children under the age of 2, anyone who has trouble breathing, or is unconscious, incapacitated, or otherwise unable to remove the mask without assistance 	<ul style="list-style-type: none"> Face coverings not necessary for the general public
Family Gatherings (e.g. Funeral, Wedding, Religious Ceremonies)	<ul style="list-style-type: none"> Follow all social guidelines outlined above Only members of the same household or residence may attend 	<ul style="list-style-type: none"> Follow all social guidelines outlined above Small group of close family and friends may attend, as long as they have been following social distancing and hygiene practices for two weeks 	<ul style="list-style-type: none"> Follow all social guidelines outlined above Medium sized group that enables all social distancing guidelines to be followed 	<ul style="list-style-type: none"> Follow all social guidelines outlined above Interactions allowable in larger groups, with strict hygiene measures and symptom monitoring
Children, including Playgrounds	<ul style="list-style-type: none"> Follow all social guidelines outlined above Do not attend school outside the home Do not arrange or participate in in-person playdates or similar activities Do not allow children on public playground Soft closure of schools Schools may send home food 	<ul style="list-style-type: none"> Follow all social guidelines outlined above Do not attend school outside the home Do not arrange or participate in in-person playdates or similar activities Do not allow children on public playground Soft closure of schools Schools may send home food 	<ul style="list-style-type: none"> Follow all social guidelines outlined above Schools are open, but follow distancing guidelines Increased cleaning and hygiene regimen All symptomatic children should stay home from school and childcare, and will be sent home if exhibiting any symptoms Limit child interaction with other children in public spaces (e.g. playground equipment); a 6-foot distance should be maintained 	<ul style="list-style-type: none"> Follow all social guidelines outlined above Schools are open, with increased cleaning and hygiene regimen All symptomatic children should stay home from school and childcare, and will be sent home if exhibiting any symptoms

Phased Guidelines for the General Public and Businesses to Maximize Public Health and Economic Reactivation

	High Risk	Moderate Risk	Low Risk	New Normal Risk
Outdoor Recreation, Youth Outdoor Sports, including Parks, Playgrounds, Pavilions, Parades	<ul style="list-style-type: none"> Follow all social guidelines outlined on page 5 & 7 Remain at least 6 feet apart from individuals from other households while engaging in outdoor activities (e.g., walking, hiking, running, bicycling, hunting, fishing, etc.) Do not touch high-touch surfaces, including handrails, trail signs, maps Do not congregate at trailheads, parks, or other outdoor spaces Do not engage in close-contact or team sports Do not travel to, or participate in activities at, any of the following locations: <ul style="list-style-type: none"> places of public amusement or public activity public swimming pools gyms, and fitness centers Do not go to or engage in activities at a state park located outside the county in which you reside (the availability of national parks will be determined in consultation with the National Park Service and the county in which the park is located) 	<ul style="list-style-type: none"> Follow all social guidelines outlined on page 5 & 7 Remain at least 6 feet apart from individuals from other households while engaging in outdoor activities (e.g., walking, hiking, running, bicycling, hunting, fishing, etc.) Do not touch high-touch surfaces, including handrails, trail signs, maps Do not congregate at trailheads, parks, or other outdoor spaces Do not engage in sporting activities requiring teammates or opponents to be closer than 10' from one another Skills development and conditioning activities are allowable under social distancing guidelines Staff must disinfect all equipment after each use Follow guidelines for state and national parks 	<ul style="list-style-type: none"> Follow all social guidelines outlined on page 5 & 7 Remain at least 6 feet apart from individuals from other households while engaging in outdoor activities (e.g., walking, hiking, running, bicycling, hunting, fishing, etc.) Avoid contact with high-touch surfaces, including handrails, trail signs, maps Do not congregate at trailheads, parks, or other outdoor spaces Distribution of promotional items, candy, food items, etc. during parades or spectator sporting events must be distributed in a manner that does not promote congregating Participants (e.g., players, performers, actors) should have their symptoms checked Follow guidelines for state and national parks Recreation camps may operate in accordance with existing policy and health guidelines Recreational vehicle parks may operate in accordance with existing policy and health guidelines Roadway rest areas may open and operate in accordance with existing policy and health guidelines Exhibit caution when engaging in close-contact or team sports, including symptom checking of participants prior to each competition or practice Limit spectators so social distancing guidelines can be adhered to 	<ul style="list-style-type: none"> Follow all social guidelines outlined on page 5 & 7 Resume activities, follow hygiene standards
Pools, Water Parks, Spas	<ul style="list-style-type: none"> Follow all social guidelines outlined on page 5 Pools are closed 	<ul style="list-style-type: none"> Follow all social guidelines outlined on page 5 Pools are limited to lap swim only, one swimmer per lane; no congregating on pool decks Swim team is allowed as long as social distancing is allowed on pool deck Symptom screening Maintain signage that encourages social distancing guidelines to be met at all times 	<ul style="list-style-type: none"> Follow all social guidelines outlined on page 5 Pools are opened at a capacity that enables 6' social distance to be maintained at all times 6' social distancing is maintained on pool deck and in pools Lap swimming resumes to normal capacity Swim team and swim lessons are allowed as long as social distancing is allowed on pool deck Maintain signage that encourages social distancing guidelines to be met at all times 	<ul style="list-style-type: none"> Follow all social guidelines outlined on page 5 Resume normal operations
Church Services	<ul style="list-style-type: none"> Follow all social guidelines outlined on page 5 Recommend streamed services to households 	<ul style="list-style-type: none"> Follow all social guidelines outlined on page 5 Seating arrangements should be made such that a 6-foot distance is maintained between each household group 	<ul style="list-style-type: none"> Follow all social guidelines outlined on page 5 Seating arrangements should be made such that a 6-foot distance is maintained between each household group 	<ul style="list-style-type: none"> Follow all social guidelines outlined on page 5 Resume normal services

Phased Guidelines for the General Public and Businesses
to Maximize Public Health and Economic Reactivation

High RiskModerate RiskLow RiskNew Normal Risk

- Limit the number of people in a confined area to enable adequate distancing at all times. Congregating in lobbies or meeting areas should not be allowed
 - Post signage to remind individuals to maintain social distancing when in common areas
 - Set an established window of time or provide separate entrances for high-risk individuals to enter and exit without pressure from crowds
 - Consider multiple meeting schedules to accommodate smaller gatherings where social distancing guidelines can be followed
 - Consider providing streamed services to households that prefer to participate virtually
- Limit the number of people in a confined area to enable adequate distancing at all times. Congregating in lobbies or meeting areas should not be allowed
 - Post signage to remind individuals to maintain social distancing when in common areas
 - Set an established window of time or provide separate entrances for high-risk individuals to enter and exit without pressure from crowds
 - Consider multiple meeting schedules to accommodate smaller gatherings where social distancing guidelines can be followed
 - Consider providing streamed services to households that prefer to participate virtually

Tiered Recommendations for Businesses and Employees

High RiskModerate RiskLow RiskNew Normal Risk

Intensity of Disruption	<div>12345678910</div>	<div>12345678910</div>	<div>12345678910</div>	<div>12345678910</div>
General Employer Guidelines Intended for Use in All Industries	<p>Employers exercise extreme caution, with employees working remotely, evaluating workforce concerns, and enacting strategies to minimize economic impact. Businesses that necessitate on-site work should monitor workforce for symptoms and well-being.</p> <ul style="list-style-type: none">• Employers take extreme precautions• Provide accommodations to high-risk employees• Employees and volunteers operate remotely, unless not possible• Symptom⁵ checking in business interactions• Face coverings worn in settings where other social distancing measures are difficult to maintain; ensure that face coverings are available• Make every possible effort to enable working from home as a first option; where not possible, workplaces comply with distancing and hygiene guidelines	<p>Employers exercise extreme caution, with employees working remotely, evaluating workforce concerns, and enacting strategies to minimize economic impact. Businesses that necessitate on-site work should monitor workforce for symptoms and well-being.</p> <ul style="list-style-type: none">• Employers take extreme precautions• Provide accommodations to high-risk employees• Employees and volunteers operate remotely, unless not possible• Symptom⁵ checking in business interactions• Face coverings worn in settings where other social distancing measures are difficult to maintain; ensure that face coverings are available• Make every possible effort to enable working from home as a first option; where not possible, workplaces comply with distancing and hygiene guidelines	<p>Employers encourage flexible working arrangements (rotating shifts, remote work, etc.). Comply with distancing guidelines. Increased cleaning regimen of high-touch areas. Monitor employees for symptoms and well-being.</p> <ul style="list-style-type: none">• All businesses open• Employers take reasonable precautions• Provide accommodations to high-risk employees; minimize face-to-face contact, assign tasks that allow these individuals to maintain a 6-foot distance from other employees or customers, implement flexible work hours or staggered shifts, allow high-risk individuals to work remotely• Symptom⁵ checking in business interactions• Face coverings worn in settings where other social distancing measures are difficult to maintain; ensure that face coverings are available	<p>All businesses are open and operating under stricter hygiene and cleaning regimen. Monitoring health of workforce and customers.</p>

⁵ Symptoms include fever of 100.4 degrees Fahrenheit or above, cough, trouble breathing, sore throat, sudden change in taste or smell, muscle aches or pains
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Phased Guidelines for the General Public and Businesses to Maximize Public Health and Economic Reactivation

	High Risk	Moderate Risk	Low Risk	New Normal Risk
	<ul style="list-style-type: none"> Minimize face-to-face interactions, including with customers (e.g. utilize drive-thru, install partitions) Where distancing and hygiene guidelines cannot be followed in full, businesses should consider whether that activity needs to continue for the business to operate Eliminate unnecessary travel and cancel or postpone in-person meetings, conferences, workshops, and training sessions Require employees to self-quarantine when returning from high-risk⁶ areas Employers evaluate workforce strategy and concerns and enact strategies to minimize economic impact Employers must not allow any individuals under isolation or quarantine to come to work at any time unless authorized by LHD 	<ul style="list-style-type: none"> Minimize face-to-face interactions, including with customers (e.g. utilize drive-thru, install partitions) Where distancing and hygiene guidelines cannot be followed in full, businesses should consider whether that activity needs to continue for the business to operate Eliminate unnecessary travel and cancel or postpone in-person meetings, conferences, workshops, and training sessions Require employees to self-quarantine when returning from high-risk⁶ areas Employers evaluate workforce strategy and concerns and enact strategies to minimize economic impact Employers must not allow any individuals under isolation or quarantine to come to work at any time unless authorized by LHD 	<ul style="list-style-type: none"> Encourage remote work when possible; employers exercise discretion with returning to onsite work Workplaces comply with distancing and hygiene guidelines Limit unnecessary travel Require employees to self-quarantine when returning from high-risk⁶ areas Employers evaluate workforce strategy and concerns and enact strategies to minimize economic impact Employers must not allow any individuals under isolation or quarantine to come to work at any time unless authorized by LHD 	
Restaurants, Food Service Establishments, Bars, Food Trucks, Convenience Stores	<p>Takeout, curbside pickup or delivery only. Extreme caution taken in food preparation. Physical distancing maintained. Contactless payment encouraged. Create safe environment for staff</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 Takeout only. This includes delivery, curbside pickup, third-party delivery (e.g., DoorDash, Grubhub, Uber Eats) Symptom checking of employees Stagger workstations so workers can maintain a 6-foot distance and do not face one another Encourage contactless payment; if not possible, disinfect transaction terminal between customers Staff must sanitize hands between handling payment options and food/containers When delivering food, drivers use hand sanitizer before passing delivery to customers and use disposable containers/packaging that do not need to be returned Employers provide personal protection equipment such as face coverings, hair nets, gloves, overalls Customers voluntarily provide contact information to assist with contact tracing efforts 	<p>Takeout, curbside pickup, or delivery options encouraged. Dine-in services allowable with extreme precaution, following strict guidelines around physical distancing and staff monitoring. Contactless payment encouraged. Create safe environment for staff</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 <p>For dine-in services⁷:</p> <ul style="list-style-type: none"> Dine-in services, including buffets and bars, may be open under the following requirements outlined in the appendix on page 16 <p>For takeout services:</p> <ul style="list-style-type: none"> Symptom checking of employees Staff wear face coverings Stagger workstations so workers can maintain a 6-foot distance and do not face one another Encourage contactless payment; if not possible, disinfect transaction terminal between customers Staff must sanitize hands between handling payment options and food/containers When delivering food, drivers use hand sanitizer before passing delivery to customers and use disposable containers/packaging that do not need to be returned 	<p>Dine-in service and bars are opened, with tables arranged so there is appropriate distance between diners. Increased hygiene practices for customers and staff</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 <p>For dine-in services:</p> <ul style="list-style-type: none"> Dine-in services, including buffets and bars, may be open under the following requirements outlined in the appendix on page 16 <p>For takeout services:</p> <ul style="list-style-type: none"> Symptom checking of employees Staff wear face coverings Stagger workstations so workers can maintain a 6-foot distance and do not face one another Encourage contactless payment; if not possible, disinfect transaction terminal between customers Staff must sanitize hands between handling payment options and food/containers When delivering food, drivers use hand sanitizer before passing delivery to customers and use disposable containers/packaging that do not need to be returned 	Dine-in restaurants operating under proper safety precautions for staff and customers

⁶ <https://www.cdc.gov/coronavirus/2019-ncov/travelers/map-and-travel-notice.html#travel-1>

⁷ Dine-in services not recommended during moderate risk conditions. However, if dine-in services are opened, the following precautions should be taken

Phased Guidelines for the General Public and Businesses to Maximize Public Health and Economic Reactivation

	High Risk	Moderate Risk	Low Risk	New Normal Risk
		<ul style="list-style-type: none"> Employers provide personal protection equipment such as face coverings, hair nets, gloves, overalls Customers voluntarily provide contact information to assist with contact tracing efforts 	<ul style="list-style-type: none"> Employers provide personal protection equipment such as face coverings, hair nets, gloves, overalls Customers voluntarily provide contact information to assist with contact tracing efforts 	
Retail, including Grocery Stores, Pharmacy, Convenience Stores	<p>Essential retail (e.g., grocery, hardware, etc.) create a safe environment for customers and staff with frequent reminders on distancing and hygiene. Monitor patrons and employees for symptoms. Customers and employees wear face coverings</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 Both customers and employees wear face coverings⁸ Maintain signage to remind and help individuals stand at least 6 feet apart, including outside when in line, and in store check-out lines Assign an employee to disinfect carts and baskets after each use Maximum number of patrons must be such that a 6-foot distance between patrons and employees can be easily maintained (1 person per 100 square feet) Provide hand sanitizer at checkout counters and entrance/exit Limit purchase quantities on certain goods selling out quickly; this will help maintain ability to meet needs of patrons and limit crowds and lines Set an established window of time for high-risk individuals to come in without pressure from crowds Staff may only come closer than 6 feet to other staff and customers when accepting payment or delivering goods or services if wearing face covering One-way aisles to support physical distancing Discourage bringing kids or strollers into stores when possible to allow as much space as possible in aisles Consider installing a clear plastic partition between cashier and customer where it is not possible to maintain 6 feet of distance Deliver products through curbside pick-up or delivery Make regular announcements to remind customers to follow physical distancing guidelines 	<p>Retail establishments create a safe environment for customers and staff with frequent reminders on distancing and hygiene. Monitor employees for symptoms. Customers and employees wear face coverings</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 Both customers and employees wear face coverings⁸ Maintain signage to remind and help individuals stand at least 6 feet apart, including outside when in line, and in store check-out lines Assign an employee to disinfect carts and baskets after each use Maximum number of patrons must be such that a 6-foot distance between patrons and employees can be easily maintained (1 person per 100 square feet) Provide hand sanitizer at checkout counters and entrance/exit Limit purchase quantities on certain goods selling out quickly; this will help maintain ability to meet needs of patrons and limit crowds and lines Set an established daily window of time for high-risk individuals to come in without pressure from crowds Staff may only come closer than 6 feet to other staff and customers when accepting payment or delivering goods or services if wearing face covering One-way aisles to support physical distancing Discourage bringing kids or strollers into stores when possible to allow as much space as possible in aisles Consider installing a clear plastic partition between cashier and customer where it is not possible to maintain 6 feet of distance Deliver products through curbside pick-up or delivery Make regular announcements to remind customers to follow physical distancing guidelines 	<p>Retail establishments exercise discernment, establishing principles for safe environment and public trust. Monitor employees for symptoms and encourage face coverings for any interactions taking place within 6 feet</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 Face coverings are worn for interactions that take place within a 6-foot distance Maintain signage to remind and help individuals stand at least 6 feet apart, including in store check-out lines Assign an employee to disinfect carts and baskets regularly Resume to normal patron capacity if social distancing guidelines can be maintained Provide hand sanitizer at checkout counters and entrance/exit Set an established daily window of time for high-risk individuals to come in without pressure from crowds Staff may only come closer than 6 feet to other staff and customers when accepting payment or delivering goods or services if wearing a face covering One-way aisles to support physical distancing Discourage bringing kids or strollers in stores when possible to allow as much space as possible in aisles Consider installing a clear plastic partition between cashier and customer where it is not possible to maintain 6 feet of distance Deliver products through curbside pick-up or delivery Make regular announcements to remind customers to follow physical distancing guidelines <p>Specific Guidance for Grocery & Pharmacy</p> <ul style="list-style-type: none"> Separate order and delivery areas to keep customers from waiting too long in confined areas together 	<p>Retail establishments operate under heightened hygiene and cleaning standards. Monitor employees for symptoms</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 Signage to encourage customers to use cleaning wipes and hand sanitizer Ensure cleaning wipes are near shopping carts and shopping baskets Provide hand sanitizer at checkout counters and entrance/exit

⁸ Face coverings are extremely important in the retail setting, as customers are passing one another with high frequency

Phased Guidelines for the General Public and Businesses to Maximize Public Health and Economic Reactivation

	High Risk	Moderate Risk	Low Risk	New Normal Risk
	Specific Guidance for Grocery & Pharmacy <ul style="list-style-type: none"> • Separate order and delivery areas to keep customers from waiting too long in confined areas together • Prevent people from self-serving any food items that are ready to eat and are not prepackaged; does not include fresh produce • Only make bulk items available if they are individually packaged • Do not allow individuals to bring their own bags, mugs, or other reusable items from home • If possible, waive prescription delivery fees 	Specific Guidance for Grocery & Pharmacy <ul style="list-style-type: none"> • Separate order and delivery areas to keep customers from waiting too long in confined areas together • Prevent people from self-serving any food items that are ready to eat and are not prepackaged; does not include fresh produce • Only make bulk items available if they are individually packaged • Do not allow individuals to bring their own bags, mugs, or other reusable items from home • If possible, waive prescription delivery fees 	<ul style="list-style-type: none"> • Prevent people from self-serving any food items that are ready to eat and are not prepackaged; does not include fresh produce • Only make bulk items available if they are individually packaged • Allow individuals to bring their own reusable bags • If possible, waive prescription delivery fees for high-risk individuals 	
Hospitality, Tourism & Accommodations	Limited operations of this industry. Hotels and other accommodations take extreme safety precautions for both staff and guests <ul style="list-style-type: none"> • Follow all employer guidelines outlined on page 7 • Staff and guests wear face coverings • Maintain signage to remind groups to stand at least 6 feet apart and avoid congregating in common areas • Gift shops continue to sell food, medicine, or other essential items • Digital check-in and checkout encouraged • Consider installing plexiglass partition in areas coming into close contact with guests (e.g. registration, concierge, valet desks) • Symptomatic guests should stay in their room and wear a face covering anytime they leave the room • Consider designating one staff member to attend to sick guests • Guest room cleaning should include a complete change of towels, linens, bedding, and guest consumable items while all hard surfaces and high-touch areas are completely disinfected with an EPA-registered chemical disinfectant • When possible, rooms should remain vacant for 48 hours after check-out and prior to cleaning • Launder all exposed linens and cleaning supplies separately • Food should be served in a takeout-style (grab and go) manner; no buffet-style dining • Swimming pools, gyms and fitness centers closed 	Hotels and other accommodations take extreme safety precautions for both staff and guests <ul style="list-style-type: none"> • Follow all employer guidelines outlined on page 7 • Staff and guests wear face coverings • Maintain signage to remind groups to stand at least 6 feet apart and avoid congregating in common areas • Social distancing maintained in all common areas or meeting rooms • Digital check-in and checkout encouraged • Consider installing plexiglass partition in areas coming into close contact with guests (e.g. registration, concierge, valet desks) • Symptomatic guests should stay in their room and wear a face covering anytime they leave the room • Consider designating one staff member to attend to sick guests • Discontinue or decrease housekeeping services to prevent transmission between rooms during guest stays • Guest room cleaning should include a complete change of towels, linens, bedding, and guest consumable items while all hard surfaces and high-touch areas are completely disinfected with an EPA-registered chemical disinfectant • When possible, rooms should remain vacant for 48 hours after check-out and prior to cleaning • Launder all exposed linens and cleaning supplies separately 	Precautions taken with shared spaces; additional caution is taken with extra sanitation of all areas of the property <ul style="list-style-type: none"> • Follow all employer guidelines outlined on page 7 • Face coverings worn in settings where other social distancing measures are difficult to maintain • Maintain signage to remind groups to stand at least 6 feet apart and avoid congregating in common areas • Social distancing maintained in all common areas or meeting rooms • Digital check-in and checkout encouraged • Symptomatic guests should stay in their room and wear a face covering anytime they leave the room • Consider designating one staff member to attend to sick guests • Launder all exposed linens and cleaning supplies separately • Pools follow guidelines on page 6 • Fitness centers follow guidelines on page 12 • Restaurants follow guidelines on page 16 	Industry open with precautions for staff and guests as outlined in general guidelines <ul style="list-style-type: none"> • Follow all employer guidelines outlined on page 7

Phased Guidelines for the General Public and Businesses to Maximize Public Health and Economic Reactivation

	High Risk	Moderate Risk	Low Risk	New Normal Risk
	<ul style="list-style-type: none"> Provide guests with their own sanitation solutions or wipes to instill guest confidence (e.g., alcohol wipes for remote controls or shared surfaces) 	<ul style="list-style-type: none"> Provide guests with their own sanitation solutions or wipes to instill guest confidence (e.g., alcohol wipes for remote controls or shared surfaces) Pools follow guidelines on page 6 Fitness centers and follow guidelines on page 12 Restaurants follow guidelines on page 16 		
Events, Cultural Arts & Entertainment (including Sporting Events, Concerts, Rodeos, Convention Centers, Theatres, Museums, Zoos, Aquariums, Aviaries, Botanical Gardens, Libraries, Indoor Arenas)	<p>In-person operation of this industry is allowable under increased cleaning regimen and operational protocols in place to ensure safe distancing restrictions are met</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 Spectators encouraged to attend remotely A 10-foot distance must be maintained between individual household groups at all times while seated For reserved-seating facilities, facility capacity is dependent on ability to block reserved seats (demonstrated on digital seat map) to ensure safe radius Set an established window time for high-risk groups to come in without pressure from crowds and/or separate entrances and queues Limit the number of people in a confined area to enable adequate distancing at all times Maintain signage to remind and help individuals stand at least 6 feet apart when in common areas or while visiting exhibits (e.g. museums, zoos, aquariums, aviaries, botanical gardens) Congregating at any point is not allowed Encourage contactless payment; disinfect between transactions and comply with other retail recommendations Participants (e.g., players, performers, actors) in events should have their symptoms checked Electronic tickets and playbills encouraged in place of paper 	<p>In-person operation of this industry is allowable under increased cleaning regimen and operational protocols in place to ensure safe distancing restrictions are met</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 A 6-foot distance must be maintained between each household groups at all times while seated For reserved-seating facilities, facility capacity is dependent on ability to block reserved seats (demonstrated on digital seat map) to ensure safe radius Set an established window time for high-risk groups to come in without pressure from crowds and/or separate entrances and queues Limit the number of people in a confined area to enable adequate distancing at all times Maintain signage to remind and help individuals stand at least 6 feet apart when in common areas or while visiting exhibits (e.g. museums, zoos, aquariums, aviaries, botanical gardens) Congregating at any point is not allowed Encourage contactless payment; disinfect between transactions at facility stores/gift shops and comply with other retail recommendations Participants (e.g., players, performers, actors) in events should have their symptoms checked Electronic tickets and playbills encouraged in place of paper <p>Concessions:</p> <ul style="list-style-type: none"> Serving and seating protocols consistent with restaurant guidance Maintain 6-foot distancing for all lines Encourage contactless payment To the extent reasonable, serve grab-and-go food items Any concessions/restaurant seating is compliant with restaurant dine-in recommendations 	<p>In-person operation of this industry is allowable under increased cleaning regimen and operational protocols in place to ensure safe distancing restrictions are met</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 A 6-foot distance must be maintained between each household group at all times while seated For reserved-seating facilities, facility capacity is dependent on ability to block reserved seats (demonstrated on digital seat map) to ensure safe radius Set an established window time for high-risk groups to come in without pressure from crowds and/or separate entrances and queues Limit the number of people in a confined area to enable adequate distancing at all times Maintain signage to remind and help individuals stand at least 6 feet apart when in common areas or while visiting exhibits (e.g. museums, zoos, aquariums, aviaries, botanical gardens) Distribution of promotional items, candy, food items, etc. during parades or spectator sporting events must be distributed in a manner that does not promote congregating Congregating at any point is not allowed Encourage contactless payment; disinfect between transactions at facility stores/gift shops and comply with other retail recommendations Participants (e.g., players, performers, actors) in events should have their symptoms checked Electronic tickets and playbills encouraged in place of paper <p>Concessions:</p> <ul style="list-style-type: none"> Serving and seating protocols consistent with restaurant guidance Maintain 6-foot distancing for all lines Encourage contactless payment 	<p>In-person operation of this this industry is allowable for large groups. Mass gatherings follow proper safety procedures and precautions for monitoring symptoms</p>

Phased Guidelines for the General Public and Businesses to Maximize Public Health and Economic Reactivation

	High Risk	Moderate Risk	Low Risk	New Normal Risk
Personal Services (including barbers, cosmetologists, body artists, nail technicians, tanning, etc.)	Extreme limitations of this industry <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 Business that rely on close human interaction encouraged not to stay open Symptom checking in all interactions Face coverings worn by both service provider and client 	Industry open under strict hygiene protocols. Service provider and customer wear face coverings. Meticulous monitoring of symptoms <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 Both service provider and client wear face coverings. Exception given for clients when mask interferes with service Symptom checking of all staff at the beginning of each shift, with a log that can be made available for inspection by health department Customers must have their symptoms checked before services are rendered Appointments scheduled with enough time allowed to disinfect all procedure surfaces between services Service provider maintains log of appointments with customer contact information to assist with contact tracing efforts When services are not being directly provided, 6 feet of physical distance must be maintained. This includes waiting areas and between clients at all times Contactless payment encouraged; financial equipment disinfected after each transaction 	<ul style="list-style-type: none"> To the extent reasonable, serve grab-and-go food items Any concessions/restaurant seating is compliant with restaurant dine-in recommendations Industry open under strict hygiene protocols. Service provider and customer wear face coverings. Meticulous monitoring of symptoms <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 Both service provider and client wear face coverings. Exception given for clients when mask interferes with service Symptom checking of all staff at the beginning of each shift, with a log that can be made available for inspection by health department Screen clients upon entering the facility with a questionnaire asking about symptoms, travel, and any sicknesses in the home Procedure/service area surfaces are disinfected between each client Appointments scheduled with enough time allowed to disinfect all procedure surfaces between services Service provider maintains log of appointments with customer contact information to assist with contact tracing efforts When services are not being directly provided, 6 feet of physical distance must be maintained. This includes in waiting areas and between clients at all times Contactless payment encouraged; financial equipment disinfected after each transaction 	Industry open with strict hygiene regimen and symptom monitoring
Home Repair	Operates under the General Guidelines for Employers. Strict hygiene <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 Inquire if homes have symptomatic individuals and exercise caution Monitor symptoms of employees Wash or sanitize hands before and after leaving a home Wear face coverings and gloves, changing between each site Disinfect tools after each site Share estimates, invoices, and other documentation electronically 	Operates under the General Guidelines for Employers. Strict hygiene <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 Inquire if homes have symptomatic individuals and exercise caution Monitor symptoms of employees Wash or sanitize hands before and after leaving a home Wear face coverings and gloves, changing between each site Disinfect tools after each site Share estimates, invoices, and other documentation electronically 	Operates under the General Guidelines for Employers. Strict hygiene <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 Inquire if homes have symptomatic individuals and exercise caution Monitor symptoms of employees Wash or sanitize hands before and after leaving a home Wear face coverings and gloves, changing between each site Disinfect tools after each site Share estimates, invoices, and other documentation electronically 	Operates under the General Guidelines for Employers. Increased hygiene <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 Same as high-risk column, except that employers do not need to actively monitor symptoms; employees self-report

Phased Guidelines for the General Public and Businesses to Maximize Public Health and Economic Reactivation

	High Risk	Moderate Risk	Low Risk	New Normal Risk
Gyms & Fitness Centers (including indoor recreation centers, yoga studios, dance, tumbling, indoor sports, etc.)	Fitness centers and gyms are closed	<p>Recommended closure of fitness centers and gyms; if open, fitness centers and gyms should follow strict distancing and cleaning guidance</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 Employees must go through symptom checking before every shift, including temperature. Log must be kept and available for inspection by health department Screen patrons upon entering the facility with a questionnaire asking about symptoms, travel, and any sicknesses in the home Employees must wear face coverings; patrons encouraged to wear face coverings whenever possible Patrons of different households must maintain 10 feet of distance at all times (limit the number of patrons in the gym or class, space or close off equipment accordingly) Do not engage in sporting activities requiring teammates or opponents to be closer than 10' from one another Skills development and conditioning activities are allowable under social distancing guidelines Staff must disinfect all equipment after each use No sign-in sheets, touchpads, or touch surfaces required for entry High-risk individuals discouraged from using facilities at this time Follow pool guidance on page 6 	<p>Fitness centers and gyms are open with some distancing and cleaning guidance</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 Employees must go through symptom checking before every shift, including temperature. Log must be kept and available for inspection by health department Employees working within 6 feet of patrons must wear face coverings Patrons of different households must maintain 10 feet of distance at all times (limit the number of patrons, space or close off equipment accordingly) Make chemical disinfectant supplies available throughout the establishment and post signs encouraging patrons to thoroughly disinfect equipment after use Follow pool guidance on page 6 	<p>Fitness centers and gyms are open with cleaning guidance</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 Space equipment at normal capacity Make cleaning supplies available throughout the establishment and post signs encouraging patrons to clean all equipment
Construction, General Contractors & Manufacturing	<p>Operates under the General Guidelines for Employers. Strict hygiene and reduced group interactions</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 Ensure nobody with symptoms enters a job site Provide additional hand washing stations; wash or sanitize hands before and after leaving a site Wear face coverings and gloves Clean and disinfect project sites, including high-touch surfaces and tools frequently Share estimates, invoices, and other documentation electronically 	<p>Operates under the General Guidelines for Employers. Strict hygiene and reduced group interactions</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 Ensure nobody with symptoms enters a job site Provide additional hand washing stations; wash or sanitize hands before and after leaving a site Wear face coverings and gloves Clean and disinfect project sites, including high-touch surfaces and tools frequently Share estimates, invoices, and other documentation electronically 	<p>Operates under the General Guidelines for Employers. Strict hygiene</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 Ensure nobody with symptoms enters a job site Provide additional hand washing stations; wash or sanitize hands before and after leaving a site Wear face coverings and gloves Clean and disinfect project sites, including high-touch surfaces and tools frequently Share estimates, invoices, and other documentation electronically 	<p>Operates under the General Guidelines for Employers on page 7</p>
Day Care	<p>Enhanced cleaning and distancing protocols. No symptomatic children</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 	<p>Enhanced cleaning and distancing protocols. No symptomatic children</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 	<p>Enhanced cleaning and distancing protocols. No symptomatic children</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7 	<p>Enhanced cleaning and distancing protocols. No symptomatic children</p> <ul style="list-style-type: none"> Follow all employer guidelines outlined on page 7

Phased Guidelines for the General Public and Businesses to Maximize Public Health and Economic Reactivation

High Risk	Moderate Risk	Low Risk	New Normal Risk
<ul style="list-style-type: none">• Enhanced cleaning and disinfecting• Encourage children to be 6 feet apart as much as possible• Groups must be restricted to groups of 10 unless a wall can physically separate each group• Limit mixing the groups of children (keep in separate rooms, allow on the playground at different times)• Curbside drop off and pick up• All individuals must wash hands with soap and running water upon arrival• Don't use toys that can't be washed and disinfected• Children and staff should stay home if they're sick• Children and staff are screened for symptoms• If there is a confirmed case, facility must be closed and alert local health department• All high-touch surfaces should be cleaned and disinfected after each use (e.g., toys, keyboards, desks, remote controls)	<ul style="list-style-type: none">• Enhanced cleaning and disinfecting• Encourage children to be 6 feet apart as much as possible• Groups must be restricted to groups of 20 unless a wall can physically separate each group• Limit mixing the groups of children (keep in separate rooms, allow on the playground at different times)• Curbside drop off and pick up• All individuals must wash hands with soap and running water upon arrival• Don't use toys that can't be washed and disinfected• Children and staff should stay home if they're sick• Children and staff are screened for symptoms• If there is a confirmed case, facility must be closed and alert local health department• All high-touch surfaces should be cleaned and disinfected after each use (e.g., toys, keyboards, desks, remote controls)	<ul style="list-style-type: none">• Enhanced cleaning and disinfecting• Limit mixing the groups of children (keep in separate rooms, allow on the playground at different times)• Children from the same household are kept in the same group whenever possible• Don't use toys that can't be washed and disinfected• All individuals must wash hands with soap and running water upon arrival• Children and staff should stay home if they're sick• Children and staff are screened for symptoms• If there is a confirmed case, facility must be closed and alert local health department• All high-touch surfaces should be cleaned and disinfected regularly• The provider must restrict offsite activities to places or environments where social distance and proper cleaning practices can be controlled	<ul style="list-style-type: none">• Enhanced cleaning and disinfecting• Don't use toys that can't be cleaned• Children and staff should stay home if they're sick

Healthcare-Specific Guidelines

	High Risk	Moderate Risk	Low Risk	New Normal Risk
Intensity of Disruption	<div> <div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div><div>10</div> </div>	<div> <div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div><div>10</div> </div>	<div> <div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div><div>10</div> </div>	<div> <div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div><div>10</div> </div>
Hospital Settings and Ambulatory Surgical Facilities	Each hospital and ambulatory surgical center operating in Utah shall follow the protocols developed by the Utah Hospital Association in consultation with the Utah Department of Health, titled “ Utah Hospital Roadmap for Resuming Elective Procedures 2.0 ”			
Non-hospital Setting, including Dentistry	Adhere to all protocols set forth in the following state public health order: https://coronavirus-download.utah.gov/Health/state%20public%20health%20order.20.04.21.pdf			

General Guidelines for Employers

Best Practices for Employers

- Those who are, or work with, high-risk populations, should undergo daily screening/symptom⁹ monitoring, and be tested if they begin to experience COVID-19 symptoms. High-risk populations should take extra precautions to avoid close contact with multiple people
- Use online conferencing, email, or telephone in place of in-person meetings, even when people are in the same building
- Employees and customers should not congregate in groups; if your business involves a waiting area, customers should wait outside or in their cars
- Encourage contactless pay options if possible; otherwise immediately disinfect transaction equipment
- Make regular announcements to remind employees and customers to follow distancing guidelines. Use floor markings to mark appropriate physical distance where appropriate
- Encourage digital files rather than paper formats (e.g. documentation, invoices, inspections, forms, agendas)
- Consider what reserve supplies may be necessary to obtain (e.g., cleaning supplies, gloves or other protective equipment)
- Consider the possibility of interruptions to water or power that might force closure
- Establish and maintain open dialogue with local communities, including key vendors and suppliers, exploring contingencies and sharing appropriate decisions about foodservice, transportation, and other services
- Identify a workplace coordinator who will be responsible for COVID-19 issues and their impact in the workplace
- If relevant, update emergency communication plan with key contacts and backups, chain of communications, and processes for tracking and communicating; share the response plan with employees and communicate expectations
- Ensure every employee’s contact information and emergency contact details are up to date; ensure a plan is in place to reach employees quickly
- Educate workforce about the threat of the COVID-19 pandemic, what the business is doing, and what they should do to protect themselves and their families
- Prepare for absenteeism—not only sick employees will stay home; others may need to care for the sick or children if schools close; those employees should notify their supervisors
- Provide signage at each public entrance to inform all employees and customers that they should:
 - Avoid entering if they have a fever of 100.4 degrees Fahrenheit or above, cough, trouble breathing, sore throat, muscle aches and pains, sudden changes in smell or taste, or feel generally unwell
 - Maintain a minimum 6-foot distance
 - Sneeze/cough into cloth, tissue, elbow or sleeve (not hands)
 - Avoid hand shaking or unnecessary physical contact
 - Wash hands often, and for at least 20 seconds
 - Wear face coverings

Cleaning & Hygiene Guidelines for Employers

- Promote etiquette for coughing, sneezing, and handwashing; avoid touching face, especially eyes, nose, and mouth; place posters that encourage hand and respiratory hygiene
- Face coverings should be worn by employees and patrons, especially when difficult or impossible to maintain 6-foot distance
- Ensure adequate air circulation and post tips on how to stop the spread of germs
- When possible, discourage sharing of work tools and equipment
- Make a list of high-touch surfaces requiring routine disinfecting and perform routine environmental cleaning (e.g., elevator buttons, workstations, countertops, handrails, doorknobs, breakrooms, bathrooms, common areas), either twice a day or after each use. Keep a logbook of cleaning regimen. Those cleaning should:
 - Wear gloves
 - Prior to disinfecting, clean surfaces with soap and water if soiled
 - Use EPA-approved disinfectant, industrial cleaner, diluted bleach, or alcohol solutions
- Provide disposable disinfecting wipes for employee use on high-touch surfaces; provide no-touch trash bins
- Laundry: wear gloves, use warmest appropriate water setting, dry items completely, do not shake dirty laundry, launder items that have come in contact with COVID-19 separately
- Make hand sanitizer, soap and water, or effective disinfectant readily available. Provide pop-up handwashing stations or facilities where necessary (e.g. open houses, construction sites)
- Personal Protection Equipment (PPE) should not be shared and should be disposed of properly
- After using gloves, employees should wash their hands

Employers Monitoring Symptoms⁹

- Employees who are sick or who appear to have COVID-19 symptoms should be separated from other employees/customers immediately and sent home; immediately clean and disinfect areas the sick employee visited
- Train managers/leadership to spot symptoms of COVID-19 and to be clear on relevant protocols
- Monitor employee symptoms, especially fever (100.4 degrees Fahrenheit/38 degrees Celsius, or above). If employees take simple medications such as acetaminophen, ibuprofen, or aspirin, they should take temperature beforehand
- Do not allow employees to come to work if they feel sick; create or maintain non-punitive leave policies so employees do not feel pressured to come to work if they are sick. Remind employees to report any illness to a manager, especially if sick with fever, cough, trouble breathing, sore throat, muscle aches and pains, sudden changes in smell or taste
- If an employee is confirmed COVID-19 positive, employers should inform close contact employees while maintaining confidentiality; close contact employees should self-monitor for symptoms for 14 days

⁹ Symptoms include fever of 100.4 degrees Fahrenheit or above, cough, trouble breathing, sore throat, sudden change in taste or smell, muscle aches or pains
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Appendix: Guidelines for Dine-in Restaurants Open in Orange & Yellow

Operational Practice

- Limit tables to groups of 10, preferably members of the same household
- Groups of patrons at a table must maintain a distance of 6 feet from patrons of other parties at all times. Either move tables or mark off tables not to be used
- In waiting areas, a 6-foot distance must be maintained between parties, whether indoor or outdoor
- Maintain signage to remind individuals from separate parties to stand at least 6 feet apart; waiting area has floor markers to indicate proper spacing
- Hosts preferably open doors for customers and guide them to their seats to prevent traffic or congregating; hand sanitizer available at door
- Recommendation that upon entry, hosts point guests to signage that includes the following information:
 - Outlines symptoms¹⁰ and encourages that if the patron, or someone they live with, has experienced COVID-19 symptoms, to please order takeout instead
 - Recommendation for high-risk individuals¹¹ to order takeout/delivery instead of dining in for the protection of that individual
- Manager checks each employee for symptoms before every shift with temperatures taken and asks if any member of the employee's household has tested positive for COVID-19 in the past 14 days. Log must be kept and available for inspection by the local health officer
- Staff must wear face coverings at all times and perform hand hygiene between interactions with each table
- Cups, lids, napkins and straws must be handed directly to customers by staff
- Do not place utensils on table until patron is seated
- Encourage contactless and non-signature payment; when not possible, card and payment stations must be sanitized after each use. Staff must sanitize hands between handling payment options and food/containers
- Staff avoid touching items that have been placed on the table (menus, plates, utensils, pens, cups, etc.). The table will be cleared by a dedicated staff member once all guests have left
- Dedicated staff member sanitizes the area occupied by customers upon departure including tables, menus, pens, salt and pepper shakers, etc. Consider use of disposable items if necessary
- The restaurant may not operate if PPE, EPA-approved disinfectants and sanitizers, soap, and other necessary cleaning supplies are not available; sanitizer is effective against COVID-19. Chlorine (bleach) at 100-200 ppm is recommended
- Hand sanitizer must be available immediately adjacent to bathrooms
- Close restaurant for cleaning and disinfecting in the morning, afternoon, and evening. Cleaning and disinfecting includes all tables, chairs, door handles, floors, bathrooms, and any high-touch surfaces
- Buffet and self-serve restaurants will provide utensils, cups, plates and other service items only from the counter where food is ordered. None of these items will be accessible to the public. Buffet style restaurants will provide servers who will serve the meals from buffet to limit exposure. Patrons will not be allowed within 6 feet of the food serving area
- Stagger workstations so employees are not facing one another and are 6 feet apart
- To-go boxes, pizza boxes, paper cups, and any other paper product that touches food must be treated as food
- Staff must use gloves when handling ready-to-eat foods (including ice). Gloves are not required when handling foods that have yet to be cooked
- Indoor playgrounds in restaurants remain closed

¹⁰ Symptoms include fever of 100.4 degrees Fahrenheit or above, cough, trouble breathing, sore throat, sudden change in taste or smell, muscle aches or pains

¹¹ High-risk individuals are defined as people 65 years and older, people who live in a nursing home or long-term care facility, people of all ages with underlying medical conditions, including lung disease or moderate to severe asthma, people who have serious heart conditions, people who are immunocompromised (many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications), people with severe obesity, diabetes, chronic kidney disease undergoing dialysis, or liver disease

Item Attachment Documents:

12. Consideration and ratification of current Fire Restrictions effective May 15, 2020

TOWN OF HIDEOUT, UTAH

Resolution No. 2020-_____

A RESOLUTION ESTABLISHING SEASONAL FIRE RESTRICTIONS FOR THE TOWN OF HIDEOUT

WHEREAS, the Town Council of the Town of Hideout desires to enhance the health, safety, and well-being of the residents of the Town of Hideout; and

WHEREAS, the Town Council finds that wildfires present a risk to public health, safety, and well-being; and

WHEREAS, the Wasatch County Fire District has designated the Town of Hideout as a Wildland-Urban Interface Zone, indicating that the Town of Hideout is a community that is adjacent to wildlands and at an increased risk of wildfires;

WHEREAS, maps generated by the Utah State Division of Forestry, Fire & State Lands show the Town of Hideout and surrounding areas as having an elevated fire risk;

WHEREAS, due to the increasing potential for human-caused wildfire activity, dry conditions, and high fire danger, the Town Council finds good cause for enacting seasonal fire restrictions within the Town of Hideout; and

WHEREAS, the Town Council held a hearing on May 14, 2020, to discuss the restrictions set forth below.

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Hideout, Utah, as follows:

Section 1 – Recitals Incorporated. The foregoing recitals are hereby incorporated into this Resolution as findings of fact.

Section 2 – Seasonal Fire Restriction Period. The Town Council hereby establishes a fire restriction period beginning May 15, 2020, and continuing through and including October 30, 2020 (“**Seasonal Fire Restriction Period**”).

Section 3 – Fire Restrictions. The following acts are strictly prohibited during the Seasonal Fire Restriction Period:

1. Igniting, building, maintaining, or using a fire, including charcoal and briquettes in an outdoor setting (this restriction excludes commercially purchased barbeque grills);
2. All debris burning;
3. Solid fuel fire pits and campfires;
4. Discharging, or using any type of fireworks within the Hideout Town limits;
5. Operating or using any internal or external combustion engine without a spark arresting device properly installed, maintained and in effective working order as determined by the Society of Automotive Engineers (SAE) recommended practices J335 and J350;
6. Detonating of explosives, incendiary or chemical devices, pyrotechnics, or exploding targets, or tracer ammunition;
7. Cutting, welding, or grinding of metal in areas of dry vegetation; and
8. Smoking except in an enclosed vehicle or building, or areas completely devoid of dry vegetation.

This Resolution will be effective when it has been published as provided by law.

WHEREFORE, Resolution 2020-_____ has been **Passed** and **Adopted** by the Town of Hideout on this 14th day of May 2020.

TOWN OF HIDEOUT

Philip Rubin, Mayor

Attest:

Allison Lutes, Town Clerk